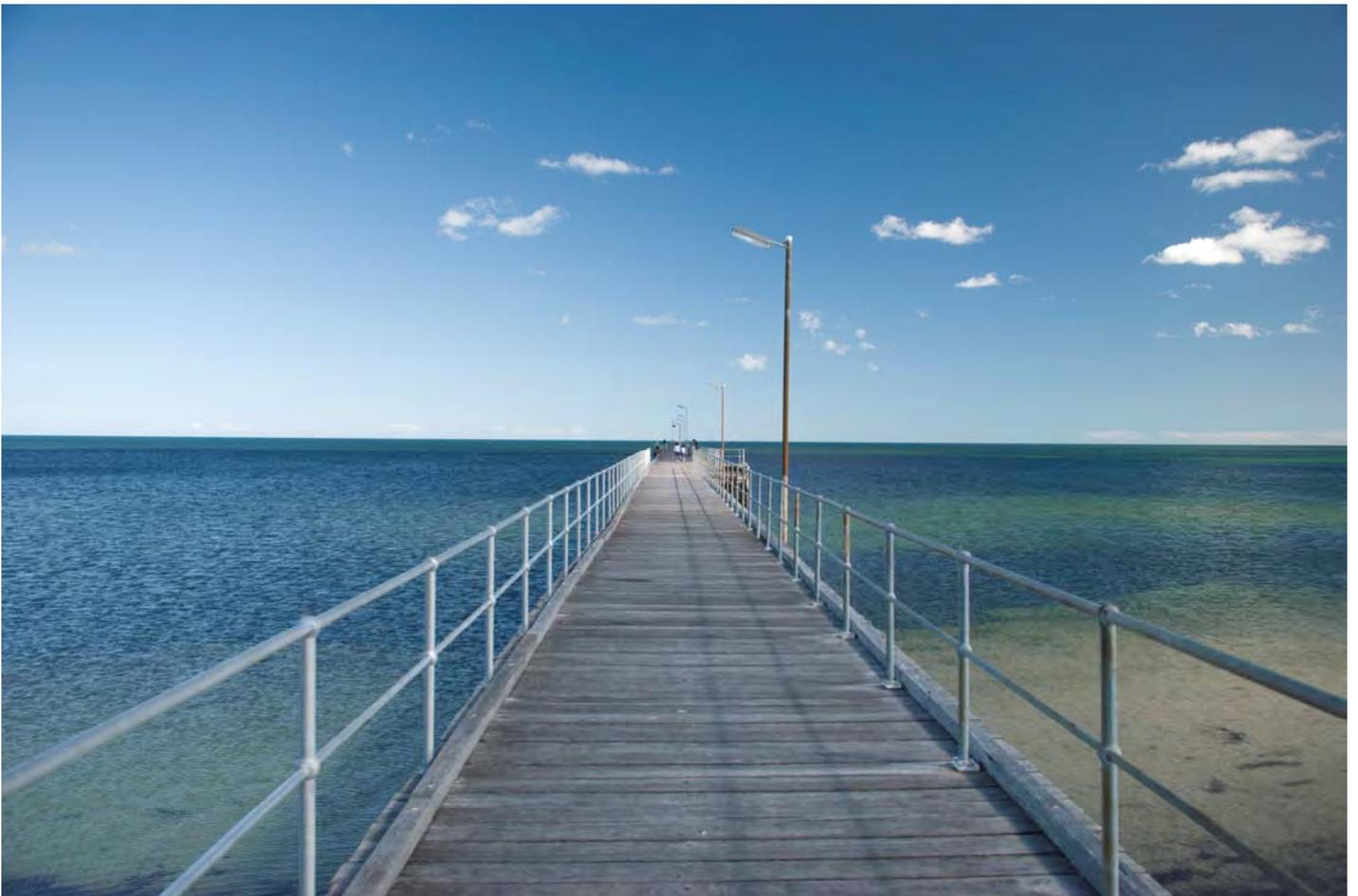
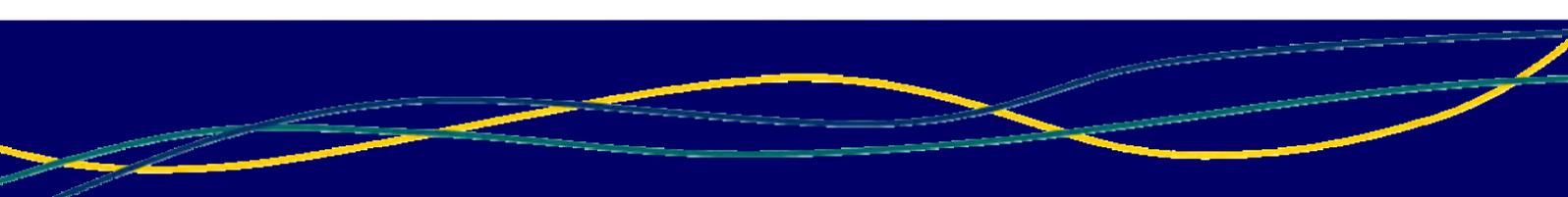


Kingston District Council



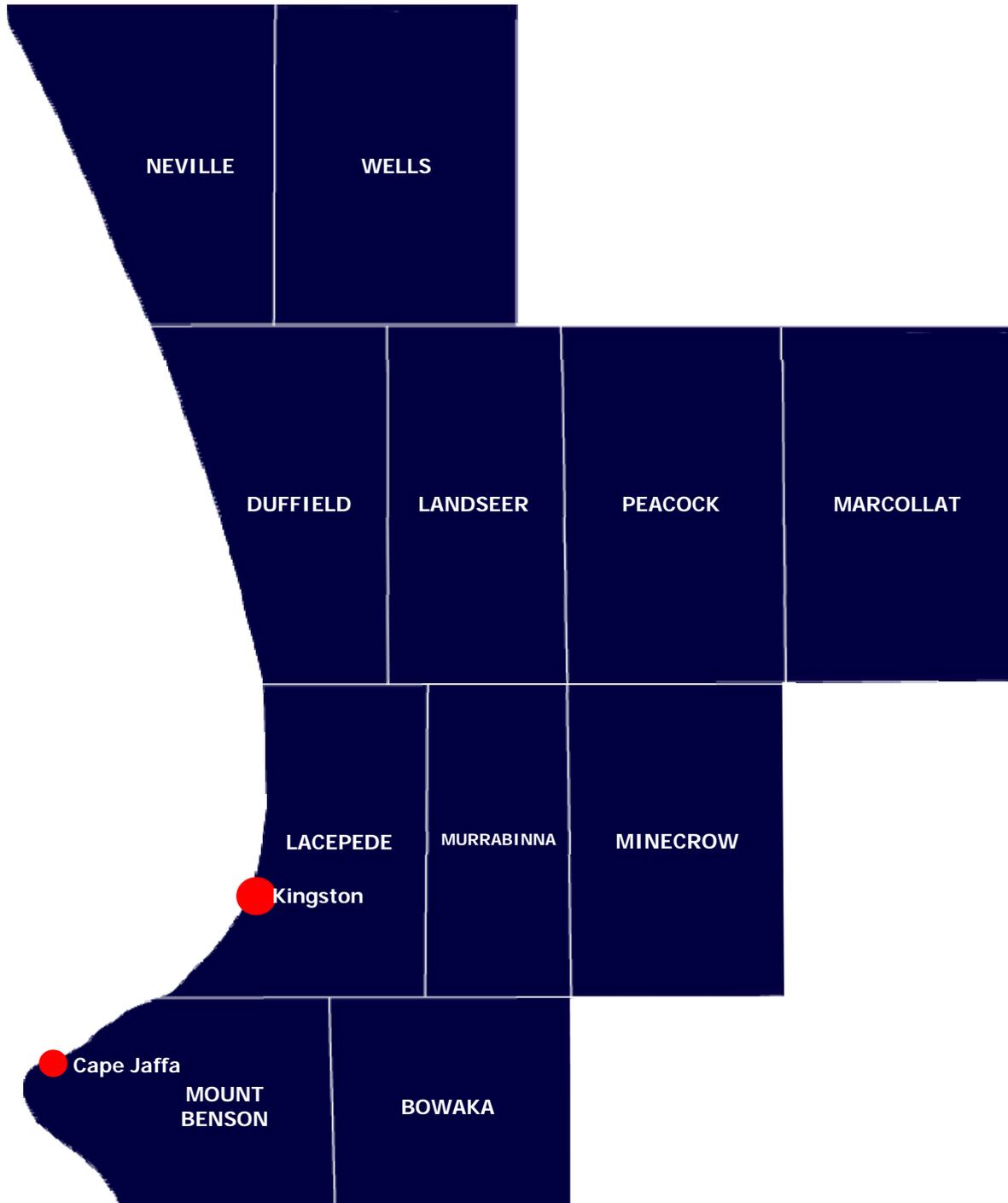
Annual Report 2014/2015



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Council Area



Vision and Purpose



Kingston District Council Elected Members

Back Row: Cr Deane Starling, Cr Graham Usher, Cr Chris England, Cr Rick Wingard, Cr Jeff Pope.

Front Row: Cr Kay Rasheed (Deputy Mayor), Mr Andrew MacDonald (Chief Executive Officer), Mayor Reg Lyon, Cr Jodie Gluyas.

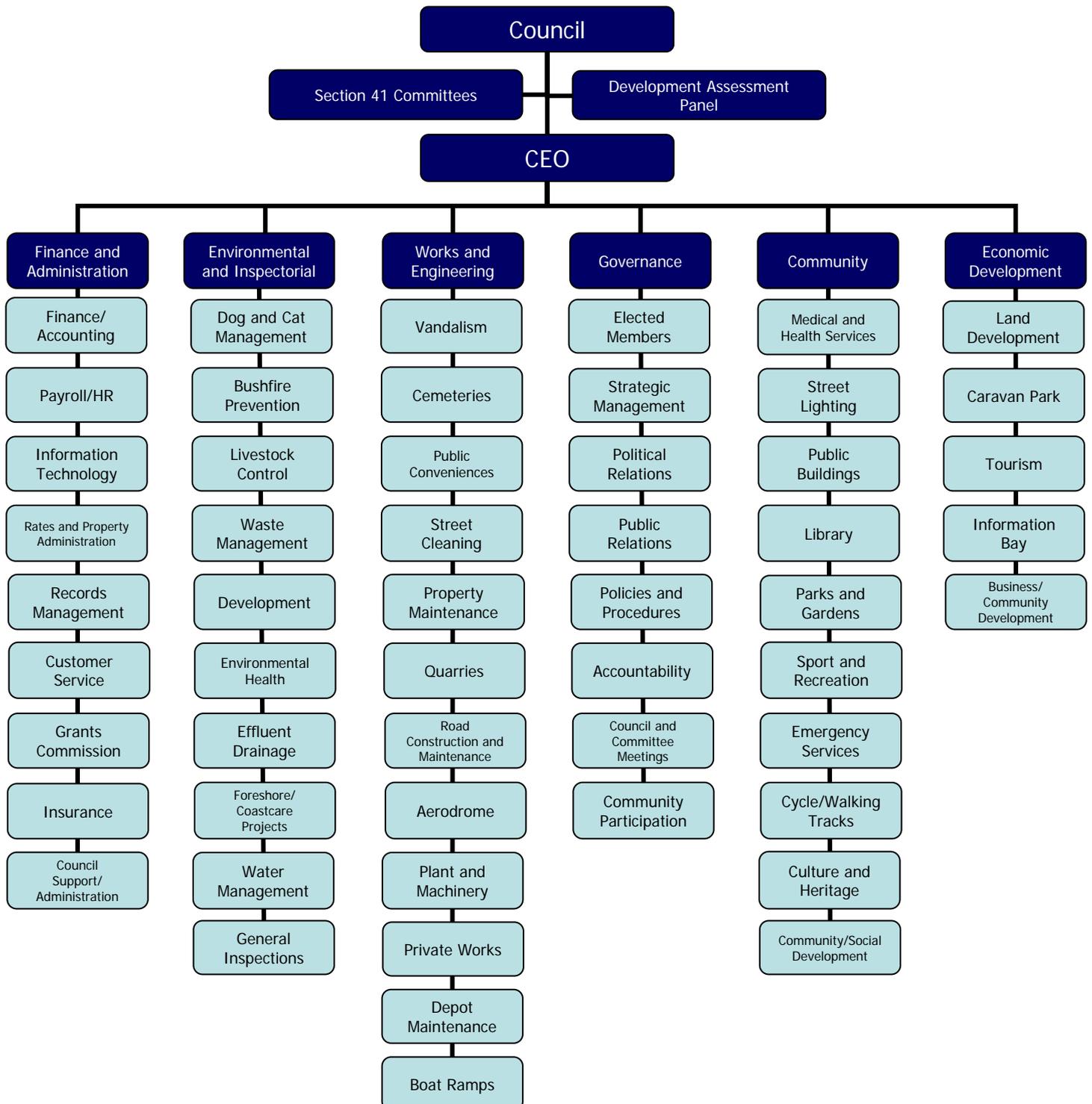
OUR VISION

The Kingston District Council will strive to improve the quality of life in the community, enhance and develop the character of our District as a vibrant coastal community that is an attractive destination with excellent business opportunities.

OUR PURPOSE

The Kingston District Council exists to provide services and support to the community it represents, to advocate and manage in support of its vision and look forward whilst understanding the community's historic base.

Corporate Structure



Mayor's Report

It's been a big year for Kingston!

The Council Elections held in November 2014 were a key turning point in the direction of the Kingston District Council. There was a great response to the Election from the community, with a ballot return rate of 71.73%, the third highest return rate in the State. The Election resulted in the appointment of 5 new Elected Members, and the reappointment of 3 Members who had served in the previous term. In this, my first year as Mayor, I would like to recognise and acknowledge the contributions of the outgoing Elected Members and welcome and congratulate the Councillors elected in November. I sincerely look forward to working with this team of Elected Members over the coming 4 year tenure to develop and progress the Kingston district.

Kingston is developing a reputation as one of the great small towns within the South East, by redefining how we engage and empower our community, with significant investment in infrastructure, through quality planning, by enabling creativity and innovation, and through ensuring we grow in a financially sustainable way.

In February 2015, Council invited the community to a forum to discuss our future and to collectively understand what issues are important to the community. A large crowd of 130 community members packed into the Kingston District Hall to meet with Councillors and Council staff and to begin planning for the future. The community shared with Council that the following areas are important and need to be considered in any future planning:

- Infrastructure Development
- Tourism

- Town Presentation
- Economic Development
- Community Services

Looking forward, Council will carefully consider the above themes and conduct a comprehensive review of its Strategic Plans. Through this process, Council will continue to work closely with the community to ensure that future planning for the district is owned by the people.

The infrastructure upgrade and renewal program across the district continued to be a strong focus for Council during the 2014/2015 year. Works included, amongst other things, the completion of the Lions Park toilet upgrade, reconstruction of Duncan Street and the re-sheeting of more than 10 major unsealed roads. In total more than \$1.77M was reinvested back into our community.

We've also been working cooperatively with the South Australian Government on the erosion issue at Kingston's Wyomi Beach. As a result, Council received funding to engage Civil & Environmental Solutions, who presented to Council and the community in June the results of their Wyomi Beach Foreshore Protection Study. Council expects that the recommended actions from the study will be staged over the next 12 to 24 months and that Wyomi Beach will receive the protection that it requires.

The Lion's Park mosaic project was an excellent example of Council and community working together. The community interest and involvement in the project is something Council is immensely proud of. It was great to see the community come together to learn new skills and develop new friendships. The project will be completed early in the 2015/2016 year and will be enjoyed by locals and tourists for many years to come.

There is a lot happening in Kingston and other communities are taking notice. Next year Council will continue this positive momentum by progressing concept planning of Kingston's main streets, developing and implementing a Tourism and Marketing Strategy, installing tourism signage entering the district, partnering with National Trust SA to commence maintenance on the Cape Jaffa Lighthouse, continuing to engage with and empower our community and by becoming a best practice organisation through better governance.

We want to co-create great places with people, in a vibrant town, where more people want to spend more time.

Kingston District Council has achieved a tremendous amount this financial year and it is due to the consistent, exemplary work of a dedicated team of staff and Elected Members, working in partnership with business, government and the community. I encourage you to learn more about the work we do and engage with us wherever possible.

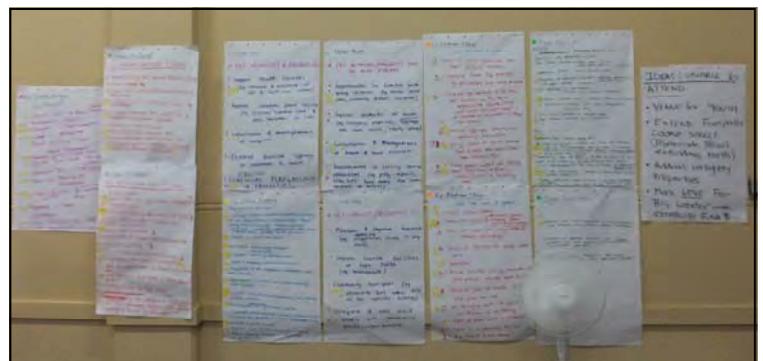
Sincerely,



**Reg Lyon
Mayor
Kingston District Council**



Above: Community Members Participating at the Community Forum in February 2015



Above: Some of the Many Ideas the Community Provided to Council at the Community Forum



Left: Newly Refurbished Lions Park Toilet Facilities



Above: 33kms of Unsealed Roads were Resheeted During the 2014/2015 Year

2014 Council Elections

From the outset, the 2014 Kingston District Council Periodic Elections created great interest in our community.

In conjunction with the Electoral Commission SA (ECSA) and the South Australian Local Government Association, Council administration embarked on an extensive communications strategy to raise general awareness in the community about the forthcoming Election, to encourage community members to consider nominating to become an Elected Member of Council and to promote voter participation.

At the close of nominations on Tuesday, 16 September 2014, Council had received 17 nominations for 7 available positions as an Area Councillor and 2 nominations for the vacancy of Mayor.



Ballot material was dispatched by the Electoral Commission SA during the week commencing 20 October 2015. Electors had until 5pm on Friday, 7 November 2015 to return their ballot material to the Electoral Commission or to the Council Office.

At the close of voting on Friday, 7 November 2015, the ballot return rate for Kingston District Council was 71.73%, which was the third highest return rate in the State.

The counting of votes commenced at the Council office at 9am on Saturday, 8 November 2015. The Mayoral count was conducted first followed by the Area Councillor Election. Due to the complexity of the Area Councillor Election, only the first preference votes were counted in Kingston, before the Count was transported to Adelaide to be completed at the ECSA data entry site. Results were announced on Tuesday, 11 November 2015 as follows:

Mayoral Election:

Quota: 670			
Reg Lyon	Elected 1	835 votes	
Evan Flint		504 votes	

Area Councillor Election:

Quota: 166				
Kay Rasheed	Elected 1	216 votes	Count 1	
Jodie Gluyas	Elected 2	167 votes	Count 3	
Deane Starling	Elected 3	171 votes	Count 41	
Chris England	Elected 4	167 votes	Count 41	
Jeff Pope	Elected 5	176 votes	Count 56	
Rick Wingard	Elected 6	170 votes	Count 70	
Graham Usher	Elected 7	168 votes	Count 76	

Unsuccessful Area Councillors Nominees:

Michael Ringshaw
Darryl Morley
Dave Moreland
Suzanne Drabsch
Len Vandeppeer
Sid Frankling
Hamish Telfer
John Clapton
Vanessa Byers
Shirley Twigg

The Election resulted in a new Council with 4 new Elected Members, 3 Elected Members who had served on Council in the previous term, and a new Mayor, who last served on Council in 2010.

To facilitate the change over between the previous and newly elected Council, a function was held on Friday, 14 November 2014, to thank and farewell outgoing Council Members and to welcome and witness the 'taking of the oath' by incoming Elected Members.

Council acknowledges and thanks the following outgoing Elected Members for their services to Council:

Cr Evan Flint:

19 years service to Council from 1995 - 2014

- Councillor 1995 - 2001
- Chairman 2001 - 2010
- Mayor 2010 - 2014

Cr Darryl Morley:

4 years service to Council from 2010 - 2014

Cr Dave Moreland:

8 years service to Council from 2006 - 2014

Cr Sid Frankling:

8 years service to Council from 2006 - 2014

Cr Tony Hutchison:

Retired at the 2014 Elected after 4 years service to Council from 2010 - 2014



Above: Outgoing Elected Members Cr Tony Hutchison, Cr Sid Frankling and Cr Darryl Morley at the handover event.

Right: New Elected Members complete their oath in the presence of JP, Mr Rick Haase. L-R Cr Graham Usher, Cr Jodie Gluyas, Cr Rick Wingard, Mr Rick Haase, Cr Jeff Pope, Cr Kay Rasheed, Mayor Reg Lyon, Cr Chris England and Cr Deane Starling.



Acknowledgement of 20 Years of Service to Cr Graham Usher

In November 2014, Council presented Councillor Graham Usher with a 20 Year Service Award for his many years of service to Kingston District Council.

Council was known as the District Council of Lacepede when Graham commenced in May 1987. Graham served 10 years, including 3 years as Deputy Chairman before taking a break between May 1997 and May 2003. Graham return to the Kingston District Council in May 2003 and continues to be a valued Elected Member today.

Graham has also served on many Council Committees, represented Council on external and Community Committees and has been an outstanding and willing volunteer in the Kingston community for much of his life.

A wonderful effort Graham!



Cr Graham Usher receives his 20 year Service Award with wife, Betty.

Elected Members



Reg Lyon

Mayor

Representation on Council Committees:

- Audit Committee
- Strategic Planning and Policy Development Committee

Representation on External Committees:

- South East Local Government Association
- Local Government Association of South Australia
- Local Government Finance Authority of South Australia
- Cape Jaffa Control Group



Kay Rasheed

Deputy Mayor

Representation on Council Committees:

- Audit Committee
- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Cape Jaffa Control Group



Chris England

Representation on Council Committees:

- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Gall Park Management Committee



Rick Wingard

Representation on Council Committees:

- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Kingston Retirement Village Board



Jodie Gluyas

Representation on Council Committees:

- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Kingston Community School Library Board
- Gall Park Management Committee



Deane Starling

Representation on Council Committees:

- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Cape Jaffa Control Group



Jeff Pope

Representation on Council Committees:

- Development Assessment Panel
- Strategic Planning and Policy Development Committee



Graham Usher

Representation on Council Committees:

- Development Assessment Panel
- Strategic Planning and Policy Development Committee

Representation on External Committees:

- Upper South East Recreational Fishers Association

Elected Members

ELECTED MEMBERS MEETING ATTENDANCE JULY 2014 - OCT 2014

Member	Ordinary Council Meetings Held	Special Council Meetings held	Attended	Apology/ Approved Leave of Absence	Absent
Mayor Flint	4	2	6	0	0
Deputy Mayor England	4	2	5	1	0
Councillor Usher	4	2	5	1	0
Councillor Frankling	4	2	6	0	0
Councillor Moreland	4	2	5	1	0
Councillor Morley	4	2	6	0	0
Councillor Hutchison	4	2	6	0	0
Councillor Starling	4	2	6	0	0

ELECTED MEMBERS MEETING ATTENDANCE NOV 2014 - JUNE 2015

Member	Ordinary Council Meetings Held	Special Council Meetings held	Attended	Apology/ Approved Leave of Absence	Absent
Mayor Lyon	8	2	10	0	0
Deputy Mayor Rasheed	8	2	9	1	0
Councillor England	8	2	8	2	0
Councillor Gluyas	8	2	10	0	0
Councillor Pope	8	2	8	2	0
Councillor Starling	8	2	10	0	0
Councillor Wingard	8	2	9	1	0
Councillor Usher	8	2	10	0	0

GOVERNANCE



Governance

ALLOWANCES PAID TO ELECTED MEMBERS

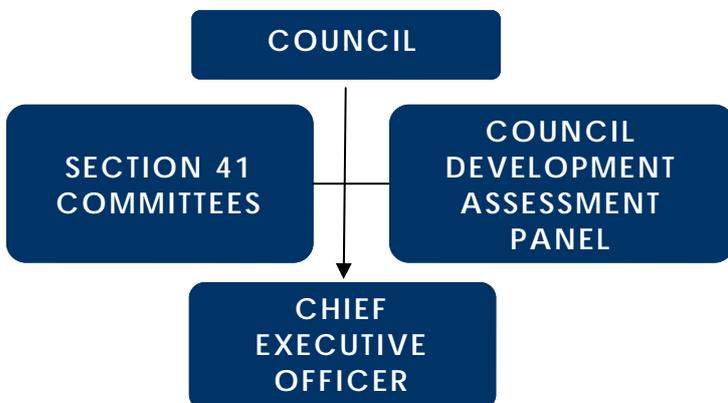
Elected Members receive an allowance that is set by the South Australian Independent Remuneration Tribunal. The allowance is adjusted on the first, second and third anniversaries of the periodic election. The allowances for a 'Group 5' Council are:

	Nov 2013 to Nov 2014	Nov 2014 to Nov 2015
Mayor	\$22,135	\$22,800
Deputy Mayor	\$6,918	\$7,125
Elected Member	\$5,534	\$5,700

Elected Members can claim travelling and other expense reimbursement in accordance with Council Policies G010-Elected Members Allowance and Benefits Policy and G021-Elected Members Travel and Accommodation Policy.

DECISION MAKING STRUCTURE OF COUNCIL

The Council has adopted the following decision making structure to facilitate sound governance and to ensure that decision making processes are carried out in the most efficient manner.



COUNCIL MEETINGS

Council meetings are held on the second to last Friday of each month in the Kingston District Council Chambers, located at 29 Holland Street, Kingston SE, commencing at 2.00pm.

The agenda for each Council meeting is available from the Council office and on Council's website at least three clear days before the meeting. All meetings are open to the public.

Minutes of Council meetings are placed on display at the Council Office and on Council's website within five days of the meeting being held.

The timeframes for the availability of Council agendas and minutes are in accordance with the Local Government Act and Regulations.

SECTION 41 COMMITTEES

Council has historically established a number of Committees pursuant to Section 41 of the Local Government Act 1999. These Committees assist Council in the performance of its functions, report to Council on matters within the ambit of the Council's responsibilities, provide advice to Council and exercise, perform or discharge delegated powers, functions and duties.

The formation of the new Council in November 2014 provided an opportunity for Council to review its Section 41 Committee framework and explore opportunities for improvement. As a result, Council resolved at the December 2014 Council meeting to make the following changes to its Committee Structure:

- Dissolve the Finance and Administration Committee and all functions of this Committee be addressed by Council.
- Dissolve the Bushfire Prevention Committee and the Manager of Environmental and Inspectorial Services be appointed as the direct point of contact for all related matters, who will report to Council as required.
- Dissolve the Kingston Town Improvement Committee.
- Call a meeting with the former members of the Kingston Community Grazing Committee to discuss the future of the Committee and the possibility of disbanding the Committee. After consultation with

former members, the Committee was disbanded in May 2015.

In addition, Council retained its Audit Committee and established a Strategic Planning and Development Committee, the membership of which will include all Elected Members.

Copies of the agendas and minutes for Council Committee meetings are available from the Council office or can be viewed on Council's website: www.kingstondc.sa.gov.au.

Development Assessment Panel

The Kingston District Council Development Assessment Panel (CDAP) is established pursuant to Section 56A of the Development Act 1993 and is constituted in accordance with an established Terms of Reference. The Committee consists of five members: three independent members and two Council members. The Committee is supported by the Manager of Environmental and Inspectorial Services and meets monthly, or as required.

The Development Assessment Panel is delegated the power under the Development Act 1993 to assess development against the Kingston District Council Development Plan and make determinations pursuant to Section 38 of the Development Act 1993.

The 2014 Council Elections saw a change to the membership of Council's Development Assessment Panel. Mr Jeff Pope, who was an independent member of the CDAP, was elected to Council and elected to the CDAP in the position of Elected Member representative, thus creating a vacancy for a new independent member.

Nominations to fill the vacancy were called in November 2014 and 3 applications were received. Council formed an interview panel consisting of Council's CEO and 3 Elected Members, who met with all applicants to determine their experience and suitability to fill the role. The interview panel then made a recommendation to Council and Ms Vanessa Byers was appointed to the vacant position on Council's Development Assessment Panel.

The current membership of the CDAP consists of:

- Ms Vanessa Byers (Independent Chairperson)
- Mrs Margaret Trotter (Independent Member)
- Mr Robert Miles (Independent Member)
- Cr Jeff Pope (Elected Member representative)
- Cr Graham Usher (Elected Member representative).

The membership of all CDAP Members will expire in on 17 February 2016.

The CDAP, throughout the year, assessed and made determinations on 13 development proposal matters arising for consideration. The CDAP met 6 times during the year.

The Development Assessment Panel is also empowered to make recommendations to Council to consider

Development Plan issues and alterations. At their November 2014 meeting, the Panel recommended that Council consider amending the Development Plan to restrict shipping containers from being used as domestic outbuildings in association with dwellings. Council considered this recommendation at its June 2015 meeting and resolved to postpone any amendments to the Development Plan until the Regional Planning Alliance Project and the State Government Planning Reform processes were complete.

Kingston Community Grazing Committee

After the election of the new Council in November 2014, a review of all Council Committees was conducted, with a view to achieving operational efficiencies. As a result, it was determined that the objectives of the Kingston Community Grazing Committee were being met through Council's Community Assistance Program.

Council resolved to call a meeting of the former members of the Kingston Grazing Committee to discuss the future of the Committee and the possibility of disbanding the Committee. The Committee was dissolved in May 2015 after the former Kingston Community Grazing Committee members were provided the opportunity to advise Council on their preference for a funding category in Council's Community Assistance Program.

The decision to dissolve the Grazing Committee was made by Council to achieve administrative efficiencies, contemporary governance practices and legislative requirements and to address the duplication of Council's Community Assistance Program. In dissolving the Committee, Council acknowledged and extended their appreciation to the former members of the Committee for their work and assistance to Council and the delivery of benefits to the Kingston community over many years.

ALLOWANCES PAID TO MEMBERS OF COUNCIL COMMITTEES

The following allowances are paid to members of Council committees:

Council Development Assessment Panel

Sitting Fees	Ordinary Meetings	Special Meetings
Presiding Member	\$180.00	\$45.00
Independent Member	\$120.00	\$30.00
Councillors as Panel Members	\$0.00	\$0.00
Council Staff	\$0.00	\$0.00

Governance

Council Development Assessment Panel Travel Reimbursement

- ✎ Living within the township of Kingston as bounded by Pinks Beach Road and Toops Road - no allowance.
- ✎ Living outside of the township of Kingston but within 50 kilometres - \$30 allowance
- ✎ Living further than 50 kilometres from the township of Kingston - \$50 allowance
- ✎ No travel fees are payable to Council Staff

Audit Committee

- ✎ Independent Member \$300 per meeting attended (including travel expenses)

Other Council Committees

- ✎ No fees are payable to members of other Council Committees established under Section 41 of the Local Government Act 1999.

DELEGATIONS

In order to expediate decision making, Council has delegated responsibilities and powers to appropriate Committees, Council employees and authorised officers of Council. These delegations are reviewed annually by Council, or more frequently if required by legislative amendment.

PUBLIC INVOLVEMENT IN COUNCIL DECISIONS

Members of the public may put forward their views to Council on particular issues in a number of different ways:

Representations/Deputations

With the permission of the Mayor, a member of the public can address Council personally or on behalf of a group of residents, organisation or other parties. Persons wishing to access this opportunity are asked to make prior arrangements through the Council office.

Petitions

Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

Written Correspondence

A member of the public can write to the Council on any Council policy, activity or service.

Community Consultation

Kingston District Council consults with local residents on particular issues that may effect the community in accordance with legislation and Council's Public Consultation Policy.

REVIEW OF COUNCIL DECISIONS

Section 270 Review

In accordance with Section 270(8) of the Local Government Act 1999, Council has adopted a formal 'Internal Review of Council Decisions' Procedure. The Procedure is reviewed during the term of each Council, with the last review being conducted in April 2011.

The Procedure recognises the importance of transparency in Council decision making and the need to provide a fair and objective procedure for the review of Council decisions. It provides the opportunity for any person who is aggrieved by a decision of Council to seek a review of that decision.

During the 2014/2015 year, no applications for a review of a Council decision pursuant to Section 270 of the Local Government Act were received.

South Australian Ombudsman

While Council prefers to work with its customers to resolve requests for review quickly and effectively, an applicant will always retain the right to seek other forms of resolution, such as contacting the Ombudsman.

ELECTED MEMBERS TRAINING AND DEVELOPMENT ACTIVITIES

Training opportunities are provided to all Elected Members in accordance with Council's 'Elected Members Training and Development' Policy.

Prior to the November 2014 Election, Elected Members attended the following training and conferences:

- Mayor Flint and Cr England attended the Local Government Association Annual General Meeting

in October 2014.

- Cr Morley attended the Norman Waterhouse Local Government Conference in August 2014.

In November 2014, the Local Government Association released Training Standards for Council Members, pursuant to Regulation 8AA of the Local Government (General) Regulations 2013. The Training Standards contained the minimum requirements for Elected Members, which are mandatory and must be completed within the first 12 months of an Elected Member's 4 year term.

The Training Standards comprise of 4 modules:

1. Introduction to Local Government
2. Legal Responsibilities
3. Council and Committee Meetings
4. Financial Management and Reporting.

Council engaged KelledyJones Lawyers and UHY Haines Norton to deliver the mandatory training in November 2014, which was attended by all Elected Members.

In addition to the mandatory training, considerable time and resources were provided by Council Management and Elected Members to inform the incoming Council of current issues. Between November 2014 and June 2015, Elected Members attended workshops on the following topics:

- Current Projects
- The Next 5 Years
- Section 41 Committees
- Strategic Plans
- Council Decision Making
- Community Engagement and Facilitation
- Annual Business Plan and Budget (3 workshops)
- Organisational Review
- Budget Submissions and Recreational Vehicle Areas

Council also engaged KelledyJones Lawyers again in January 2015, to facilitate an additional training session specifically on meeting procedures.

Other activities the Elected Members have undertaken during this period include a bus tour familiarisation of the district, 2 community forums and 2 Wyomi Beach Coastal Erosion briefings.

The new Independent Chairperson of Council's Development Assessment Panel attended Development Assessment Panel Essential Training in May 2015 and all Audit Committee Members, together with Finance Staff, attended Audit Committee Training, facilitated by the Local Government Association in June 2015.

ELECTORAL REPRESENTATION

Pursuant to Section 12(4) of the Local Government Act 1999, Council is required to conduct a full review of its composition at least once in every eight year period.

Council completed its most recent Elector Representation Review in September 2009, and adopted the following Council structure:

- The principal member of the elected Council to be a Mayor, to be elected by the whole of the community .
- The ward structure be abolished and the Council not be divided into wards.
- The elected Council comprise seven (7) area Councillors, to be elected by the whole of the community.

The Electoral Commissioner certified the Elector Representation Review in November 2009 and the changes took effect from the November 2010 General Election.

The next representation review is due to be completed by November 2017, as prescribed by legislation.

COUNCILS REPRESENTATION QUOTA

For the purpose of satisfying the requirements of Schedule 4 of the Local Government Act 1999, Council's representation quota (in accordance with the figures supplied by the Electoral Commission SA) as at 28 February 2015 was as follows:

Total Electors: 1928
 Elected Members: 8
 Principal Member: Mayor
 Representation Quota: 241

To provide a comparison with similar sized Councils throughout the State, Kingston District Council is classified as a 'Rural Agricultural Medium (RAM) Council' and is grouped with 10 other Councils in this category. As a comparison, the representation quotas of Councils of a comparative size were:

Council	Electors	Elected Members	Representation Quota
Barunga West	2012	9	223
Ceduna	2178	9	242
Goyder	3085	7	440
Kangaroo Island	3418	10	341
Lower Eyre Peninsula	3694	7	527
Mount Remarkable	2235	7	319
Peterborough	1270	9	141
Southern Mallee	1403	9	155
Tumby Bay	2058	7	294
Yankalilla	3944	9	438

Governance

CONFIDENTIALITY PROVISIONS

It is a requirement of Council to include in the Annual Report information in relation to any orders of the Council or Council Committee that the public be excluded from attendance, in accordance with Section 90(3) of the Local Government Act 1999 (the Act).

It is also a requirement of Council to include in the Annual Report information in relation to any orders of the Council or Council Committee that documents be kept on a confidential basis in accordance with Section 91(7) of the Local Government Act 1999.

During the 2014/2015 financial year, Council held 12 ordinary meetings and 4 special meetings. During the course of these Council meetings, Council invoked a confidentiality order pursuant to Section 90 of the Local Government Act to discuss items in confidence thirteen (13) times. Items discussed in confidence represent 6.56% of all matters considered by Council.

The items discussed in confidence were in relation to:

- ↘ Section 90(3)(a) of the Act - Information concerning the unreasonable disclosure of the personal affairs of any person (living or dead) —(7 instances);
- ↘ Section 90(3)(b) of the Act - Information the disclosure of which:
 - i. could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct business, or to prejudice the commercial position of the Council; and
 - ii. would, on balance, be contrary to public interest—(1 instance);
- ↘ Section 90(3)(k) of the Act - Tenders for the supply of goods, the provision of services or the carrying out of works - (5 instances);

Council resolved that all items subject to confidentiality orders 2014/2015 were also subject to Section 91(7) of the Local Government Act 1999 and thus these items remain in confidence.

24 confidential orders expired and were released from confidentiality during the 2014/2015 year.

No items were discussed in confidence at Council Committee meetings during the 2014/2015 year.

COMPLAINTS LODGED UNDER COUNCIL CODES OF CONDUCT OR WHISTLEBLOWERS POLICY

Elected Members and employees must abide by the respective Codes of Conduct set by legislation; the Local Government (General) Variation Regulations 2013, which were introduced in the 2013/2014 year. Complaints against Elected Members or employees will be investigated in accordance with the respective Code of Conduct.

Other mechanisms in place for dealing with complaints include:

- Policy number G017 – Whistleblowers Prevention Policy
- Policy number EI009 – Council Development Assessment Panel – Complaint Handling Procedure.

No complaints have been received by Council during the 2014/2015 financial year in relation to any conduct of Elected Members, employees or members of Council's Development Assessment Panel.

COMPLAINT AND REQUEST FOR SERVICE ANALYSIS

In striving to achieve improved services and governance outcomes, a detailed analysis of formal complaints and requests for services logged through the complaint and request system has been undertaken.

The complaints and requests for services analysed incorporate those letters, emails or contacts that have been received during the financial year and documented and recorded into the relevant system. It is acknowledged that Council received other information via contact with Council Members and through meetings, which may not have been recorded through the system, and therefore there are some limitations to the analysis. Members of Council and Council Committees are encouraged to respond to verbal complaints by either lodging the complaint or request for service in writing on behalf of the customer or having the customer do so. Specific reporting for any applications for reviews of decisions pursuant to Section 270 of the Local Government Act, known as formal Internal Reviews of Council Decisions, is undertaken independently to the analysis of complaints and requests for services.

Please also note that this analysis does not incorporate detailed information regarding complaints lodged under Codes of Conduct as they apply to Council Members, employees or members of Council Committees, lodged with Council or any other body including the Ombudsman, Police or the Minister for State/Local Government Relations. The analysis includes the information for statistical purposes only.

During the financial year 136 complaints and requests for services were received and processed through the Council complaint and request system, which is slightly more than last year. The relevant policy or procedure for handling of complaints depends upon the complaint received, as follows:

1. Applications for review of Council decisions pursuant to Section 270 of the Local Government Act are subject to Council Policy G001 – Procedure for Internal Review of Council Decisions Policy.
2. General, but formal complaints or requests for services received that are not regarding matters of Codes of Conduct are subject to:
 - Council Policy G018 – Complaint Handling Policy.

- Council Procedure G018a – Complaint Handling Procedure.
- Council Policy G019 – Request for Service Policy.
- Council Procedure G019a – Request for Service Procedure.

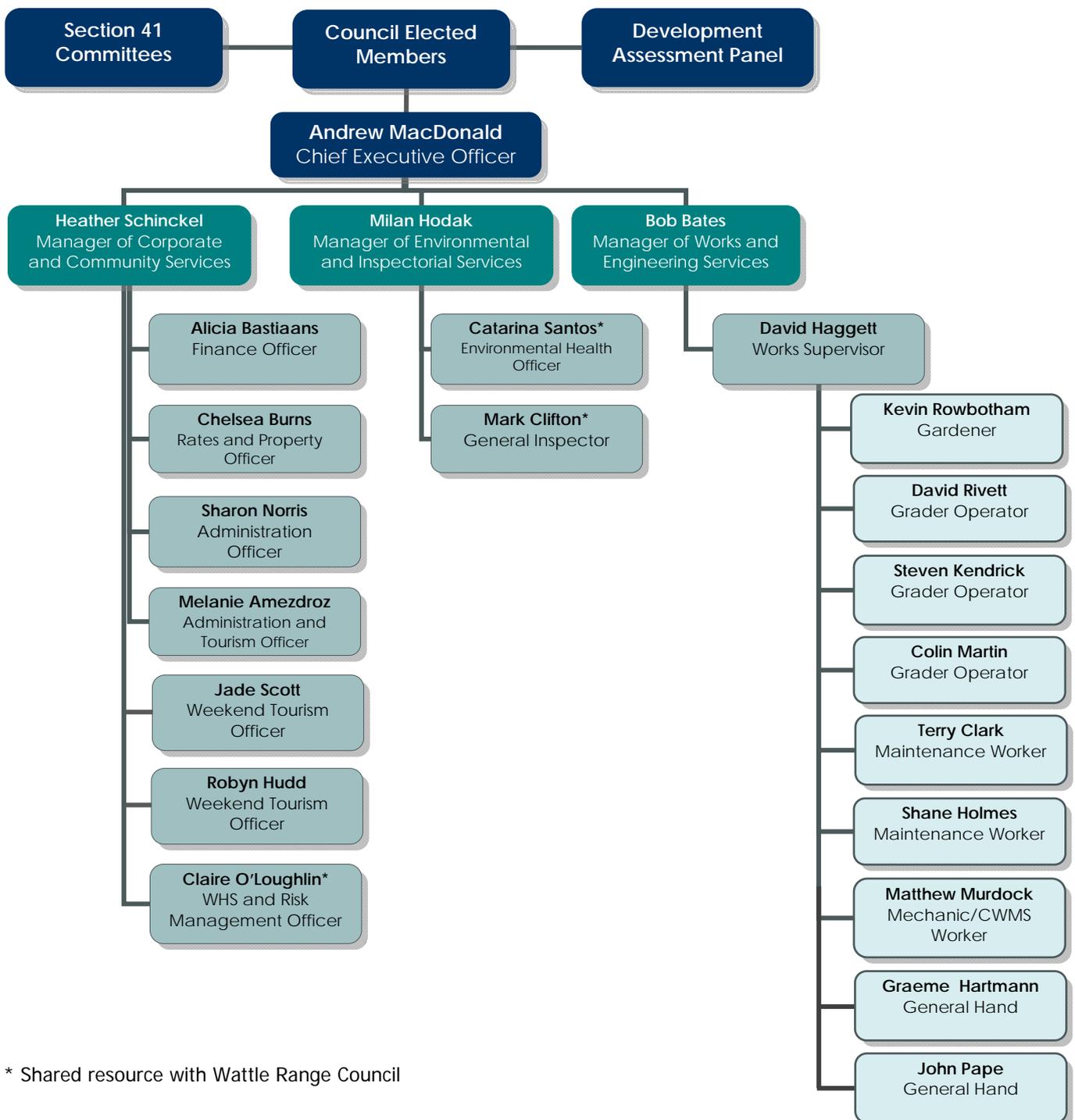
The analysis of the complaints and requests for services are summarised in the table below.

The analysis highlights that the areas in which Council receives the majority of complaints or requests for services are in relation to roads, footpaths and general items. Performance and response times to complaints and requests for services continues to be pleasing with results significantly improved from the 2013/2014 year. Council aims to continually improve these results with regular reviews of data at the organisation's management meetings, held every fortnight.

Item	Type of Complaint/Request Received														Total	Matters Resolved/Completed														Total	%	Average Response Times (Days)
	Administration	Finance/Rates	Development	Dogs	Road	By-law/Legislative Compliance	Waste Management	Parks & Gardens	Toilets & Playgrounds	General	Trees	Footpaths	Kerbing/Drainage	Administration		Finance/Rates	Development	Dogs	Road	By-law/Legislative Compliance	Waste Management	Parks & Gardens	Toilets & Playgrounds	General	Trees	Footpaths	Kerbing/Drainage					
Complaints	1	0	1	9	5	0	1	1	1	14	1	1	0	35	1	0	1	9	5	0	1	1	1	14	1	1	0	35	100.00%	7.2		
Requests for Service	0	0	0	0	18	0	2	9	7	37	10	16	2	101	0	0	0	0	18	0	2	9	7	37	10	16	2	101	100.00%	6.7		
Total	1	0	1	9	23	0	3	10	8	51	11	17	2	136	1	0	1	9	23	0	3	10	8	51	11	17	2	136	100.00%	6.9		



Corporate Structure



* Shared resource with Wattle Range Council

Chief Executive Officer's Report

The 2014/2015 year has been one of reflection, change, growth and new directions for the Kingston District Council.

The Kingston district community elected a new Council on Saturday 8th November 2014. The renewed Council has brought fresh enthusiasm and a strong desire to engage and collaborate closely with the community as it considers the future direction of Kingston.

Elections

The Election saw Reg Lyon voted in as Mayor and seven Councillors elected, four of whom were new to Council. In line with the Local Government election process, changes to the Local Government Act were implemented, with mandatory training required for all Elected Members. The necessary training was achieved with the assistance of KelladyJones and UHY Haines Norton, through a series of workshops that included topics such as legislative requirements within a Local Government environment, meeting procedures, team building, communication, conflict management, risk management, financial management and strategic planning. Elected Members have been able to apply much of the knowledge gained through the induction program and have emerged as an effective and collaborative team.

Organisational Review

During 2014/2015 an organisational staffing review was conducted. As part of the review process all members of staff were engaged through a series of one-on-one and departmental group meetings. The engagement process provided staff members with an opportunity to share their interests, work aspirations, work concerns and their general view of the current structure. The Works Depot appeared to be managing relatively well, however the Administration Team was clearly struggling to keep up with the day to day administrative

workload and staff were under varying degrees of pressure.

As a result of this review, in the 2015/2016 year, Council will increase the administrative staffing budget to allow one additional FTE staff member to be employed. This cost will be partly off-set by \$50k in savings, gained as a result of ceasing the shared resource arrangements with Wattle Range Council for a General Inspector and WHS Officer. The additional FTE staff member will not only increase the overall working capacity within the Administration Team, but will also allow the reallocation and balancing of tasks across the current Team.

Organisational Culture

Kingston District Council has a diverse range of employees representing the community we serve. We have a clear gender balance across our workforce and are confident the variety of flexible work arrangements offered to our people supports the retention of key talent.

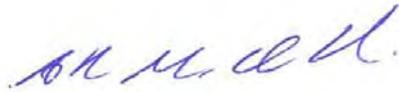
In addition to flexible working arrangements, our employees also benefit from a value-based culture and a supportive, friendly work environment. There are numerous opportunities for our employees to contribute to the community and there are a diverse range of roles where community engagement is paramount. Council offers opportunities for further training and development, including tertiary study assistance. Competitive remuneration packages are offered and Income Protection Insurance is also provided.

The Senior Management Team are fully involved in the meetings of Council and make a significant contribution to formal reporting to Elected Members. We will continue to work hard towards creating a constructive, high performing culture at Kingston District Council – a work environment where our people feel valued and supported.

Building a constructive culture will help us achieve our Council's and our community's vision for the future. Knowledge sharing and active participation at all staffing levels is, and will continue to be, an important objective of the organisation.

The 2014/2015 year was a busy and highly successful year for the Kingston District Council. A number of major and minor projects have been completed across all departments and many other milestones achieved. More information about the achievements of the year can be found in the body of this Annual Report.

In closing, I would like to thank staff, Councillors (past and present) and the community for its tremendous support over the past 12 months. Kingston has achieved a considerable amount this year and is poised to continue making great achievements in the 2015/2016 year and into the future.



Andrew MacDonald
Chief Executive Officer



Strategic Management Plans

STRATEGIC MANAGEMENT PLANS

Council has adopted four key plans as its strategic management framework, pursuant to Section 122(8) of the Local Government Act. They are:

1. Kingston District Council Strategic Plan.
2. Kingston District Council Asset Management Plan.
3. Kingston District Council Forward Financial Estimates.
4. Kingston District Council Community Land Management Plan.

Strategic Plan 2012/2016 Progress Report

Council's Strategic Plan sets the vision of Council and its community. The vision is:

The Kingston District Council will strive to improve the quality of life in the community, enhance and develop the character of our District as a vibrant coastal community that is an attractive destination with excellent business opportunities.

In striving to achieve this vision Council have set seven key strategy areas and they are summarised, with progress against targets and key performance indicators reported, in the following table:

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Infrastructure Development	During the period of this plan investment in capital renewal, asset repair and upgraded infrastructure will be at the forefront of Council's budget and planning commitments thereby maintaining and improving Council's real asset base.	Footpath renewal program shall continue during the course of the strategic plan with a view to continue improvement of footpath infrastructure and bicycle tracks provided to the community to promote both attractive streetscapes and healthy outcomes.	Asset Management Plan is adhered to and footpath renewal program and footpath/ bicycle track allocations are incorporated into the Annual Business Plan and Budget.	Strategy/Target/ KPIs Met Asset Management Plan footpath program was incorporated into the Annual Business Plan and Budget and works completed.
		Road infrastructure capital program including resealing of sealed roads to be (at least) maintained at \$1.2M per annum in new project budget allocations, subject to the continuance of the Roads to Recovery Programme.	Asset Management Plan is adhered to and road infrastructure allocations are incorporated into the Annual Business Plan and Budget and maintained at \$1.2M per annum.	Strategy/Target/ KPIs Met Asset Management Plan road program was incorporated into the Annual Business Plan and Budget and works completed.

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Infrastructure Development	During the period of this plan investment in capital renewal, asset repair and upgraded infrastructure will be at the forefront of Council's budget and planning commitments thereby maintaining and improving Council's real asset base.	Road infrastructure maintenance program to be (at least) maintained at \$500,000 per annum, subject to continuance of Supplementary Financial Assistance Grants (roads component) for South Australia.	Asset Management Plan is adhered to and road infrastructure maintenance allocations are incorporated into the Annual Business Plan and Budget and maintained at \$500,000 per annum.	Strategy/Target/ KPIs Met Asset Management Plan road maintenance program was incorporated into the Annual Business Plan and Budget and works completed.
		Maintain existing and investigate opportunities for improved street lighting and public lighting especially in high risk areas.	Street lights are checked to ensure street lights are maintained.	Strategy/Target/ KPIs Met Street lights checked on a regular basis.
		Continue to fund additional low level recreational, tourism and community open space infrastructure during the period of this plan.	Asset Management Plan is adhered to and low level recreational, tourism and community open space infrastructure allocations are incorporated into the Annual Business Plan and Budget.	Strategy/Target/ KPIs Met Asset Management Plan low level recreational, tourism and community open space infrastructure allocations were incorporated into the Annual Business Plan and Budget and works completed.
		Investment in infrastructure and assets renewal, replacement, upgrades and new assets shall at least match depreciation charges on a rolling 3 year basis.	Infrastructure and asset renewal spending matches or exceeds average depreciation charges on a rolling 3 year basis.	Strategy/Target/ KPIs Met Infrastructure and asset renewal spending exceeded average depreciation charges on a rolling 3 year basis.
		Maintain existing investments as outlined in long term asset and financial documents for the maintenance and improvement of Council building infrastructure.	Asset Management Plan is adhered to and building infrastructure improvements and maintenance allocations are incorporated into the Annual Business Plan and Budget. A Building Maintenance Plan is developed.	Strategy/Target/ KPIs Met Asset Management Plan building infrastructure improvements and maintenance allocations were incorporated into the Annual Business Plan and Budget and works completed.

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Infrastructure Development	During the period of this plan investment in capital renewal, asset repair and upgraded infrastructure will be at the forefront of Council's budget and planning commitments thereby maintaining and improving Council's real asset base.	Maintain existing investments as outlined in long term asset and financial documents for the maintenance and improvement of Council parks and gardens and open space including assets located on this land.	Asset Management Plan is adhered to and parks, gardens and open space allocations are incorporated into the Annual Business Plan and Budget.	Strategy/Target/ KPIs Met Asset Management Plan parks, gardens and open space allocations were incorporated into the Annual Business Plan and Budget and works completed.
		Where applicable, investigate road safety improvements in high trafficable areas to improve vehicular, pedestrian and cyclist safety.	Asset Management Plan is adhered to and walking/bike track light allocations are incorporated into the Annual Business Plan and Budget and the lights are installed.	Strategy/Target/ KPIs Met Asset Management Plan walking/bike track light allocations were incorporated into the Annual Business Plan and Budget and the lights installed.
		Plan for and during the term of this plan commence works to upgrade foreshore irrigation, low level recreational facilities and the leveling of the grassed areas.	Council allocates funds in the Asset Management Plan to the foreshore upgrade.	Strategy/Target/ KPIs Met Council allocated funds in the Asset Management Plan for the foreshore upgrade to commence in 2017/2018.
		Plan for and during the term of this plan upgrade the existing toilet facilities and build a new District Hall toilet facility.	New District Hall toilet is built and existing toilets upgraded.	Strategy/Target/ KPIs Met New District Hall toilet is built and Lions Park Toilet upgraded.

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Identity of Our District	To support and develop the Kingston Districts' identity and develop an environment that grows our tourism economic opportunities.	Continue to provide Visitor Information services throughout the period of this plan and look for growth in this service to support tourism outcomes.	Number of visitors to the Visitor Information Outlet is reported in Council's Annual Report.	Strategy/Target/KPIs Met Number of visitors to the Visitor Information Outlet is reported in Council's Annual Report.
		Support development of tourism opportunities and ideas including wine tourism, recreational boating, eco-tourism, food trails, coastal roads, promotion of Kingston and Cape Jaffa, and recreational vehicles.	Financial assistance and in-kind support is provided for significant events - Kingston Pageant and Kingston Lights Up, Kingston Show, Cape Jaffa Seafood and Wine Festival, Kingston Triathlon and Lions Club Surf Fishing Competition.	Strategy/Target/KPIs Met Council provided financial assistance and in-kind support for a number of significant events - Kingston Pageant and Kingston Lights Up, Kingston Show, Cape Jaffa Seafood and Wine Festival, Kingston Triathlon and Lions Club Surf Fishing Competition.
		Commit to ongoing support of events and clubs that attract visitors, through the Community Assistance Program and in-kind assistance.	Two rounds of the Community Assistance Program are conducted.	Strategy/Target/KPIs Met Two rounds of the Community Assistance Program were conducted.
		Maximise opportunities created by the Cape Jaffa Anchorage Development over the life of this plan.	New Recreational Facility is built.	Strategy/Target/KPIs Met New Recreational Facility (BBQ and beach shelter) was built.
		Commit to general town improvement through street and open space improvements, maintenance of infrastructure and buildings and support of the Kingston Town Improvement Committee, support for the Tree Planters group and other environmental groups.	Council approves a plan to establish a vegetation area for the residential zoned area adjacent to the Golf Course and Cemetery and allocates funds to develop in the Asset Management Plan. Council provides assistance and support for the Kingston Town Improvement Committee and Tree Planters group.	Strategy/Target/KPIs Met Council approved a plan to establish a vegetation area for the residential zoned area adjacent to the Golf Course and Cemetery and allocated funds to develop the area. Council provided assistance to the Tree Planters group. The Town Improvement Committee has been disbanded as part of the Section 41 Committee review.

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Identity of Our District	To support and develop the Kingston Districts' identity and develop an environment that grows our tourism economic opportunities.	Investigate alternative seagrass management options including self processing and invest annually in seagrass management.	Council approves a new seagrass removal and disposal contract.	Strategy/Target/ KPIs Met Council approved a new seagrass removal and disposal contract.
		Investigate alternative seagrass management options to reduce the substantial financial impost.	New long term seagrass removal and disposal contract achieves a significant saving from the previous contract.	Strategy/Target/ KPIs Met The new long term seagrass removal and disposal contract achieved a significant saving from the previous contract.

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Industry, Business and Town Development	Create an environment that promotes industry and business development through investment in key infrastructure, high quality advice and timely decision making.	Continued funding support of Limestone Coast Regional Development Board (or an alternative structure) to allow access and assistance to economic development services.	Council approves financial assistance to the Limestone Coast Regional Development Board.	Strategy/Target/ KPIs Met Council approved and provided financial assistance to the Limestone Coast Regional Development Board.
		Commence planning to develop Council residential land on Cooke Street with plans developed and agreed by 2013.	Minister approves the Residential (Golf Course) and Rural Living DPA.	Strategy/Target/ KPIs Met The Minister approved the Residential (Golf Course) and Rural Living DPA.
		Section 30 review of the Kingston Development Plan is undertaken and Development Plan Amendments identified for future town expansion and other development is completed by 2016.	Section 30 review of the Kingston Development Plan is completed by 2016.	Strategy/Target/ KPIs N/A The Section 30 review of the Kingston Development Plan is due to be completed by 2016.

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Industry, Business and Town Development	Create an environment that promotes industry and business development through investment in key infrastructure, high quality advice and timely decision making.	Development Plan Amendments arising from a Section 30 review are prioritised and scheduled into future periods with any high priority amendments to commence in 2016.	Commence high priority Development Plan Amendments in 2016.	Strategy/Target/ KPIs N/A Due to commence the high priority Development Plan Amendments in 2016.
		That planning and building approvals are issued within statutory timeframes and that a best practice target of 60 days be achieved for 90% of applications.	90% of planning and statutory building approvals are issued within 60 days.	Strategy/Target/ KPIs Met 90% of planning and statutory building approvals were issued within 60 days.
		Support primary industry through maintenance and improvement of critical road infrastructure and advocating on behalf of producers on issues of concern.	Asset Management Plan renewal and maintenance road infrastructure targets are met.	Strategy/Target/ KPIs Met Asset Management Plan renewal and maintenance road infrastructure targets were met.
		Support commercial fishing industry through maintenance and improvement of critical road infrastructure, marina facilities and advocating on behalf of producers on issues of concern.	Asset Management Plan renewal and maintenance road infrastructure targets are met.	Strategy/Target/ KPIs Met Asset Management Plan renewal and maintenance road infrastructure targets were met.
		Council shall support major development proposals that are appropriately assessed and approved including alternative energy production and wind farms.	Approval of a wind farm.	Strategy/Target/ KPIs N/A There have been no wind farm applications.

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Customer and Community Outcomes	Provide responsive, timely and appropriate customer services to Council stakeholders, customers and all those who seek Council assistance.	Support community groups, sporting clubs and volunteers through mechanisms including direct budget allocations, Community Assistance Program, and in-kind support.	Two rounds of the Community Assistance Program to be conducted each year. In-kind support is provided to community groups, sporting clubs and volunteers (e.g. grant applications).	Strategy/Target/ KPIs Met Two rounds of the Community Assistance Program were conducted. In-kind support was provided to community groups, sporting clubs and volunteers.
	Support community organisations to help provide services and opportunities in the district and plan for future events and growth in the district.	Provide timely customer services to all stakeholders in accordance with Council's policies on complaint management and requests for service.	Complaints and requests are recorded and monitored fortnightly by senior staff to ensure they are responded to in a timely manner. Complaints and requests to be analysed (number/type/response time) and reported via the Annual Report.	Strategy/Target/ KPIs Met Complaints and requests were recorded and monitored fortnightly by senior staff to ensure they were responded to in a timely manner. Complaints and requests were analysed (number/type/response time) and reported via the Annual Report.
		Maintain 2011/2012 financial investment in upgrades and maintenance in parks and gardens, open space and sport and recreation areas.	Asset Management Plan upgrades and maintenance parks and gardens, open space, sport and recreation areas targets are met.	Strategy/Target/ KPIs Met Asset Management Plan upgrades and maintenance parks and gardens, open space, sport and recreation areas targets were met.

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Customer and Community Outcomes	<p>Provide responsive, timely and appropriate customer services to Council stakeholders, customers and all those who seek Council assistance.</p> <p>Support community organisations to help provide services and opportunities in the district and plan for future events and growth in the district.</p>	<p>That Council with the Limestone Coast Zone Emergency Management Committee and Local Government Risk Services undertake to write a new Community Emergency Risk Management plan in accordance with the National Emergency Risk Assessment Guidelines, with completion scheduled for 2014.</p>	<p>The development of a Limestone Coast Zone Emergency Management Plan with Council staff to assist.</p> <p>The development of a Regional and Council Disaster Resilience Strategy/Plan.</p>	<p>Strategy/Target/ KPIs Not Met</p> <p>The Limestone Coast Zone Emergency Management Plan is still being developed with Council staff assisting.</p> <p>The Regional and Council Disaster Resilience Strategy/ Plan is still being developed.</p>
		<p>Council shall explore opportunities to improve communications to stakeholders including 'Council corner' in the local press.</p>	<p>Council community information articles are published in the Coastal Leader.</p> <p>Information advices are posted on Council's website.</p>	<p>Strategy/Target/ KPIs Met</p> <p>Council community information articles were published in the Coastal Leader.</p> <p>Information advices were posted on Council's website.</p>
		<p>Develop a concept plan and implement reserve works for the Council land around the Golf Club, Cooke Street and Cemetery.</p>	<p>Concept plan for a reserve on land around the golf club, Cooke Street and Cemetery is approved.</p> <p>Asset Management Plan has allocations for the development of the reserve on land around the Golf Club, Cooke Street and Cemetery</p>	<p>Strategy/Target/ KPIs Met</p> <p>Council approved the concept plan for a reserve on land around the Golf Club, Cooke Street and Cemetery.</p> <p>Asset Management Plan has allocations for the development of the reserve on land around the Golf Club, Cooke Street and cemetery Commencing in 2017/2018.</p>

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Environment and Heritage	Support heritage and environmental planning during the period of this plan.	Implement the Kingston Landfill Closure plan and throughout the period of this plan commit appropriate resources required by the plan.	Council allocates \$10,000 per annum for the closure plan implementation.	Strategy/Target/ KPIs Met The closure implementation plan has been completed.
		Identify potential impacts of sea level change on Kingston and Cape Jaffa as part of the Community Emergency Risk Management Plan work scheduled for completion by 2014, and undertake regional mapping initiatives.	<p>The South East Coastal Management Strategy is implemented through the Limestone Coast and Coorong Coastal Management Group.</p> <p>The Coastal Protection Board coastal erosion survey is monitored and reported to Council.</p> <p>Council budgets annually for sand replenishment works to repair Kingston foreshore erosion.</p>	<p>Strategy/Target/ KPIs Met</p> <p>A number of projects from the South East Coastal Management Strategy were implemented through the Limestone Coast and Coorong Coastal Management Group.</p> <p>The Coastal Protection Board coastal erosion survey was monitored and reported to Council.</p> <p>Council budgeted and carried out sand replenishment works to repair Kingston foreshore erosion.</p>
		Ensure Council embraces efficient use of power and water resources and investigates ways of reducing its carbon emissions.	<p>Water and power usage is monitored quarterly.</p> <p>Investigation on the use of solar panels on Council buildings is completed.</p>	<p>Strategy/Target/ KPIs Met</p> <p>Water and power usage was monitored quarterly.</p> <p>Investigation into the installation of solar panels on Council buildings is ongoing.</p>

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Environment and Heritage	Support heritage and environmental planning during the period of this plan.	Continue to develop and implement a system of historic and interpretative signage throughout the district.	Kingston interpretative signage project is implemented.	Strategy/Target/KPIs Not Met The Kingston interpretative signage project will be implemented in 2015/2016.
		Council shall work with State agencies to monitor and where necessary undertake remedial or corrective actions to areas of coastal erosion that places infrastructure under threat.	Coastal Protection Board provides annual surveys of Kingston coastal erosion. Requests submitted to the Coastal Protection Board for sand replenishment works funding.	Annual Strategy/Target/KPIs Met The Coastal Protection Board provided a \$22K grant to assist with engaging a consultant to investigate erosion causes at Wyomi Beach. Findings were delivered to Council and the community in June 2015. The Coastal Protection Board also provided a \$20K grant for sand replenishment works. Work has been completed.
		Investigate and implement an electronic waste disposal service at the Kingston Transfer Station and promote the service to the community.	Electronic waste disposal service is set up at the Kingston Transfer Station. Electronic waste disposal service information is published in the Coastal Leader and on Council's website.	Strategy/Target/KPIs Met The electronic waste disposal service was set up at the Kingston Transfer Station. The electronic waste disposal service information was published in the Coastal Leader and on Council's website.

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Contemporary Governance	<p>Ensure reasonable access to decision makers and information and provide opportunity for community input to governance and ensure administrative activities and decision making and where resources allow, achieve best practice.</p> <p>Financial stability and sustainability is reflected in reaching or bettering targets set for accepted key performance indicators as reported in the Annual Financial Accounts.</p> <p>Ongoing commitment to minimising Council's exposure to risk through sound risk management and occupational health safety and welfare and injury management systems.</p>	<p>Review Council's committee structure for appropriate terms of reference and efficient operation of Council's governance structure at least once during the period of this plan.</p>	<p>Report submitted to Council on committee structure and terms of reference.</p>	<p>Strategy/Target/ KPIs Met</p> <p>Reports were submitted to Council on committee structure and terms of reference.</p>
		<p>Council continues to manage, monitor and develop plans to manage the health and safety of employees, volunteers and other parties for which Council has a responsibility.</p>	<p>Strong results are achieved in annual audits of work health and safety plans, policies and procedures.</p>	<p>Strategy/Target/ KPIs Met</p> <p>Strong results are achieved in annual audits of work health and safety plans, policies and procedures.</p>
		<p>Council shall further develop its general risk management framework to achieve a managed risk environment that minimises any liability claims.</p>	<p>Risk Management Plan is developed.</p>	<p>Strategy/Target/ KPIs Not Met</p> <p>The Risk Management Plan is still being developed.</p>
		<p>That any claims arising from work health and safety issues are below the State sector average and injury management is undertaken with a view to returning an injured person to full capacity as early as possible.</p>	<p>Council claims on a rolling three year average are below the State sector average.</p>	<p>Strategy/Target/ KPIs Not Met</p> <p>Council claims on a rolling three year average are below the State sector average.</p>
		<p>Council shall set an annual work health safety and injury management plan that builds a contemporary system and shall report achievements against performance indicators within this plan.</p>	<p>Adoption of Work Health and Safety Injury Management Plan.</p> <p>Achieve performance indicators within Work Health and Safety Injury Management Plan.</p>	<p>Strategy/Target/ KPIs Met</p> <p>The Work Health and Safety Injury Management Plan was reviewed and adopted.</p> <p>Council achieved the performance indicators within Work Health and Safety Injury Management Plan.</p>

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Contemporary Governance	<p>Ensure reasonable access to decision makers and information and provide opportunity for community input to governance and ensure administrative activities and decision making and where resources allow, achieve best practice.</p> <p>Financial stability and sustainability is reflected in reaching or bettering targets set for accepted key performance indicators as reported in the Annual Financial Accounts.</p> <p>Ongoing commitment to minimising Council's exposure to risk through sound risk management and occupational health safety and welfare and injury management systems.</p>	During the term of this plan undertake an organisation review to ensure the efficient, effective operations of Council.	Organisational structure is reviewed.	Strategy/Target/ KPIs Met The organisational structure has been reviewed.
		Undertake effective, transparent and open reporting against Council's strategic management plans on an annual basis.	Annual review of Strategic Management Plans are conducted and reported to Council and Audit Committee.	Strategy/Target/ KPIs Met The annual review of Strategic Management Plans was conducted and reported to Council and Audit Committee.
		Continued focus on the ongoing review of Council's policy framework in accordance with review timeframes.	Policies are reviewed in accordance with review timeframes.	Strategy/Target/ KPIs Met Policies were reviewed in accordance with the review timeframes.
		Continue implementation of governance improvement programs.	Elected Member and Employee Codes of Conducts and other governance policies meet legislative requirements.	Strategy/Target/ KPIs Met The Elected Member and Employee Codes of Conducts and other governance policies meet the legislative requirements.
		Review any subsidiary operations, charters and plans as required during the term of this plan.	South East Local Government Association Charter is reviewed.	Strategy/Target/ KPIs N/A The South East Local Government Association Charter was reviewed in 2015.
		Continued investment during the period of this plan in training and up-skilling of Council members and staff to generate corporate knowledge, productivity improvements and learning opportunities.	<p>Council allocates funding annually for the training of Elected Members and staff.</p> <p>Staff training plan is implemented.</p> <p>Elected Member training plan is developed.</p>	<p>Strategy/Target/ KPIs Met</p> <p>Council allocated funding for the training of Elected Members and staff.</p> <p>The staff training plan was implemented.</p> <p>The Elected Member training plan has been developed.</p>

Strategic Management Plans

Strategy Area	Goals	Strategy / Targets	Key Performance Indicators	Progress
Community Advocacy and Health Services	To support the community and advocate for improved State and Federal policy outcomes that support our district, its industry and commerce, community support, health and environmental outcomes.	Council will ensure it continues to provide Environmental Health Services through a shared services agreement.	The shared services agreements are extended for a further 2 years.	Strategy/Target/ KPIs Met The shared services agreements are currently in place until January 2016.
		Council will continue to manage and provide immunisation services through agreements with the State and Council's preferred practitioner service, who under agreement shall provide on-ground immunisation delivery.	Council allocates funding annually for the immunisation program.	Strategy/Target/ KPIs Met Council allocated funding and carried out the immunisation program.
	To support environmental health and immunisation services in the community.	Support medical services through the maintenance and ongoing leasing of the purpose built Council owned Kingston Medical Centre building.	The Medical Centre lease continues for the second 5 year term.	Strategy/Target/ KPIs Met The Medical Centre lease was renewed for the second 5 year term.
		Where appropriate liaise and advocate on behalf of the community for rural and regional policy around issues of interest including environmental matters, community and economic development, health and education services.	Ongoing advocacy for maintaining rural speed limits and continuation of live sheep exports.	Strategy/Target/ KPIs Met The Mayor continues to work with SELGA to advocate on these issues.
		Where appropriate lobby and advocate on behalf of the community for the protection of vital industries (live exports) and lobby and advocate on any proposed Government legislation that will impact on our community (retaining open road speed limits).	Advocate on retaining the 110 km open road speed limit.	Strategy/Target/ KPIs Met The Mayor continues to work with SELGA to advocate on this issue.

Annual Business Plan 2014/15 Performance Report –

The Annual Business Plan links into the Strategic Plan of Council and strives to achieve outcomes that are consistent with the seven key strategy areas and goals of the plan. In order to ensure there are linkages, Council develops the business plan and supporting budget with the strategies and goals of the strategic plan. During the financial year there were the following general strategies within the business plan, for each strategy area there are numerous actions and tasks set and measurements reported against.

Annual Strategies Linked with Council's Strategic Plan Goals							
Annual Strategy	Strategic Plan Goals						
	Infrastructure Development	Identity of Our District	Industry, Business and Town Development	Customer and Community Outcomes	Environment and Heritage	Contemporary Governance	Community Advocacy and Health Services
Seagrass Removal		X	X				
Waste Management					X		
Tourism Development / Community Support	X	X		X			
Future Town Planning Initiatives	X		X	X			
Safety and Emergency Management Planning				X		X	
Environment	X				X	X	
Building Assets and Community Need	X						
Finance and Administration				X		X	
Environmental and Inspectorial			X	X	X	X	
Works and Engineering	X		X	X		X	
Governance				X		X	X
Community, Economic Development and Other Functions		X	X	X		X	

This table shows Council's Annual Business Plan strategies and how they contribute to the achievement of the Strategic Plan goals of Council.

Full reporting against each strategy is undertaken and presented to Council and available via the relevant Council meeting agenda.

Human Resources

SENIOR OFFICER ALLOWANCES, BONUSES AND BENEFITS

The Senior Management Team consists of the Chief Executive Officer and three managers.

The Senior Officers are generally employed on individual fixed term contracts with full time officers receiving private use of a motor vehicle in lieu of overtime and penalty rates.

CHIEF EXECUTIVE OFFICER

Classification: Contract

Other benefits provided:

- ↘ Private use of Council vehicle
- ↘ Mobile phone
- ↘ Agreed performance bonus to Superannuation.

MANAGER OF WORKS AND ENGINEERING SERVICES

Classification: Contract

Other benefits provided:

- ↘ Private use of Council vehicle
- ↘ Mobile phone

MANAGER OF ENVIRONMENTAL AND INSPECTORIAL SERVICES

Classification: Contract

Other benefits provided:

- ↘ Private use of Council vehicle
- ↘ Mobile phone

MANAGER OF CORPORATE AND COMMUNITY SERVICES

Classification: Kingston District Council Enterprise Agreement 2009 General Officer Level 8

STAFF NUMBERS

The Kingston District Council employs 19 staff as classified below:

- ↘ 9 employees employed in accordance with the Kingston District Council Enterprise Agreement 2009.
- ↘ 10 employees employed in accordance with the Australian Workers Union Enterprise Agreement.

Council has in place resource sharing agreements with Wattle Range Council for the provision of a General Inspector, Environmental Health Officer and Work Health and Safety Officer, who each attend Kingston one day per week. The services of the General Inspector and Work Health and Safety officer ceased as at 30 June 2015.

STAFF CHANGES

During the 2014/2015 year the following staff commenced employment with Council:

- Andrew MacDonald (CEO)
- Graeme Hartmann (General Hand)
- John Pape (General Hand)

HUMAN RESOURCE/EQUAL EMPLOYMENT OPPORTUNITY PROGRAM

Kingston District Council's employees are the organisation's most valuable assets. Opportunities are provided to staff to attend appropriate training and development to ensure employees have current skills and knowledge to undertake their roles within their field of work. Employees are also provided with opportunities for personal development and growth.

Performance Appraisals of all employees are conducted annually.

The Performance Management and Staff Development Scheme provides the opportunity for staff and management at all levels to assess work performance, consider the professional progress of individual staff members, identify skill or competency gaps and formulate strategies to develop the abilities of staff and general efficiencies in work practices.

The Scheme also assists in identifying training requirements to enable staff to competently undertake their role, to consider career development opportunities and expand their abilities and therefore the services they provide.

The Performance Management tool is designed to allow for two way communication and to assist with gaining the full performance potential from employees within their respective jobs and work teams.

An environment of equal employment opportunities exists that is free of discrimination and reflects the diversity and needs of the community it serves. Council is firmly committed to the principle of equal opportunity in employment for all employees and potential employees and expects all staff to demonstrate and promote equal employment opportunities in the workplace.

Council Team

MANAGEMENT TEAM



Andrew MacDonald
Chief Executive Officer



Bob Bates
Manager of Works
and Engineering
Services



Heather Schinckel
Manager of
Corporate and
Community Services



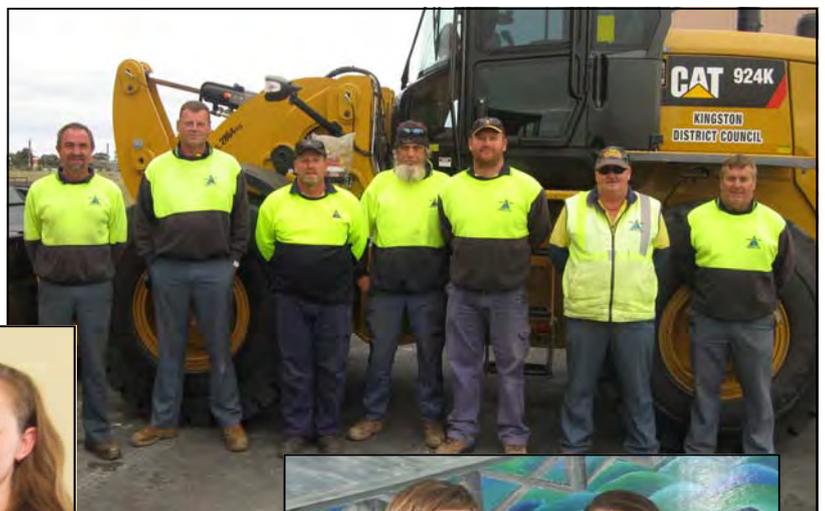
Milan Hodak
Manager of
Environmental and
Inspectorial Services



David Haggett
Works Supervisor

WORKS STAFF

Left to Right:
Kevin Rowbotham,
Steven Kendrick,
Matthew Murdock,
David Rivett, Shane Holmes,
Colin Martin, Terry Clark.
Absent: Graeme
Hartmann, John Pape



ADMINISTRATION STAFF

Chelsea Burns, Sharon Norris, Alicia Bastiaans, Melanie Amezdroz.



VISITOR INFORMATION OUTLET STAFF

Robyn Hudd and Jade Scott.

Council Functions

FINANCE AND ADMINISTRATION

FINANCE REPORT

The financial year accounts show an operating surplus of \$273,000 after adjustments for capital income of \$180,000. The operating surplus was due to the advance payment of Federal Assistance Grants for 2015/2016 year.

Financially, Council is very stable and has long term financial and asset management plans in place to ensure continued sustainability. Key financial performance indicators show that Council's finances are strong.

Overall, the financial results and budget outcomes indicate a sound and sustainable financial position. Work continued during the year to improve Council's long term financial and asset management documentation, internal and external reporting, and general budgetary management.

Balance sheet outcomes are summarised below:

1. Increase in current assets from \$2.263M to \$2.638M.
2. Increase in total assets from \$67.357M to \$67.796M.
3. Increase in total equity from \$63.056M to \$63.515M.
4. Borrowings reduced from \$3.744M to \$3.527M and of that \$2.85M are borrowings not funded through Council income but reimbursed by a third parties.
5. Provisions for annual leave, long service leave and sick leave were increased by \$72K to more accurately reflect total liabilities
6. Council cash position has increased from \$2.038M to \$2.398M.

The key measurement against Council's strategic financial indicators and the actual 2014/2015 results are outlined in the following table:

<i>Indicator</i>	<i>Strategic Target</i>	<i>Result</i>
Operating Surplus	>0	\$0.273M
Operating Surplus Ratio	>0% and <15%	7%
Adjusted Operating Surplus Ratio (excludes effect of advanced Government grants)	>0% and <15%	-4%
Net Financial Liabilities Ratio	>0% and <100%	-23%
Asset Sustainability Ratio	>80% and <110% on a 3 year basis	94%

RECORDS MANAGEMENT

Council continued its work in relation to Records Management and continues to strive towards the 'Adequate Records Management Strategies' recommended by State Records.

Jan Lawrence and Associates continued to work with Council administration staff to carry on the sentencing and archiving of Council records in accordance with the General Disposal Schedule 20.

WORK HEALTH SAFETY AND INJURY MANAGEMENT

Kingston District Council continues to promote a safe working environment through its commitment to and management of Work Health and Safety systems.

The Local Government Association Workers Compensation Scheme (LGAWCS) continues to audit Council on their performance in relation to Work Health and Safety and Injury Management. The annual Key Performance Indicator (KPI) Audit tests Council's compliance against the elements within the Performance Standards for Self Insurers. Audits are conducted by external LGAWCS personnel and involve inspection, testing and sampling of Council's WHS Management System.

The scope of the 2014 KPI Audit was reduced to focus on critical areas identified by the LGAWCS during the 2014 Workcover evaluation, with the Audit focusing on the following elements:

- Supporting Policies and Procedures
- Legislative Compliance
- Training Systems
- Hazard Management
- Incident Investigation
- Reporting and Documentation
- Document Control.

In addition to the above elements, the 2014 Audit process required Council to select 2 additional focus areas for 2014. Elements selected included:

- Standard 3, Element 10 (Process Delivery), which specifically concentrated on Implementation of Council's Internal Audit Program, Emergency Management and Risk Assessments of Hazardous Substances, and
- Standard 5, Element 2 (Objectives, Targets and Performance Indicators), which focused on continuous improvement of Council's Work Health Safety Management System.

Council continued to resource share a Work Health and Safety Officer, Ms Claire O'Loughlin, with Wattle Range Council. Claire was based at Kingston District Council one day per week. Assistance was also provided to Council by the Local Government Association's Workers Compensation Scheme's Regional Risk Co-ordinator, Mr Andrew McDonald. Council were also fortunate to receive assistance from the LGAWCS Tailored Implementation Scheme during the year to assist Council with the development of Emergency Plans and

Procedures to meet the requirements of the Work Health Safety Act 2012. Considerable time and resources were also dedicated to completing Council's Asbestos Management Plan.

Council will continue to provide the resources required to meet the agreed actions outlined in Council's Work Health and Safety Program, the Performance Standards for Self Insurers and to ensure the provision of a safe and productive workplace.

RISK MANAGEMENT

Kingston District Council is committed to a policy of Risk Management to protect its employees, assets, liabilities and its community against potential losses and to maximise opportunities.

Council's commitment to Risk Management is to:

- Identify Risk and prepare for any Risk occurrence
- Evaluate threats and opportunities
- Mitigate Risks where possible
- Integrate Risk Management into the processes of Council
- Focus on continuous improvement processes embraced by Council

Council participates in an annual Risk Management Review conducted by the Local Government Association Mutual Liability Scheme. The Review assesses how well Council applies risk management processes across its key service areas. The Risk Management Review covers most areas of Council operations and specifically areas that have a level of civil liability exposure or areas that require a formal risk management approach to prevent potential civil liability.

The 2015 Risk Review assessed Council's performance in the following areas:

- Risk Management and Governance
- Statutory Responsibilities and Provision of Information
- Procurement and Contract Management Systems
- Volunteers, Vulnerable Groups and Committees
- Environmental, Vegetation and Trees
- Recreational and Leisure Services - Community Land
- Road Management
- Third party use of facilities and land

Council's Risk Review results continue to show solid Risk Management Strategies and compliance with an overall result of 82.3%, which compares with the Regional average of 81.5% and the Local Government SA Average of 84.5%.

Council Management continue to develop a Risk Register to identify all Risks to Council and to ensure Risks are minimised wherever possible and practicable.

Council Functions

ENVIRONMENTAL AND INSPECTORIAL

DEVELOPMENT

The number of Development Applications received in the 2014/2015 year is slightly down from last year's number. 21 applications were received for new dwellings this year, in comparison to 24 applications last year. The number of applications received for domestic outbuildings and commercial buildings remains similar to the previous year. The slight drop in the number of new dwelling applications is reflected in the total value of approved developments, which has dropped down to \$6,094,355, compared to \$8,802,076 in the 2013/2014 year.

Member Councils of the South East Local Government Association (SELGA) have established a Regional Planning Alliance. Participant Councils have entered into a Memorandum of Understanding that covers a number of issues such as resource sharing, formation of a formal regional Development Assessment Panel, aligning all Development Plans etc. The next step for the Regional Planning Alliance is to develop a business case study to present to SELGA Council's, which will outline the proposed implementation plan of the matters covered by the Memorandum of Understanding.

The State Government has been undertaking a project concerning Planning Reform over the past several years, conducted by the Expert Panel on Planning Reform. The Expert Panel handed its final recommendations to the Planning Minister on 12 December 2014. On 24 March 2015, the State Government released its response to the Expert Panel's recommendations, which indicated in-principle support. The Government has determined to undertake further investigation or partially support each of the 22 proposals recommended by the Expert Panel. A Bill was targeted for introduction to the Parliament in July 2015, with debate on the proposed new Planning legislation to commence in September 2015.

DEVELOPMENT INSPECTIONS

Inspections on mandatory notification stages of construction have been carried out as and when required, in accordance with Council's Building Inspection Policy and statutory obligations.

STATE HERITAGE ADVISOR

Council, through the South East Local Government Association, continues to support the heritage advisor to the South East. This advisor provides valuable information and services to Council and any constituents who own property that is listed as a state or local heritage place. This may include development, renovation, restoration or preservation advice and information about any forthcoming grants available for heritage purposes.

ANIMAL MANAGEMENT

Dog Management is always a sensitive issue. The majority of dogs owners are diligent in the care and control of their pets, however a small number of owners were issued with expiation notices during the year.

It is a legislative requirement under the Dog and Cat Management Act (the Act) that all dogs over the age of three months must be registered. Kingston District Council's By-Law No. 5 – Dogs, stipulates that the limit of number of dogs kept on any premises within the township shall be two dogs, unless otherwise approved by Council. Expiation notices may be issued where applicable for a breach of the Act and/or the By-Law.

In the 2012/2013 year, Council received an audit report from the Dog and Cat Management Board, which was carried out on Council's administrative and impounding procedures. The report identified a number of issues, most of which have been resolved. However, the identified issue of cross contamination of holding enclosures in the pound is complex in that the three enclosures share an open wash-down drainage system, thus causing a potential for cross contamination. To rectify this problem a significant re-design of the enclosure floors will be required. This project is scheduled to be completed in the 2015/2016 year.

GENERAL INSPECTIONS

Council resource shares a General Inspector with Wattle Range Council. This initiative delivers cost effective services given the low number of matters requiring a general inspector.

The General Inspector continued to deal with abandoned vehicles, barking and other dog complaints, parking issues, boat ramp permit expiations, inspection of land prior to and during the Fire Danger Season and various other complaints/issues that arose throughout the year.

The General Inspector also monitored a series of untidy properties within the township. Council has been negotiating with the property owners to take remedial action to clean up the properties. Follow up visits are conducted to ensure compliance.

BUSHFIRE PREVENTION

In November 2014, Council's Bushfire Prevention Committee was dissolved as part of Council's review of its Section 41 Committee Structure. Council representatives continue to attend meetings of the Limestone Coast Bushfire Management Committee, as part of Council's statutory obligations under the Fire and Emergency Services Act. The commencement and termination dates of the Fire Danger Season are determined by the Limestone Coast Bushfire Management Committee.

Council continues to monitor and provide grass curing and fire load figures (tons/hectare) commencing 1 September until 100% curing has taken place. At the end of the Fire Danger Season Council assesses the greening figures and fire load and provides these details to the CFS so they can continue to monitor the risk of bushfire beyond the Fire Danger Season. Council issues burn-off permits during the Fire Danger Season, commencing in mid March.

Council maintains firebreaks on its land in the Wyomi/Pinks Beach area and conducts roadside slashing on an 'as required' basis.

In late October each year, Council inspectors carry out a patrol to identify properties within the township that have an excessive amount of long grass. In the 2014/2015 season 188 properties were issued with notices under Section 105f of the Fire and Emergency Services Act, requiring owners to reduce their long grass to a length of less than 10cm. 9 blocks remained non-compliant after subsequent inspections and contractors were engaged by Council to cut the grass on these blocks and the property owners were charged the contractor fee.

ENVIRONMENTAL HEALTH

Council continues to resource share an Environmental Health Officer with Wattle Range Council. The Environmental Health Officer (EHO) is based at the Kingston District Council office one day per week.

Wastewater Works Applications

Council's Environmental Health Officer assesses and approves all applications for septic tanks, Common Wastewater Management System (CWMS) connections and aerobic wastewater units.

During the 2014/2015 year Council approved 12 septic tank applications, an increase of 3 applications from last year. Council also received 22 applications to connect to the Common Wastewater Management System, an increase of 9 applications in comparison to last year's numbers.

Food Safe Programs

Council has endorsed a FoodSafe Food Handlers Program and a positive response has been received from all food businesses. Many food premises have been accredited to date, with a number of food premises undergoing or interested in taking part in the program to achieve FoodSafe accreditation requirements. Council hopes that all food premises become FoodSafe and Council will be able to promote Kingston as a FoodSafe town.

It is anticipated more food premises will achieve accreditation standards during the 2015/2016 financial year. FoodSafe Kits are available from Council at a cost of \$150.

Council, in conjunction with TAFE SA, organised a Food Safety Short Course, which took place in Robe on 20 March 2015, for interested food businesses in Kingston and Robe. The attendance numbers were excellent, with businesses from both Council areas successfully completing the training.

This nationally accredited training aims to assist food handlers in developing the required skills and knowledge to ensure food is handled in a safe and hygienic manner. The training covers a number of competencies including food handling and storage, legal requirements of food safety, personal hygiene, temperature control and the prevention of food contamination.



Every year the venue is rotated between Robe and Kingston. The next training course will now be planned to be held in Kingston.

Rainwater Sampling

The Safe Drinking Water Act 2011 applies to all drinking water providers who supply water to the public, including:

- SA Water
- Water Carters
- Operators of Independent Town Supplies
- Supplies in Rural and Remote Communities
- Providers of Drinking Water in Regulated Facilities including Hospitals, Child Care and Aged Care Centres
- Food and Accommodation Premises

Council Functions

As a provider under the Safe Drinking Water Act 2011, Council undertakes annual rainwater sampling of Council owned buildings that have rainwater as the main drinking water supply. These buildings include the Works Depot, Council Office, Caravan Park, Senior Citizen's Centre, Kingston Medical Centre, Airport and Sailing Club. All of these buildings are connected to rainwater tanks.

Council conducted rainwater sampling of all of the rainwater tanks to determine the suitability of the water for drinking. A total of ten (10) samples were taken and sent to the IMVS laboratory to check for portability. There was only one (1) sample that was found to contain an E.Coli count. A reading of three (3) organisms was detected in one of the rainwater tanks at the Caravan Park and as a result the rainwater tank was decontaminated and then re-tested. The decontamination process was effective as no further E.Coli was detected.

To comply with the notification requirements of the Safe Water Drinking Act 2011, Council has installed rainwater signs, as per AS/NZ 3500, above all external and internal taps that are supplied with rainwater.

Immunisations

Council continues to provide public and school based immunisation programs through its sub-contractor, Limestone Coast Health. The public immunisation program is conducted on the first Tuesday of each month. Bookings can be made with Limestone Coast Health.

Council has a Communicable Disease and Immunisation Procedure, which includes a risk assessment process to identify staff who may be exposed to Hepatitis A and B and Q Fever through work activities. Staff identified as being 'at risk' are offered immunisation.

Council, as part of its business continuity plans, continues to offer the free annual flu vaccination to all staff and Elected Members. The majority of staff and elected members took advantage of this opportunity during the 2014/2015 year.



Mosquito Control

Council has continued its Mosquito Trapping and Eradication Program during the year. The program runs from September to November each year.

During the 2014/2015 year, Council undertook a treatment program to reduce and control mosquito numbers. Council purchased Prolinx XR Briquets, which were placed in eight different locations in the outskirts of the township. A total of 220 briquets were laid in areas identified as being prone to mosquito breeding and this method has proved to be an effective treatment program.

Council used the local newspaper to raise community awareness about protection against mosquito bites and the avoidance of creating breeding sites at home.

Public Swimming Pools and Spa Pools

Where a swimming pool, spa pool or similar facility is available for use by the public, the owner of the facility must ensure that the pool is under the control and management of a person who is knowledgeable and competent in the operation of the plant and maintenance of pool water quality.

The owner and pool operator must also ensure that the pool water quality is maintained in accordance with the requirements of the Public and Environmental Health Regulations. These Regulations and Codes ensure the pool management and water quality is maintained and does not prejudice the health or well-being of pool users. Council inspects and undertakes water testing of these facilities during the summer months.

Private swimming pools where swimming lessons are offered to the public must also comply with these Regulations.

Council has three (3) facilities that it inspects and conducts water testing on to ensure adequate levels of chlorine, pH and alkalinity of the water. Two (2) are at motels and one (1) is at the Kingston Community School. All three (3) are outdoor swimming pools.

It is planned to have available a Certified Pool Operator Training course that will be open to all pool operators in the South East. This course will give pool operators, particularly those who have taken over facilities with public pools, an understanding of safety and hygiene requirements and their responsibilities in regard to public pool operation.

Hairdressing Salons

There are four (4) hairdressing salons in the Kingston District Council area, three (3) of which are home-based businesses. All salons were inspected for disinfectant procedures, set up of policies and general maintenance of the premises. There were very good results across all salons.

SOUTH EAST FLOWS RESTORATION PROJECT

During the year Council has been a strong participant in the South East Flows Restoration Project (SEFRP), with the CEO a member of the SEFRP Steering Committee. In February 2015, Elected Members hosted a stakeholder information session, along with Mr Tony Pasin MP and the Hon Bob Baldwin, Parliamentary Secretary to the Minister for Environment, regarding the Project and what landholders could expect.

The SEFRP is a \$60m investment made by the South Australian Government and the Australian Government to assist salinity management in the Coorong South Lagoon, enhance flows to wetlands in the Upper South East and reduce drainage outflow at Kingston beaches. It will provide a new channel connecting existing elements of the South East Drainage System providing capacity to deliver an additional 5-45.3GL of environmental water per year, directly into the Coorong South Lagoon. It will also have the capacity to deliver water to local wetlands en-route of the channel.

The SEFRP channel will extend 93.4 kilometres from the existing Blackford Drain to the Salt Creek outlet into the Coorong South Lagoon. It will combine the construction of a new channel from the Blackford Drain to the southern end of the Taratap Drain (totalling approximately 12 kilometres) and additional drainage works (details still yet to be finalised) from the Taratap Drain to the Salt Creek outlet (totalling approximately 81 kilometres). The construction works are anticipated to commence in 2016 and continue over approximately 75 weeks, once the detailed design and approval processes have been finalised.



New Caterpillar Loader

WORKS AND ENGINEERING SERVICES

WASTE MANAGEMENT

The Kingston district waste management system continues to work in an orderly manner.

The Waste Transfer Station has sent large volumes of baled cardboard and over 25 tonnes of metal to be recycled this year. The E-Waste program continues to work effectively and is highly utilised by local residents for the free disposal of electrical waste such as computers, televisions and small electrical appliances. Council has also used approximately 1000m³ of mulched green waste on Council parks and gardens.

Council continues to provide a weekly roadside waste collection service within the Kingston and Cape Jaffa townships. The contractor engaged by Council has recently changed hands, however the new owners will continue to fulfil the current contractual arrangements with Council.

ROAD CONSTRUCTION AND MAINTENANCE

In the town area, Council's major focus for the 2014/2015 year was the reconstruction of Duncan Street. The road was widened, new kerbing was installed and a new footpath was constructed and hotmixed. Also, the footpath along James Street from Holland Street to Randall Lane was reconstructed and hotmixed.

In the rural area, approximately 33km of unsealed roads were resheeted. Council continues its rubble crushing program to stockpile rubble for future works.

PLANT AND MACHINERY

Council has an ongoing upgrade and replacement program for its major pieces of plant and machinery. This year the Caterpillar 924G loader was replaced with a brand new Caterpillar 942K loader. This machine is a completely new design to the previous model. As part of the change-over, Council also purchased a series of attachments for the new loader.

Council Functions



Solar Lights Installed Along Maria Creek Bike Track

been established at the intersection of Randall Lane, James Street and Cooke Street. This garden is framed by a limestone block wall and is planted with a series of plants in keeping with the other garden beds in town. The old wooden sleeper retaining wall in the town hall carpark has been upgraded, with limestone block sleepers replacing the perished wooded ones.

The upgrade works at the Lions Park Toilet Facility were completed, creating a more modern, sunlit and appealing facility. This upgrade will be further enhanced when the community mosaic project is completed early in the 2015/2016 year.



Limestone Block Sleeper Retaining Wall at the Kingston Town Hall

PARKS AND GARDENS

Council has continued with its solar lighting project along the bike track around Maria Creek. This project was supported by a grant from Regional Development Australia and has now been completed, with the entire length of the bike track between the Lions Park and Apex Park now lit with solar lights. The footpath network along Maria Creek has also been resealed this year, which further enhanced the lighting project.



Limestone Block Framed Garden Bed on Cooke Street

KINGSTON BOAT RAMP

The Kingston boat ramp facility has had some repairs and maintenance work completed. Volunteers from the Recreational Fishers Club have replaced all the galvanised bolts on the pontoons with stainless steel bolts.

The dredge was again used in the Maria Creek channel, to clear the seasonal build up of seagrass. Volunteers run the dredge to keep the channel clear for users of the recreational boat ramp facility.

There have been several improvements and upgrades to various gardens around the town. A new garden has

SEAGRASS REMOVAL

Approximately 11,000m³ of seagrass was removed by contractors from the foreshore south of the Kingston Jetty in the annual seagrass cleanup completed in November 2014. The seagrass north of the Jetty was pushed back into a low lying area west of the boat ramp access road.

WYOMI BEACH EROSION

Council continues to conduct a sand replenishment program along the section of the Marine Parade foreshore that is being severely eroded at Wyomi Beach, with sand and seaweed being placed to help combat the erosion. This year 8000m³ of sand has been carted to the affected area. Unfortunately much of the replenished sand has already been washed away due to several large storm surges over the winter months.

Erosion in this area has been an ongoing concern. Council continues to work with the Coastal Protection Board to develop strategies to help combat the erosion issue. In January 2015 Council was successful in gaining a \$16,000 grant from the Coastal Protection Board to investigate a long term solution to the erosion issue, including permanent "hard" solutions. At its March meeting, Council appointed Civil and Environmental Solutions to conduct a survey of the impacted area and develop a proposal for a permanent solution. In June 2015, the results of the Wyomi Beach Foreshore Protection Study were presented to Council, recommending a 350m long protective rock wall, closure of beach access to vehicles at Wyomi Beach, revegetation of the dune and fencing of the top of the dune to protect the revegetation. Council expects that implementation of the recommendations will be staged over the next 1 to 2 years.

CAPE JAFFA ANCHORAGE SAND MANAGEMENT

A major sand movement issue was experienced at the Cape Jaffa Anchorage Marina in September 2014. This was caused by a significant build-up of winter sand along the outside of the western groyne, which progressively moved into the main entrance channel causing it to become quite shallow. This shallowing presented a huge risk to the safe movement of vessels in and out of the Marina, and therefore to the October opening of the commercial southern rock lobster fishing season.

Council and Cape Jaffa Development Company (CJDC) worked closely together to quickly mobilise trucks, excavators and Council's dredge to move the sand from along the groyne, western beach and the main channel over to the eastern side of the Marina. Approximately 9394 tonnes of sand was relocated during the September/October period at a cost of approximately \$90,000, which was shared between Council and CJDC.

COMMUNITY

COMMUNITY ASSISTANCE PROGRAM

The 2014/2015 year saw the continuation of Council's Community Assistance Program (CAP), with Council providing financial support to a value of \$16,534.30 to 16 community organisations/events including:

- Kingston AP&H Society - Sponsorship of the 2014 Kingston Show \$500
- Kingston Tourism and Development Association - Sponsorship of Kingston Lights Up and Kingston Pageant \$1000
- Cape Jaffa Seafood and Wine Festival - Sponsorship of the 2015 Festival \$500
- Kingston SE Triathlon Club - Sponsorship of 2015 Triathlon \$500
- Kingston and Robe Mental Health Support Group - Sponsorship of Awareness Sausage Sizzle \$200
- Kingston SE Lions Club - Sponsorship of 2015 Surf Fishing Competition \$500
- Kingston/Robe Women's Health Advisory Group - Sponsorship of Relaxation Evening \$200
- Kingston Pony Club - Contribution towards replacement of yarding and rainwater tank \$1000
- Health, Harmony and Happiness Inc - Sponsorship of Health and Wellbeing Workshops \$300
- Kingston SE New Life Centre - Sponsorship of 2015 Easter Fete \$500
- Kingston Golf Club - Contribution towards replacing the Club's boundary fence \$2000
- Kingston Neighbourhood Watch - Contribution towards the purchase of CCTV cameras \$500
- Kingston Community School Chaplaincy Support Group - Contribution towards licencing and training fees \$1500
- Kingston Women's Basketball Competition - Contribution towards the purchase of new basketball tops \$744
- Kingston Retirement Village - Contribution towards the office fit-out \$4590.30

OTHER SUPPORT FOR CLUBS AND GROUPS

In addition to Council's Community Assistance Program, Council continues to provide various support for sporting, recreational and community clubs including:

1. Discretionary rates rebates provided to many clubs and groups,
2. Sourcing funding through local government financing at lower than commercial rates.
3. In-kind assistance provided to support events and projects.

Council recognises the benefits of supporting local clubs and groups that in turn provide valuable services and opportunities within the community.

Council Functions



Kingston Community School Library

LIBRARY SERVICES

Kingston Community Library, provided as a joint service through the Kingston Community School and funded by Council and State, provides valuable services within the community. The Library is situated at the Kingston Community School and provides community library services including loans, internet access, community area, baby bounce, vacation activities and extended trading on weekends.

The Kingston Community Library has 1128 active members, with about 95% of those members living in the Kingston District Council area. Membership has increased steadily since the introduction of the One Card System and is up again from the 2013/2014 year.



Kingston Community School Library

During the 2014/2015 year the total number of materials available for loan was 20,120. The total number of materials loaned during the year was 25,834. Through the One Card System, items have been loaned to borrowers from both within and outside of the Kingston district. The One Card System has enabled Kingston Library users to order over 6,600 items into Kingston from other libraries and over 9,500 items have been sent to other libraries around South Australia from the Kingston Library.

The Baby Bounce Program is now in its ninth year and continues to be very well utilised, with 19 sessions run for 433 participants (cumulatively). The Playgroup in Schools (PINS) program is also run as part of the pre-school learning experiences available through the Library.



Baby Bounce Program, run through the Community Library

COMMUNITY SCHOOL LIBRARY REVIEW

In May 2015, Council embarked on a project in conjunction with the Kingston Community School Library and the Libraries Board of South Australia, to explore options for future service delivery at the Kingston Community School Library.

The project is being funded by the Libraries Board of SA, and aims to develop a region-specific plan and

agreement to underpin the delivery of library services into the future.

The process commenced with the establishment of a stakeholder advisory group consisting of the CEO, Manager of Corporate and Community Services, School Principal and Library Manager, with assistance from the Libraries Board. This program will explore future library services within our district, consult with stakeholders and present recommendations to Council to secure future library services for the school and community.

The process is anticipated to be completed by the end of 2015.

LIONS PARK MOSAIC PROJECT

In June 2014 Council agreed to submit an application to Country Arts SA, for a grant to erect a tile mosaic as the backdrop to the exterior shower at the Lions Park amenities block.

A grant application was prepared and Council was successful in obtaining \$3996 from Country Arts SA towards the project. In addition to the Country Arts funding, the Kingston Lions Club donated \$2000 towards the project.

A working party was formed consisting of 3 Elected Members and 2 community representatives to develop a detailed design brief for mosaic artist, Mr Mike Tye.

The design was approved by Council and work on the mosaic commenced with a 3 day workshop led by Mike Tye from 13 - 15 April 2015. Seventeen interested community members attended the workshops to learn the art and skill of tile mosaic. Mike Tye then left the community to complete the project to under the direction of Council's project coordinator, Mrs Heather Schinckel.

At the close of the annual reporting period, community volunteers were continuing to work on the mosaic, with the completion and unveiling of the project expected to take place early in the 2015/2016 year.



Artist's design drawing for the
Lions Park Mosaic

CAPE JAFFA LIGHTHOUSE

In the 2013/2014 financial year, Council resolved to provide \$10,000 per year, for 5 years, to assist the Kingston Branch of the National Trust SA in progressing the critical maintenance needs of the Cape Jaffa Lighthouse.

During the 2014/2015 year, it became clear that the National Trust SA was struggling to source the necessary upfront capital funding to commence the essential works required. In response, Council resolved in June 2015 not to provide \$10,000 per year, for 5 years, but instead to provide a one-off payment of \$150,000 during 2015/2016, subject to the National Trust SA matching funding. This agreement will be finalised early in the 2015/2016 year.



Cape Jaffa Lighthouse

COMMUNITY PASSENGER NETWORK VEHICLE

Kingston District Council continues to provide a vehicle to the Red Cross for use as a Community Passenger Network Vehicle. The vehicle is used to transport residents of the Kingston and district community who are transport disadvantaged, disabled or financially disadvantaged to medical and specialist appointments. The service is coordinated by the Red Cross Passenger Transport Network in Mount Gambier and supported by local Red Cross volunteers, who drive the vehicle. The service continues to be well supported and appreciated by users and volunteers.

During the 2014/2015 year, the Kingston Passenger Network Vehicle completed a total of 131 trips to medical appointments, travelling a total of 30,954 kilometres, with volunteers contributing 717.25 hours driving the vehicle. Statistics were slightly less than the 2013/2014 year, however the service continues to be extremely well utilised.

Council Functions

AUSTRALIA DAY 2015

Council's 2015 Australia Day event was extremely well attended. The presentation ceremony was compered by Kingston District Council's CEO Andrew MacDonald, and Mayor Reg Lyon presented the Awards to the 2015 Award recipients. Over 300 breakfasts were prepared and served by the Kingston Lions Club. The breakfasts were supplied by Council and provided free of charge to both locals and visitors.

Australia Day award recipients for 2015 were:

- Australia Day Citizen of the Year -George and Alison Jeffrey
- Australia Day Young Citizen of the Year - Alanah Brown
- Community Event of the Year - Kingston SE Triathlon



Australia Day 2015 Award Recipients
L-R: Alison Stillwell (Representing the Kingston SE Triathlon), Alanah Brown, Mayor Reg Lyon, Alison Jeffrey, George Jeffrey



Australia Day 2015 Celebrations in the Lions Park

MAYOR'S CHRISTMAS PICNIC

Kingston's first Mayoral Picnic was held on Sunday, 7 December 2014. Council's principal member has traditionally held an annual community event attended by representatives of the many local community and business groups, however incoming Mayor Reg Lyon suggested the event be open to all members of the community.

The first Mayoral Christmas Picnic was a relaxed afternoon held at the Kingston Lions Park. The Kingston Lions Club provided a BBQ, with entertainment provided by local SE musician, Mick Keane, who entertained the crowd throughout the afternoon. Sporting equipment and games were set up to entertain the young and young at heart.

The picnic was a great chance for community members to get to know their new Council Members and was well received by the Community.



Community Members Enjoy a Free BBQ at the Mayor's Picnic



**CEO Andrew MacDonald and Mayor Reg Lyon
Welcome Community Members to the
Inaugural Mayor's Picnic**

- Kingston Bowling Club
- Kingston Golf Club
- Kingston Junior Basketball Club
- Kingston Red Cross
- Kingston Mental Health Group
- Kingston Tourism and Development Association

The VIO has also hosted a number of exhibitions and displays of local artwork and photography as another means of promoting our town and district.

Kingston Treasure Hunt

The Kingston Treasure Hunt is an initiative of the Visitor Information Outlet staff, which began in the Christmas School Holidays, December 2011.

Local retail businesses are invited to be involved in the program, which aims to provide an activity for young people in the town and to increase the number of people visiting our local businesses, to raise awareness of the businesses, the products they sell and hopefully have a flow on effect in the terms of dollars generated. Businesses have the option to join or step back from the Treasure Hunt each year, depending on their circumstances. This gives new businesses an opportunity to join the Hunt and new treasures for the participants.

The Treasure Hunt continues to be popular and operates during each Christmas School Holiday period, with 153 Treasure Hunt bags sold during the 2014/2015 year.

ECONOMIC DEVELOPMENT

VISITOR INFORMATION OUTLET

The purpose of the Kingston Visitor Information Outlet (VIO) is to provide accurate and unbiased information on the district's tourism attractions, accommodation, and other services to visitors and residents.

The Outlet is staffed by office employees during business hours and Council employs two-part time employees who staff the Visitor Information Outlet on weekends, public holidays and through the Christmas and New Year office closure period.

During the 2014/2015 year the Visitor Information Outlet experienced an increase in visitor enquiries of approximately 8% from the previous year. Staff dealt with 4,516 enquiries; a total of approximately 11,300 visitors to the facility.

Staff have also used the quieter winter period to provide administrative support to a number of community groups and organisations, which has been very well received in the community. Assistance has been provide by VIO staff to:

- Kingston branch of the Royal Flying Doctor Service
- Kingston Probus Club
- Kingston Offshore Fishing Competition Committee
- Kingston and District Netball Club



Kingston Visitor Information Outlet

Legislative Compliance

APPLICATION OF NATIONAL COMPETITION PRINCIPLES

Council has not determined to create or cease any significant business activities in the 2014/2015 financial year and does not consider any activities undertaken should be considered significant.

Council has, in its opinion, not reviewed, reformed or proposed any By-Laws that restrict competition.

Council has not received any complaints or allegations asserting a breach of competitive neutrality principles.

COMPETITIVE TENDERING FOR GOODS AND SERVICES

The Council continues to utilise contractors to perform major functions of Council works. These functions include mowing of Council's reserves, cartage of material for road maintenance and construction, raising of rubble and quarrying of material for road maintenance and construction, bitumen and resealing works on Council roads, conduct of various consultancy reports for Council, digging of graves at the Kingston Cemetery, desludging of the Common Wastewater Management System, maintenance of Council buildings and rubbish collection.

Contracts are awarded on a tender/quotation basis in accordance with Council's Contract and Tenders: Acquisition of Goods and Services Policy, in an effort to provide cost effective services to its community and providing the opportunity for competitive tendering. As a result of this approach, Council's requirement to provide expensive plant and equipment is minimised and means Council only need maintain a relatively small workforce, which reduces overheads and provides cost effective and efficient running of the organisation.

During the 2014/2015 year, five (5) open or selected tenders were called for the supply of goods and services. The process of calling for tenders or seeking quotes and awarding of contracts is in line with Council's Contracts and Tenders: Acquisition of Goods and Services Policy and Contracts and Tenders: Sale of Land and other Assets Policy. The tenders called were for the following services:

- Supply and Delivery of Front End Loader

- Wyomi Beach Sand Replenishment
- Wyomi Beach Consultancy
- Apex Park Toilet Block Facelift
- Lawn Mowing Tender (Agreement 2)

Other purchases are undertaken pursuant to Council's procurement policies and Contract Management Policy.

COMMUNITY LAND MANAGEMENT PLANS

Council Management conducted a review of Council's Community Land in 2012. In May 2012 Council commenced public consultation on the Community Land Management Plan, in accordance with Section 197 of the Local Government Act 1999 and Council's Public Consultation Policy.

No comments were received from the public as a result of the public consultation process and Council proceeded to adopt the Community Land Management Plan in July 2012. No changes or amendments have been made to the Community Land Management Plans since 2012.

The Community Land Management Plan is prepared in accordance with the requirements of the Local Government Act 1999. It identifies all land owned by the Kingston District Council and land that is under Council's care, control and management, with the exception of land that has been excluded from classification as community land.

ACCESS TO COUNCIL DOCUMENTS

The following documents are available for public inspection at the Council office or, in areas indicated, on the Council website: www.kingstondc.sa.gov.au. Copies may be purchased for the fee prescribed in Council's Fees and Charges Policy.

- ↘ Annual Report*
- ↘ Assessment Book (or extract of)
- ↘ Annual Business Plan and Budget Documents*
- ↘ Council Agendas and Minutes*
- ↘ Council Committee Agendas and Minutes*
- ↘ Community Land Management Plan*
- ↘ Confidential Register*
- ↘ Development Plan*
- ↘ Strategic Management Plan*
- ↘ Long Term Financial Management Plan*

- Policy Manual (includes Codes of Conduct)*
- Members Register of Allowances
- Register of Fees and Charges*
- Register of Officers and Members Interests
- Register of Public Roads
- Register of Salaries and Benefits
- Register of Delegations*
- Register of Gifts and Benefits*

*Available for viewing on Council's website.

By-Laws:

- By-Law No.1 - Permits and Penalties
- By-Law No.2 - Moveable Signs
- By-Law No.3 - Local Government Land
- By-Law No.4 - Roads
- By-Law No.5 - Dogs
- By-Law No.6 - Cape Jaffa Anchorage (Waterways)

*Council's By-Laws can be viewed on Council's website.

Policies, Procedures and Codes of Conduct:

Community

- Information Bay Advertising Sign Policy
- Volunteer Policy
- General/Miscellaneous Policy
- Hire of Council Property/Buildings Policy
- Safe Environment Policy
- Involvement in Emergency Response Operations in Support of Country Fire Services Policy
- Directional Business Signs Policy

Environmental and Inspectorial

- Residential Land Division – Statement of Requirements Policy
- Microchip Scanner Use Policy and Procedure
- Order Making Policy
- Mobile Vendors – Private Property Policy
- Mobile Vendors – Public Property Policy
- Category 2 Notification Policy
- Building Inspection Policy
- Mobile Garbage Bin Collection and Disposal Service Policy
- Council Development Assessment Panel - Complaint Handling Policy
- Land Division - Rural Living Zone Statement of Requirements Policy
- Interaction of the Development Act 1993, the State Records Act 1997 and the Freedom of Information Act 1991 with the Copyright Act 1968
- Building and Swimming Pool Inspection Policy

Finance and Administration

- Investment Policy
- Internal Control Policy and Procedure
- Dispute Resolution Policy and Procedure for Staff Grievances
- Fees and Charges Policy
- Rate Rebate Policy
- Code of Conduct for Council Employees (set by Local Government Regulations)
- Community Assistance Program
- Recovery of Outstanding Debt Policy
- Control of Election Signs Policy
- Electronic Communications Facilities Policy
- Records Management Policy
- Property Identification Policy and Procedure
- Fraud and Corruption Prevention Policy
- Credit Card Policy and Procedure

- Petty Cash Policy and Procedure

Governance

- Internal Review of Council Decisions Policy and Procedure
- Contracts and Tenders: Acquisition of Goods and Services
- Contracts and Tenders: Sale of Land and Other Assets
- Delegation of Powers and Functions of the Council Policy
- Code of Practice for Access to Council Meetings, Council Committees and Council Documents
- Public Consultation Policy
- Code of Conduct for Council Members (set by Local Government Regulations)
- Risk Management Policy
- Elected Members – Allowances and Benefits Policy
- Elected Members Training and Development Policy
- Asset Management Policy
- Privacy and Provision of Information Policy
- Elected Member - Recognition of Service Policy
- Staff - Recognition of Service Policy
- Caretaker Policy
- Council Member Conduct Complaint Handling Policy
- Whistleblowers Protection Policy
- Customer Complaint Handling Policy
- Customer Compliant Handling Procedure
- Request for Service Policy
- Request for Service Procedure
- Prudential Management Policy
- Elected Members Travel and Accommodation Policy

Works and Engineering

- Construction of Footpaths within the Township of Kingston SE
- Tree Management Policy

*Council polices can be viewed on Council's website.

Registers Required by Legislation and Available for Viewing at the Council office:

- Members Register of Interests
- Members Register of Allowances, Benefits and Gifts
- Officers Register of Salaries
- Officers Register of Interests
- Fees and Charges
- Community Land Management Plan
- Community Land Register
- Register of Public Roads
- By-Laws
- Campaign Donations Returns

Work Health and Safety and Injury Management Policies and Procedures:

Based on the Local Government Association Workers Compensation Scheme "One System" Policy and Procedure Framework, Council operates its Work Health and Safety and Injury Management System through the following polices and procedures, along with the Work Health and Safety Management Plan and associated reporting.

- Work Health and Safety and Injury Management Policy
- Work Health and Safety and Injury Management Procedure

Legislative Compliance

Hazard Management Policy

- Accident/Incident Investigation and Reporting Procedure
- Communicable Diseases and Immunisation Procedure
- Drug and Alcohol Procedure
- Hazard Management Procedure
- Plant Procedure
- Workplace Inspection Procedure

Administration of the WHS Management System Policy

- WHS Internal Audit Procedure
- WHS Corrective and Preventative Action Procedure
- WHS Document Management Procedure
- WHS Induction and Training Procedure
- Planning and Program Development Procedure
- Pre-Placement Medical Procedure
- Smokefree Workplace Procedure
- Employee Assistance Program

Communication and Consultation Policy

- WHS Consultation and Communication Procedure

WHS Contractor Management Policy

- WHS Contractor Management Procedure

Emergency Management Policy

- Emergency Management Procedure
- First Aid Procedure

Hazardous Work Policy

- Asbestos Management Procedure
- Confined Space Procedure
- Hazardous Chemical Procedure
- Electrical Safety Procedure
- Excavation and Trenching Procedure
- Hot Work Procedure
- WHS UVR and Inclement Weather Procedure
- Isolation/Lock Out Tag Out Procedure
- Hazardous Manual Tasks Procedure
- Prevention of Falls Procedure
- Remote/Isolated Work Procedure
- Workzone Traffic Management Procedure

FREEDOM OF INFORMATION STATEMENT

Council's 2014/2015 Annual Report has considered and included the requirements of Section 9 of the Freedom of Information Act 1991.

OTHER INFORMATION REQUESTS

Requests for information will be considered in accordance with the Freedom of Information Act 1991. Under this legislation an application fee and a search fee must be forwarded with the completed request form, unless the applicant is granted an exemption.

FREEDOM OF INFORMATION REQUESTS FOR 2014/2015

Council received one Freedom of Information application in the 2014/2015 year. The application was from Tammy Franks MLC requesting copies of contracts, agreements, similar documents, between Council and any organisation used for rehoming, recovery or destruction of any animals. Council had no relevant documents to provide. In addition, Council received two consultation requests from agencies seeking Council's view before releasing documents resulting from a Freedom of Information request.

INFORMATION ENQUIRIES

Enquiries relating to Freedom of Information issues should be directed to:

Manager for Corporate and Community Services
Kingston District Council
PO Box 321
KINGSTON SE SA 5275

Inspection and purchase of documents can be made between the hours of 8.30 am and 5.00 pm, Monday to Friday.

COUNCIL AUDITOR

In May 2014, Council appointed Galpins Accountants, Auditors and Business Consultants as Council's auditor from the 2014/2015 Financial Year Audit until the 2018/2019 Financial Year Audit.

During the 2013/2014 year, Council remunerated Galpins Accountants, Auditors and Business Consultants \$10,820 to undertake Council's interim audit and the annual audit of Council's financial statements. No other remuneration was paid to Council's auditor.

SOUTH EAST LOCAL GOVERNMENT ASSOCIATION (SELGA) REPORTS





Annual Report 2014-2015

South East Local Government Association

South East Local Government
Association Inc.

PO BOX 1445, MOUNT GAMBIER, SA
5290

Phone: (08) 8723 1057

Email: eo@selga.sa.gov.au

Web address: www.selga.sa.gov.au

President's Report

SELGA has continued to meet its objectives of advocacy and representation on behalf of its constituent councils. SELGA has met regularly with State Government Ministers, including the Hon Geoff Brock, Hon Tom Koutsantonis and Hon Tony Piccolo, Federal Member of Parliament Mr Tony Pasin and State Members of Parliament Mr Troy Bell and Mr Mitch Williams.

The regional perspective of Local Government is strongly represented by SA Regional Organisations of Councils and SELGA has continued input into local government policies through SAROC and the LGA SA Board

SELGA Board has reviewed its Charter and this has resulted in refinements of its Objects and Purpose, clarified Subscription and Project Fee provisions, simplified the Strategic Plan and Business Plan requirements, added guiding provisions for filling the President and Vice President positions and the renaming of the organisation to be known as Limestone Coast Local Government Association.

SELGA has continued to further develop co-operation between its Constituent Councils for the benefit of the communities of the Limestone Coast region. This includes the Special Local Roads Program 2014-2015, working with the South East Natural Resources Management Board, the South Eastern Water Conservation and Drainage Board and RDA Limestone Coast on actions to secure additional funding for upgrade, maintenance and operation of the SE drainage network and the Heritage Advisory Service which is an important role for the care and management of heritage assets in the region.

The Limestone Coast Economic Diversification Group has continued to be an important forum for work on regional economic priorities. These have included Cluster development, Innovation Hub, mobilising regional industry leaders and determining the region's business capabilities to attract investment and realise export opportunities. During the past year SELGA has continued to take a lead for local government's response to exploration activities for unconventional gas resources in the South East.

SELGA has continued to partner with Regional Development Australia Limestone Coast with a formal funding agreement and four delegates. SELGA has also continued to invest in regional tourism through the Tourism Development Officer.

SELGA has had a number of regional projects including the Regional Waste management project which has examined ways to co-ordinate regional management initiatives with all constituent councils. This project has been supported by Zero Waste SA.

SELGA has partnered with SENRM, RDA LC and DEWNR on a number of coastal management initiatives and the commencement of the Integrated Vulnerability Assessment and Climate Change Adaption Plan for the Limestone Coast.

The partnership with the Office of Recreation and Sport to deliver the Star Club Program to sporting and recreational clubs throughout the Limestone Coast has assisted clubs with financial sustainability, compliance and volunteer management. In 2014 SELGA commenced the preparation of the Limestone Coast Regional Trails Master Plan with a grant partnership with the Office of Recreation and Sport. The Master Plan was adopted in December 2014 and the implementation of the plan is being overseen by the Limestone Coast Regional Trails Implementation Group. Through the partnership with the Motor Accident Commission, SELGA

has continued to deliver the Community Road Safety Project to assist Community Road Safety Groups, councils and State authorities to promote and deliver road safety campaigns.

I acknowledge the excellent work of all the project officers during 2014-2015: Josephine Duigan, Tony Elliston, Rob Forgan, Daniel Wilshire, Michaela Bell, Biddie Shearing and the support of office and RDA staff: Jan Shanahan, Dani McKinnon, Alice McLeod and Julie Scott.

I thank Executive Officer Ann Aldersey who has with professionalism and dedication responded to and managed the many projects and issues.

I wish to acknowledge the support of the constituent council Mayors, elected members and Chief Executive Officers.



Erika Vickery



SELGA President Mayor Erika Vickery with SELGA Vice President Mayor Richard Sage

Introduction

This document is the Annual Report of the South East Local Government Association Inc. for the period 1st July 2014 to 30th June 2015. This document is prepared pursuant to the *Local Government Act 1999* to report to Constituent Councils on the work and operation of the Association for the preceding financial year.

This Report details the activities of the Association to represent and serve the seven Constituent Councils and to advance the Limestone Coast communities through effective advocacy, facilitation and innovation.

Our Association

The South East Local Government Association (SELGA) was established as a regional body on 6th October 1885. SELGA is a regional subsidiary representing its Constituent Councils and is established pursuant to Section 43 of the *Local Government Act 1999* by the Constituent Councils.

The Association is comprised of the following Constituent Councils:

- City of Mount Gambier
- District Council of Grant
- Kingston District Council
- Naracoorte Lucindale Council
- District Council of Robe
- Tatiara District Council
- Wattle Range Council

Under its Charter, SELGA's objects are to:

- Work in association with both the Local Government Association of South Australia and the Australian Local Government Association to assist in the achievement of their aims and objectives.
- Undertake co-coordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level.
- Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils.
- Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community.
- Develop further co-operation between its Constituent Councils for the benefit of the communities of its region.
- Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region.
- Undertake projects and activities that benefit its region and its communities.

- Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.
- Implement programs that seek to deliver local government services on a regional basis.

The SELGA Board

The SELGA Board comprises nominated representatives from each of the Constituent Councils, and is chaired by the SELGA President. Each Constituent Council can nominate up to two Deputy Board Members.

SELGA Board Members to 14th November 2014

Council	Delegate	Deputy Board Member/s
City of Mount Gambier	Mayor Steve Perryman	Cr Merv White Cr Ian Von Stanke
District Council of Grant	Mayor Richard Sage	Cr Brian Collins Cr Bruce Bain
Wattle Range Council	Mayor Peter Gandolfi	Cr Rob Dycer
District Council of Robe	Mayor Peter Riseley	Cr Harvey Nolan
Kingston District Council	Mayor Evan Flint	Cr Christopher England Cr Chris (Sid) Frankling
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr John Flynn
Tatiara District Council	Mayor Richard Vickery	Cr Graham Excell Cr Robert Mock

In November 2014, the Local Government Election was held in South Australia. This brought about changes to the membership of the SELGA Board.

SELGA Board Members from 12th December 2014

Constituent Council	SELGA Board Member	Deputy Board Member/s
City of Mount Gambier	Mayor Andrew Lee	Cr Penny Richardson Cr Ian Von Stanke
District Council of Grant	Mayor Richard Sage	Cr Brian Collins Cr Bruce Bain
Wattle Range Council	Mayor Peter Gandolfi	Cr Rob Dycer
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan Cr Craig McGuire
Kingston District Council	Mayor Reg Lyon	Cr Kay Rasheed Cr Chris England
District Council of Robe	Mayor Peter Riseley	Cr Harvey Nolan
Tatiara District Council	Mayor Graham Excell	Cr Robert Mock Cr Diana Penniment

The Board held six ordinary bi-monthly General Meetings, one Special Meeting and the Annual General Meeting during 2014-15. Meetings are hosted by Constituent Councils on a rotational basis.

The Coorong District Council attends SELGA meetings as welcomed observers.

Office Bearers 2014-15

In accordance with the SELGA Charter, the positions of SELGA President and Vice President are appointed at the Annual General Meeting, held in February.

Following the results of the Local Government Election in November 2014, both the position of SELGA President and Vice President became vacant. At the General Meeting on the 12th December, the SELGA Board appointed a President and Vice President to serve until the Annual General Meeting in February 2015. The SELGA President and Vice President were then appointed for a period of 12 months at the Annual General Meeting.

From July to November 2014, Mayor Richard Vickery served as SELGA President, and Mayor Evan Flint served as Vice President.

At the December 2014 General Meeting, Mayor Erika Vickery was elected as SELGA President, with Mayor Peter Riseley elected as Vice President.

At the Annual General Meeting in February 2015, Mayor Erika Vickery was again elected as SELGA President, to serve in the position for a period of 12 months. Mayor Richard Sage was elected as SELGA Vice President.

During 2014-15, the Executive Officer role was filled by Ann Aldersey, and Galpins are the appointed Auditor.

During 2014-15, SELGA engaged the following staff to deliver regional programs:

SELGA STARCLUB Field Officer	Josephine Duigan (to January 2015) Tony Elletson (from February 2015)
Regional Community Road Safety Officer	Rob Forgan
Regional Waste Management Coordinator	Daniel Willsmore
SELGA Project Administrator	Michaela Bell (from September 2014)



Project Staff: Michaela Bell, Tony Elletson, Biddie Shearing, Rob Forgan

SELGA Delegates to the Local Government Association of South Australia

Under the Constitution of the Local Government Association of South Australia (LGA SA), regions are represented via appointed members to serve on the LGA Board and the South Australian Regional Organisation of Councils (SAROC).

	SELGA Representative
LGA Board	Mayor Richard Vickery (to 14 November 2014) Mayor Erika Vickery Mayor Evan Flint (Proxy) (to 14 November 2014) Mayor Richard Sage (Proxy)
SAROC	Mayor Richard Vickery (to 14 November 2014) Mayor Erika Vickery Ms Ann Aldersey Mayor Evan Flint (Proxy) (to 14 November 2014) Mayor Richard Sage (Proxy)

The South Australian Regional Organisation of Councils (SAROC) is an important LGA committee for non-metropolitan Councils. Membership is drawn from each of the six non-metropolitan Regional Local Government Associations with members meeting bi-monthly to discuss the key issues affecting non-metropolitan Councils.

Association Committees and Working Parties

To undertake specific projects or fulfil areas of operational responsibility, SELGA convenes a number of committees and working parties. SELGA acknowledges the work of all who have contributed to the following committees and working parties throughout 2014-15.

Committee / Working Party	Representative	Council
SELGA Roads and Transport Working Group	Cr Jamie Jackson Mr Surya Prakash	Tatiara District Council
	Cr Merv White (to Nov 2014) Cr Ian Von Stanke Mr Daryl Sexton	City of Mount Gambier
	Mr Steve Bourne	Naracoorte Lucindale Council
	Mr Bob Bates	Kingston District Council
	Mr Peter Halton	Wattle Range Council
	Mr Adrian Schutz	District Council of Grant
	Mr Trevor Hondow	District Council of Robe
Limestone Coast Economic Diversification Group	Mayor Richard Vickery (to Nov 2014) Mayor Graham Excell	Tatiara District Council
	Cr Jim Maher (to Nov 2014) Mr Mark McShane Cr Steve Perryman	City of Mount Gambier
	Mayor Richard Sage Mr Trevor Smart (proxy)	District Council of Grant
	Dr Helen Macdonald	Naracoorte Lucindale Council
	Mayor Peter Riseley	District Council of Robe

Committee / Working Party	Representative	Council
	Mr Peter Harriott	Wattle Range Council
	Ms Ann Aldersey	SELGA
	Mr Andrew MacDonald	Kingston District Council
SELGA Building Fire Safety Committee	Cr Brian Collins	District Council of Grant
	Mr Rocky Callisto	Tatiara District Council
	Mr Milan Hodak	Kingston District Council
	Mayor Erika Vickery	Naracoorte Lucindale Council
	Cr Ian Von Stanke	City of Mount Gambier
SELGA Development Assessment Panel Working Party	Mayor Richard Vickery (to Nov 2014)	Tatiara District Council
	Mayor Peter Riseley Mr Roger Sweetman	District Council of Robe
	Mr Trevor Smart	District Council of Grant
	Mayor Erika Vickery	Naracoorte Lucindale Council
	Mr Peter Harriott	Wattle Range Council
South East Local Government Supervisory Officers Association - SELGSOA	Mr Bob Bates	Kingston District Council
	Mr Steve Bourne	Naracoorte Lucindale Council
	Mr Daryl Morgan	City of Mount Gambier
	Mr Adrian Schutz	District Council of Grant
	Mr Trevor Hondow	District Council of Robe
	Mr Surya Prakash	Tatiara District Council
	Mr Wayne Fennell	Wattle Range Council
South East Relief Trust (SERT)	<i>Current trustees are SELGA President and Vice President</i>	
SELGA Regional Planning Alliance Implementation Group.	Cr Jeff Pope Mr Andrew MacDonald	Kingston District Council
	Cr Ian Von Stanke Mr Daryl Sexton	City of Mount Gambier
	Mayor Peter Riseley Mr Roger Sweetman	District Council of Robe
	Mayor Richard Sage Mr Trevor Smart	District Council of Grant
	Cr Scott McLachlan Cr Ken Schulz Mr Paul McRostie	Naracoorte Lucindale Council
	Cr Gwenda Lawlor Mr Peter Harriott	Wattle Range Council
	Mayor Graham Excell Mr Robert Harkness	Tatiara District Council
	Cr Des Mutton	City of Mount Gambier
	Cr Robert Mock	Tatiara District Council
Coorong and Limestone Coast Coastal Management Committee	Cr Des Mutton	City of Mount Gambier
	Cr Robert Mock	Tatiara District Council
Regional Waste Management Steering Committee	Mr Bob Bates	Kingston District Council
	Mr Steve Bourne	Naracoorte Lucindale Council
	Cr Des Mutton Mr Daryl Sexton	City of Mount Gambier

Committee / Working Party	Representative	Council
	Ms Nicole Dodds	District Council of Grant
	Mr Nick Brown	District Council of Robe
	Mr Andrew Pollock	Tatiara District Council
	Mr Peter Halton	Wattle Range Council
	Ann Aldersey	SELGA
	Daniel Willsmore	SELGA
Limestone Coast Regional Trails Implementation Group	Mr Surya Prakash	Tatiara District Council
	Mrs Sally Klose	Naracoorte Lucindale Council
	Mr Andrew MacDonald	Kingston District Council
	Mr Roger Sweetman	District Council of Robe
	Ms Barbara Cernovskis	City of Mount Gambier
	Ms Jane Featherstonhaugh	District Council of Grant
	Mr Peter Halton	Wattle Range Council

Association Representation – Outside Organisations

SELGA has numerous representatives on working parties, boards and committees including State Government boards, cross border bodies and regional boards and committees. This representation allows SELGA to keep in touch with communities, and have input to new and existing initiatives.

During 2013-14, SELGA made or continued the following appointments to other organisations.

Board / Committee	Representative	Council
South East Natural Resources Management Board	Dr Helen Macdonald (to Feb 2015)	Naracoorte Lucindale Council
	Mayor Peter Riseley	District Council of Robe
South East Regional Bushfire Prevention Committee	Mr David Hood	On behalf of Naracoorte Lucindale Council
South East Zone Emergency Management Committee	Mr David Hood (Chair)	On behalf of Naracoorte Lucindale Council
	Cr Sonya Mezinec (Delegate)	City of Mount Gambier
	Ms Ann Aldersey (Deputy Delegate)	SELGA
Limestone Coast Zone Emergency Centre Committee	Ms Ann Aldersey (Local Government Controller)	SELGA
	Mr Ken Stratton (Local Government Deputy Controller)	District Council of Grant
	Leith McEvoy	District Council of Grant
Anglicare Community Care	Mrs Jane Fetherstonhaugh	District Council of Grant
Green Triangle Freight Action Plan – Implementation Management Group	Cr Merv White (Delegate) (to Nov 2014) Mayor Steve Perryman (proxy)	City of Mount Gambier

Board / Committee	Representative	Council
	Mr Peter Harriott (from Feb 2015)	Wattle Range Council
	Cr Ian Von Stanke	City of Mount Gambier
Group Training Employment	Cr Julie Reis	District Council of Grant
	Cr Ian Von Stanke (from 7/02/14)	City of Mount Gambier
Greater Green Triangle University Department of Rural Health (GGTUDRH)	Cr Jim Maher (to Nov 2014)	City of Mount Gambier
	Cr Frank Morello	City of Mount Gambier
Limestone Coast Community Services Roundtable	Mayor Erika Vickery	Naracoorte Lucindale Council
	Cr Hanna Persello	City of Mount Gambier
Regional Development Australia Limestone Coast	Mayor Erika Vickery	Naracoorte Lucindale Council
	Mayor Richard Sage	District Council of Grant
	Cr Harvey Nolan	District Council of Robe
Limestone Coast Industry Leaders Group	Ann Aldersey	SELGA

Strategic Activities 2014-2015

SELGA Charter Review

In late 2014, SELGA commenced the review of its Charter. The regular review of the Charter is required under the *Local Government Act 1999*, and forms the cornerstone of sound organisational governance. The review of the Charter also included a review of the basis and methodology for calculating financial subscriptions to SELGA.

A small Working Party comprising SELGA President Mayor Erika Vickery, Mayor Peter Gandolfi and Mr Robert Harkness guided the Charter and subscription review process. The process included a workshop with SELGA Board and CEOs in February 2015.

In April 2015, the SELGA Board referred a series of proposed revisions to the Charter to all Constituent Councils for endorsement. At the June 2015 General Meeting, following endorsement by all Councils, the SELGA Board adopted a revised Charter to be operational from 1 September 2015.

The revisions to the Charter include:

- Refinement of the Objects and Purpose of the organisation;
- Clarification of Subscription and Project Fee provisions;
- Simplification of Strategic Plan and Business Plan requirements, with closer alignment to the requirements of the *Local Government Act 1999*.
- Inclusion of additional provisions to guide the filling of the President and Vice President positions;

A key revision to the Charter will see SELGA renamed as the Limestone Coast Local Government Association from 1st September 2015. The change in name will bring the Association into closer alignment with acknowledged regional naming and branding as well as other regional organisations.

After extensive consideration, it was determined that no change was required to the method of calculation of SELGA Subscriptions for 2015-16.

South Australian Government

As the peak Local Government body in the region, SELGA maintains close contact with the State Government and regularly meets with Ministers and senior agency staff on issues relevant to the Region.

During 2014-15, SELGA maintained its close partnership with the Hon Geoff Brock MP, Minister for Local Government and Minister for Regional Development. Throughout the year, the SELGA Board and Chief Executive Officers met with Minister Brock several times to discuss a number of key issues, including: Local Government reform, Emergency Services reform, pensioner concessions, as well as the range of economic development opportunities for the Limestone Coast.

In January 2015, the SELGA Board met with the South Australian Treasurer and Minister for Mineral Resources and Energy, the Hon Tom Koutsantonis MP, to discuss State Government legislation and policy regarding the development of unconventional gas resources in the region, as well as important economic policies of pensioner concessions and the Emergency Services Levy.

As part of the Regional Community Road Safety Project, Minister for Road Safety, the Hon Tony Piccolo MP, has visited the region a number of times to meet with SELGA and members of Community Road Safety Groups in the region.

SELGA continues to work closely with our local Members of Parliament, Federal Member for Barker Mr Tony Pasin, Member for Mount Gambier Mr Troy Bell, and Member for Mackillop Mr Mitch Williams, and commends the work they do on behalf of our region.

Constituent Council Briefings

With the expansion of regional initiatives delivered by SELGA in 2014-15, SELGA introduced a new regional program of Constituent Council briefings. Following the Local Government Elections, the SELGA President, Vice President, Executive Officer and the project staff provided in-person briefings to all Constituent Councils. The briefings included an overview of all the key activities and projects of SELGA for the ensuing year. It was also an opportunity to connect with new Elected Members and to highlight the role of SELGA in the region. The briefings were well received and will form part of an annual program of two routine briefings for Constituent Councils, together with the presentation of the Annual Business Plan and Budget ahead of the new financial year.

The Executive Officer and relevant staff continue to make additional presentations to Constituent Councils on specific issues throughout the year. To further assist with keeping Constituent Councils up to date on the activities and results of SELGA, a monthly Topical was introduced in late 2014.

Infrastructure

Special Local Roads Program 2014-2015

In 2014, SELGA submitted six prioritised applications for funding under the Special Local Roads Program (SLRP) for 2014-15, requesting a total of \$1,679,737.

All projects were approved for investment under the SLRP by the Local Government Transport Advisory Panel:

Rank	Council	Road	SLRP	Category
1	Tatiara District Council	Emu Flat Road Stage 1, Segment 4	\$147,500	Freight
2	Tatiara District Council	Emu Flat Road Stage 2, Segment 2	\$454,000	Freight
3	Naracoorte Lucindale Council	Butler Terrace	\$565,737	Freight
4	District Council of Grant	Meyers Road	\$200,000	Tourism
5	City of Mount Gambier	Graham Road	\$175,000	Freight
6	Tatiara District Council	Wolseley East Crossings and Intersections	\$138,000	Freight

To support the process for the 2015-16 round of Special Local Roads Funding, SELGA engaged HDS Australia to ensure an independent and robust process of assessing the quality and regional priority of SLRP applications. HDS provide an independent review and assessment of each application, allowing the SELGA Roads and Transport Working Group to prioritise the applications for submission.

The SELGA Board endorsed seven applications for submission for funding under the SLRP in 2015-16, for a total of \$1,331,000.

South East Drainage Infrastructure

SELGA continued to work with the South East Natural Resources Management Board, the South Eastern Water Conservation and Drainage Board and Regional Development Australia Limestone Coast on actions to secure additional funding for the upgrade, maintenance and operation of the South East drainage network. There is over 2,500km of drains and 3,621 structures in the network, with a replacement value in the order of \$250 million. The current level of investment in the infrastructure is \$500,000 per annum.

SELGA continued to liaise with the South Australian Minister for Sustainability, Environment and Conservation, Hon Ian Hunter MLC on a range of issues related to the funding for the upgrade, maintenance and operation of critical bridge and drainage infrastructure in the region. In particular, the SELGA Board met with the Minister to discuss the Community Panel on the Drainage Network. The Community Panel was charged with the responsibility of investigating funding options to maintain the South East Drainage Network. Specifically, the Panel assessed the funding options required in addition to the State Government's \$2.2 million annual contribution.

SELGA provided a submission to the Panel, supplying information in support of additional State Government investment in this important regional infrastructure that provides benefits to

South Australia. SELGA does not support the introduction of a regional levy to pay for additional maintenance and upgrade of this State Government infrastructure.

The Community Panel concluded that the South East Drainage Network provides benefits not just to landholders but to the whole State. The Panel rejected a regional levy, and recommended that the State Government should fully fund its ongoing maintenance and operation at a level above the current rate of investment. Ahead of the Minister tabling this report in parliament, SELGA wrote to Minister Hunter in support of the Community Panel's recommendations.

Heritage Advisory Service

A heritage advisory service is an important part of Local Government's planning role for the proper care and management of heritage assets in the region. On behalf of the seven Constituent Councils, SELGA coordinates the engagement of a consultant to provide heritage advisory services; the project is funded by councils on a fee for service basis.

During 2014-15, SELGA engaged Habitable Places Architects to provide heritage advisory services to the seven Constituent Councils in the region.

A copy of the Heritage Advisor's Annual Report for 2014-15 is available from participating councils or from SELGA.

Sustainable Economy

Limestone Coast Economic Diversification Group

The Limestone Coast Economic Diversification Group continues to be an important forum to further regional economic priorities. The Group consists of SELGA members, Regional Development Australia Limestone Coast and the South East Natural Resources Management Board. It continues to work with the State Government through Primary Industries and Regions SA (PIRSA) and the Department of State Development.

The Group delivers on actions under a structured work plan, including:

Cluster Development & Value Chain Assessment - Supporting emerging collaborative projects currently funded under the PIRSA Co-Innovation Cluster Program, and continuing to work with priority industries and/or issues to source funding or support for cluster development.

Limestone Coast Innovation Hub - Working with key stakeholders to develop a business case for a 'hub' with education, training, and applied research capacity.

Mobilising Regional Industry Leaders - Facilitating events (master classes, guest speakers etc) for the Limestone Coast Leaders Network when opportunities arise, and designing a framework for a regionally based leadership program (emerging and existing) including funding and support options.

Investor & Export Ready Businesses - for priority industries, determining the region's business capability and production capacity to attract investment and realise export opportunities.

Key achievements of the Group in 2014-15 include:

- Continued support for a range of successful projects under PIRSA's Co-Innovation Cluster Program. Group members support industry clusters in red meat, dairy, and potatoes and cold storage.
- Grant funding from the Foundation for Rural and Regional Renewal for the Limestone Coast Economic Diversification Leadership Project. Under the auspice of RDA Limestone Coast, the grant will support the development of a regional leadership program. The promotion of industry leadership was identified as a key component of building capacity of regional industries.
- Provided a detailed submission to the Forest Industry Advisory Council's strategic directions issues paper *Meeting future market demand, Australia's forest products and forest industry*.

Unconventional Gas Exploration in the South East

During 2014-15, SELGA continued to lead Local Government's regional response to exploration activities for unconventional gas resources in the South East. In particular, SELGA undertook actions to further a number of resolutions passed at the June 2014 General Meeting.

The resolutions sought to encourage the strengthening of both State and Federal legislative controls relating to protection of water resources, landholder approval for access to land, separation distances from community assets, and appropriate placement of unconventional gas projects in the South East agricultural landscape. The resolutions also called for SELGA to support a moratorium on unconventional gas projects in the South East until these legislative and industry practice issues are addressed.

In January 2015, the SELGA Board and Chief Executive Officers met with the Hon Tom Koutsantonis MP in his capacity as Minister for Mineral Resources and Energy. The meeting was an opportunity for SELGA to highlight the key economic drivers of the South East economy, and to highlight community concerns regarding the compatibility of the unconventional gas industry with existing regional industries.

In November 2014, the Natural Resources Committee of Parliament announced an inquiry into the potential risks and impacts in the use of hydraulic fracture stimulation (Fracking) to produce gas in the South East. SELGA provided a written submission to the inquiry, and the SELGA President and Executive Officer appeared before the Committee during a hearing in Millicent in February 2015.

As a member of the South Australian Regional Organisation of Councils (SAROC), SELGA has worked with other regional Local Government Associations to develop a *Local Government and Resources Industry Development in Regional South Australia – Community Engagement Protocol*. Funded under the Local Government Research and Development Scheme, this project sought to provide common best practice guidance to all regional councils and associations to support community engagement on major resource projects in regional areas.

Regional Development Australia Limestone Coast

SELGA continues to partner with Regional Development Australia (RDA) Limestone Coast to support the economic growth and diversification of the region. The partnership between SELGA and RDA Limestone Coast was formalised through a Funding Agreement for the period 2013-2015.

The partnership is guided by a number of Key Performance Indicators related to economic diversification activities, the provision of a support service for small business, and leadership to attract external funding into the region. RDA reports on progress against the KPIs at bi-monthly SELGA Meetings.

Local Government is represented on the RDA Limestone Coast Board by four SELGA Delegates.

Regional Tourism

The SELGA Constituent Councils continue to invest in regional tourism in the Limestone Coast through the Tourism Development Officer, as well as through multiple initiatives, events and local Visitor Information Centres.

The Tourism Industry Development Program is a 3-way partnership between SELGA, Regional Development Australia Limestone Coast (RDA) and the South Australian Tourism Commission (SATC). The partnership engages a Tourism Industry Development Officer (TIDO) with a focus on facilitating activities to develop business capacity, grow tourism business through more visitation and longer length of stay. This is achieved through a comprehensive work plan which details 70 key actions for the period of 2012 – 2015.

The Work Plan covers six pillars of work including:

- Industry Development
- Event Development (packaging)
- Distribution (packaging)
- Access
- Experience Development

- Infrastructure Development

This plan is underpinned by relationship management with a broad cross-section of stakeholders including 22 tourism or reference groups in the region in addition to the various groups in western districts of Victoria.

A well-established working partnership exists with the 7 accredited Visitor Information Centres in the region, as-well as a further 8 non-accredited centres. This group meets regularly across the year and where possible the TIDO attends these meetings.

As part of the agreement with the SATC, a Key Strategic Priority is to 'build the awareness and commercialisation of the Melbourne to Adelaide Touring Route' of which there has been a dedicated commitment to support this through attendance at Trade Events, Caravan & Camping Shows, in addition to media familiarisations that lead to published content, including individual platforms

A key component of work in 2014-15 is the SELGA Travel Trade Project, endorsed by the SELGA Board in December 2014.

The first activity as part of this 6-month project was attendance at Corroboree Europe 15 in April. This event was attended by 138 tourism operators/regions from across Australia. Limestone Coast was one of only 14 representatives from South Australia. There were 100 12-minute appointments across 3 days with the top retail travel agents from key markets of UK and continental Europe. This was an opportunity to influence itinerary planners and to inspire longer length of stay in the Limestone Coast. An important part of the project is the post-event follow-up to facilitate inbound business to tourism operators and the region. This also includes developing a regular product update which can be circulated throughout the year.

Attendance at this event brought immediate results, with the confirmation of a new incoming tour package for the region.

The second component of this Travel Trade project included attendance at the Australian Tourism Exchange in Melbourne from 21st – 26th June. This event provided 106 15-minute appointments with the top wholesalers from 19 countries. This event was an opportunity to promote internationally ready and 'saleable' experiences of the region, and to enable wholesalers to directly contact businesses to book visitors to the region. This also coincided with in the region hosting 20 Wholesale Agents from China.

The Tourism Industry Development Officer has worked closely with the Constituent Councils on local tourism opportunities and events, as well as with local tourism and business groups. Importantly, the TIDO is closely involved in the highly successful Limestone Coast Collaborative, which is working to raise the profile of the Limestone Coast region through the development, promotion and integration of the food, wine, tourism and agricultural sectors, leading to the creation of a sustainable brand proposition for the region.



Tourism Industry Development Officer Biddie Shearing as part of the SELGA Travel Trade Project 2015.

Environmental Sustainability

Waste Management

The Regional Waste Management Project examines ways to create efficiencies in regional waste management, in particular to coordinate regional waste management initiatives, in partnership with the seven Constituent Councils. The project is delivered by the Regional Waste Management Coordinator, Daniel Willsmore. The position works with the Constituent Councils to review and optimise regional waste contracts, coordinate regional community educational programs, and explore regional waste disposal options. The Coordinator assists with the measuring and monitoring of the effectiveness of waste management strategies, as well as assists the SELGA Executive Officer to effectively advocate for regional resources for waste management.

The Regional Waste Management Coordinator's position was supported by Zero Waste SA through the Zero Waste SA Regional Implementation Program.

The project is guided by the Regional Waste Management Steering Committee. The Committee comprises membership from each Constituent Council, and guides the Regional Waste Management Coordinator's Work Plan, including action items to:

- Benchmark and targets for regional waste
- Public education to improve waste management behaviour
- Information exchange and coordination
- Identify future options for Council waste contracts and practices

The Regional Waste Management Project achieved the following results in 2014-15:

- Collated existing regional waste and recycling data from the seven Constituent Councils.
- Facilitated kerbside performance bin audit training for all Constituent Councils.
- Updated the regional waste management plan in conjunction with Constituent Councils.
- Identified behaviours that needed to be addressed through regional education campaign/s for each sector, and designed and implemented relevant regional campaign.
- Promoted Councils as taking the lead role in diverting waste from landfill through a regional public place recycling program. The regional public place recycling program was successful in attracting over \$60,000 of funds into the region for new dual recycling bins, and diverted approximately 45% of recyclable material from landfill within the public place areas these bins were placed.
- Improved consistency across the region to reduce resident recycling confusion. The public awareness material provided through this project includes calendars, pull up banners, fact sheets, open days and workshops.
- Promoted information exchange between Councils.
- Provided a regional waste contract review for Council's collection and processing contracts.
- Sourced external funding streams and assisted Constituent Councils in successfully applying for external funds.

- Developed a public awareness and education program to include education material and a bin tagging program which reduced recycling contamination by an average of 40% in the trial areas. The bin tagging program consisted of SELGA and Council officers visually inspecting resident's kerbside bins over a six week period and providing specific feedback to improve awareness.

The Project successfully attracted \$197,500 in external resources to the region in 2014-15, in the form of funding, educational tools, workshops, equipment and access to expertise.

SELGA gratefully acknowledges the support provided by the Naracoorte Lucindale Council in developing this project, and in hosting the Regional Waste Management Coordinator at the Naracoorte office.



Dual Waste/Recycling Bins installed in the Cave Gardens Mount Gambier as part of the SELGA Public Place Recycling Project 2015.

South East Natural Resources Management Board

The South East Natural Resources Management (SENRM) Board plays an active role in the management of the region's soil, water, ecosystems, coastal and marine environments.

Dr Helen Macdonald, CEO of Naracoorte Lucindale Council, is SELGA's nominee to the SENRM Board, providing a Local Government perspective for the Board.

SELGA has worked closely with staff of Natural Resources South East on a number of issues during 2014-15, including coastal management and the commencement of the Integrated Vulnerability Assessment and Climate Change Adaptation Plan for the Limestone Coast. This project commenced in late 2014, and will deliver an Adaptation Plan for the region in response

to the social, environmental, economic, infrastructure and industry risks posed by climate change.

Limestone Coast and Coorong Coastal Management

SELGA is actively involved in a number of coastal management initiatives in the South East.

The Limestone Coast and Coorong Coastal Management Group is a sub-committee of SELGA formed in 2003 to implement the Limestone Coast and Coorong Coastal Action Plan. The Group comprises Local Government, State Government and community representatives, and focuses on all aspects of coastal management across the region, including biodiversity protection and enhancement, pest control, coastal access and tourism.

SELGA is the proponent for two significant regional coastal management projects funded by the Australian Government:

1. Implementing the Limestone Coast and Coorong Coastal Action Plan, which provides \$2,300,000 from 2012 to 2017; and
2. Limestone Coastwatchers, a \$980,000 project from 2013 to 2018.

SELGA sub-contracts the delivery of the projects to the Department of Environment, Water and Natural Resources in the region. Combined, the projects enable DEWNR to engage a number of staff to deliver key initiatives, including:

1. An extensive on-ground works program including: fox baiting, habitat protection, fence repair and construction, weed control, prescribed burns and revegetation of coastal areas on crown and private land;
2. A Ranger Program provide opportunities for Indigenous Ranges to lead on-ground activities;
3. Coastal Connections, a summer education and activity program attracting over 1,100 visitors over two weeks in seven coastal locations.
4. Clean Up Australia Day beach clean-ups attracting 50 volunteers and disposing of 900kg of rubbish, with an ongoing program cleaning up over 50km of beach.
5. Shorebird and waterfowl bird counts.
6. Ongoing advice and support to landholders and Local Government on coastal management, and grants for on-ground works.
7. Coastal Access Planning events including Lucindale Field Days, Kingston Show and Community Workshops
8. Support of groups including Friends of Shorebird South East, Robe Coastcare, Reefwatch, Friends of Little Dip & Friends of Butchers Gap
9. Regional school participation in coastal conservation

A Project Management Committee has oversight of the projects, which includes the SELGA Executive Officer and Mayor Peter Riseley of District Council of Robe.

Community and Social Well-Being

Sport and Recreation

Local Government recognises the importance of sporting and recreation clubs to regional communities, and is pleased to partner with the Office for Recreation and Sport to deliver the Star Club Program in the Limestone Coast. The Star Club Program promotes involvement in recreation and sport by supporting all sporting and recreation clubs in the Limestone Coast in the areas of leadership, financial sustainability, compliance, planning and volunteer management. SELGA hosts the Starclub Field Officer, who serves as an on-ground resource and a conduit between clubs, councils, associations and the Office of Recreation and Sport.

The long term goals of this program are:

- to ensure clubs in the region are compliant with State and Federal Legislation,
- clubs are financially stable through prudent self-management and have access to appropriate funding
- maintain and build on membership, players and volunteers within the club.

The STARCLUB Field Officer provides support to clubs and associations in a number of areas:

Funding and Financial Stability – awareness of grant availability and application support, increased eligibility through Starclub membership, and education and training regarding financial stability.

Volunteer Management - sourcing and retaining volunteer support, running nationally-accredited training and education locally, information on education and training courses, providing templates for job descriptions for volunteers, Volunteer Management Policy assistance, ideas to involve, recognise and reward volunteers, and providing information on Succession Plans and complaints / conflict procedure.

Compliance - occupational Work, Health and Safety for club staff and volunteers, Child Protection, constitutions - update, review or start from scratch, incorporation, affiliation with State or national bodies, compliance with the Discrimination Act, risk management and information on licensing requirements for clubs selling alcohol.

Planning - long term maintenance of facilities, Strategic Planning, job descriptions, Codes of Conduct, Good Sports Program and Play by the Rules program.

The Starclub Field Officer is guided by the Regional Sport and Recreation Advisory Group, established with membership from all Constituent Councils. This Group provides direction and feedback for the Starclub Field Officer as well as determining issues for clubs and associations that can be dealt with on a regional level.

The STARCLUB Field Officer program delivered the following outcomes in 2014-15:

- Child Safe Officer Training held in Keith, Naracoorte, Mount Gambier, Millicent and Kingston. These were attended by over 60 participants.
- Grant Assistance provided for over 40 clubs in Limestone Coast, including for the Office of Recreation and Sports, Active Club Grants and Community Recreation Sports Facility Program.
- STARCLUB Field Officer has had contact with over 75 clubs to provide support.
- The Starclub Field Officer has provided leadership and advice towards the formation of a Tatiara Soccer Association, with full committee designed to ensure competitive soccer is

offered to both junior and senior participants. The committee with the assistance of the Starclub program is in the process of putting together all policies and procedures required to run a sustainable association. The committee will meet monthly and are in the process of becoming incorporated and affiliating with the Football Federation of South Australia

In October 2014, SELGA hosted the Regional Sports Star Awards. There were 58 nominations in 9 categories, showcasing the region's sporting talent as well as recognising individuals and clubs who demonstrate commitment and community spirit through their participation in sport. Planning is underway to host the event in October 2015.

The Starclub Field Officer provides information and resources in the region via Twitter, Facebook, the SportSE web site and e-news, and regional radio and print media.



SELGA President Mayor Erika Vickery with Starclub Field Officer Tony Elletson.

Regional Road Safety

Through partnership with the Motor Accident Commission, SELGA continued to deliver the Limestone Coast Regional Community Road Safety Project. The project engages a Regional Community Road Safety Officer (0.6 FTE) to work with Community Road Safety Groups in the Limestone Coast, as well as with other community groups, councils and State authorities to promote road safety, delivery road safety campaigns and provide leadership to regional road safety efforts.

The Officer is strongly engaged with the four Community Road Safety Groups in the Limestone Coast, as well as with communities without a formal road safety group, such as in Kingston and Robe. The Officer works closely with the Motor Accident Commission (MAC) to ensure consistent road safety messaging and ensure maximum reach of MAC initiatives into the region.

Regionally, the Community Road Safety Officer has been responsible for significant engagement of the Community Road Safety Groups, including recent regional representation at the State Road Safety Forum.

Through the project, the region has had close links with the Minister for Road Safety, Hon Tony Piccolo MP, as well as the Motor Accident Commission Chair and General Manager, to meet with Local Government regarding road safety issues such as roadside hazards, particularly trees.

Key outcomes for the Regional Community Road Safety Program in 2014-15 include:

- The Regional Community Road Safety Officer has been recognised by the Region's Community Road Safety Groups for the role as a motivator and facilitator for local road safety actions.
- Supported by the efforts of the Officer, the Wattle Range Road Safety Group was recognised as a State Finalist in the 2014 Community Achievement Awards.
- Together with the Wattle Range Road Safety Group, the Officer has supported advocacy for road safety improvements to the Tenison Woods – Mary McKillop Park, which enabled Wattle Range Council to secure funding for safety measures.
- The Regional Community Road Safety Officer has convened meetings with the Mr Tony Piccolo MP, Minister for Road Safety. This has enabled Community Road Safety Group members to directly raise their issues and concerns.
- The Community Road Safety Program supports the Rotary Young Driver Awareness Program (RYDA) which involved students from senior schools across the region in September 2014.
- The Community Road Safety Officer was able to secure funding from the RAA Regional Road Safety Grant program to create a sustained 'Driver Distraction' road safety campaign, with regional coverage.
- The Officer regularly provides opportunities for topical road safety messaging on a range of regional media, including radio segments newsletters and e-updates.
- The project provided regional support to the Annual Rotary Lights and Car Safety Check held in four centres in the Limestone Coast.

Current regional projects include those that underpin MAC promotions into communities via country football and netball clubs, safer cycling for school children and driver awareness programs that include Rotary's Youth Driver Awareness program (RYDA).

SELGA acknowledges the dedication and the ongoing commitment of the volunteer members of our network of Regional Community Road Safety Groups, the support of our Constituent Councils and the generous sponsorship of the Motor Accident Commission.

Christmas Edition The Border Watch

Wednesday, December 24, 2014 COUNTRY PRESS SA NEWSPAPER OF THE YEAR - 2010, 2011, 2012 & 2013 www.borderwatch.com.au | \$1.20

Don't risk it

IN FORCE: Community leaders, taxi drivers, funeral directors and emergency services come together at the Carinya Gardens Cemetery to send a hard hitting message to motorists to remain safe on the region's roads during the festive season. Picture: ALEX MCGREGOR

Emergency services unite in safety call during Christmas holidays

ALEX MCGREGOR
alex@bw.com.au

MOTORISTS have been urged to remain vigilant to keep safe over the festive holiday period with

emergency services and community leaders gathering to deliver a strong message at the Carinya Gardens Cemetery. They have called for revellers to make planning how they will get home from parties a priority and said they do not want to see anyone ending up at the cemetery after a stupid decision.

Our region has already been rocked by a series of tragic incidents that have claimed lives in vehicle accidents and drownings in the lead-up to Christmas and emergency crews are hoping for an end to the death toll. A majority of road incidents result from risky behaviour and a digital billboard with the phrase

"don't risk it" has been set up to remind drivers around the region about the importance of staying safe each time they get behind the steering wheel. Regional community road safety officer Bob Fozgon said road crashes often resulted from factors including drinking before driving, succumbing to road rage or distraction,

driving too fast for the conditions or impatience. "We need to remind drivers 'don't risk it' because no one wants a tragedy at this time of the year," he said. "It only takes a small amount of risk to create a permanent consequence."

Continued page 4

WEATHER > MOUNT GAMBIER TODAY: POSSIBLE MORNING SHOWER, 22 - PAGE 43 BILLY'S > PAGE 10 COMICS > PAGE 32 CLASSIFIEDS > PAGES 33-36

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Limestone Coast Regional Trails Master Plan

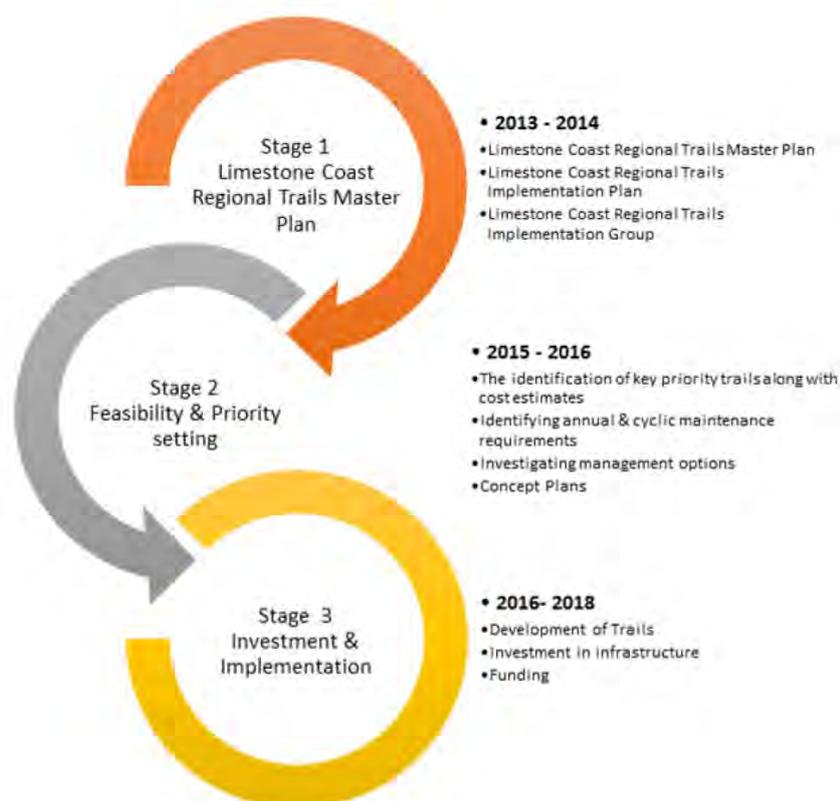
In 2014, SELGA commenced the preparation of the Limestone Coast Regional Trails Master Plan, following a successful grant partnership with the Office of Recreation and Sport. The Master Plan provides a comprehensive and innovative plan for the establishment of a network of regional trails to promote community recreation, tourism and amenity in the Limestone Coast.

The SELGA Board adopted the Master Plan in December 2014. The plan identified over 200 trails already in use across the Limestone Coast and flagged the possibility of expansion and the creation of new trails. The implementation of the Regional Trails Master Plan aims to have multiple social, tourism, economic and infrastructure benefits for the Limestone Coast.

The Limestone Coast Regional Trails Master Plan is part of a 3 stage project, with the development of the Master Plan completing Stage 1.

Stage 2 of the project seeks funding to enable SELGA together with the Constituent Councils to identify priority trails and assess costs, feasibility and finalise concept plans.

Stage 3 involves investment in the physical development of regional trails in the Limestone Coast.



The Limestone Coast Regional Trails Implementation Group (LCRTIG) oversees and guides the implementation of the Master Plan, including representatives from all SELGA Constituent Councils and Regional Development Australia Limestone Coast. The Group have met five times since its formation in late 2014.

To commence Stage 2 of the Project, SELGA received \$10,000 from Regional Development Australia Accelerating Strategic Investment Program to develop the Limestone Coast Regional Trails Implementation Priority Feasibility Study. Oneighty Sport & Leisure Solutions have been engaged to undertake and develop the Feasibility Study to establish the feasibility of developing trail based concepts through:

- The identification of key priority trails in the Limestone Coast along with cost estimates including lifecycle costs and design parameters.
- Identifying annual & cyclic maintenance requirements linked to proposed management arrangements & infrastructure specifications.
- Investigating management options and provide recommendations in light of current & proposed community, local & state government resources and existing management structures.

The Feasibility Study will be completed in August 2015, and will undertake comprehensive assessments of the following priority regional trails:

1. Border – Coorong Coastal Trail
2. Mackillop – Woods (Camino) Trail
3. Rail Trail (Mount Gambier to Bordertown)

SELGA, with guidance from the Implementation Group, will oversee the development of detailed plans and indicative costing to develop these trails. The development of these trails will be a long-term priority for the region.

Throughout the project, SELGA has maintained broad stakeholder engagement, including Department of Transport, Planning and Infrastructure, the Department of Environment, Water and Natural Resources, Green Triangle Forest Products, Forestry SA and various trail groups.

Emergency Management

SELGA and the Constituent Councils continue to play an active role in South East Zone Emergency Management. SELGA and all Constituent Councils are members of the Zone Emergency Management Committee with responsibility for regional emergency preparedness and response planning and implementation.

The SELGA Executive Officer is the Local Government Controller on the Zone Emergency Centre. The Centre is activated in the case of a regional emergency; the role of the Local Government Controller is to provide a single point of contact for Local Government across the region for the Control Agency to enable the efficient transmission of information and coordination of resources. The full Zone Emergency Centre was not activated in 2014-15.

SELGA Governance, Leadership and Financial Sustainability

On behalf of the seven Constituent Councils, SELGA takes a lead role in regional projects, briefings and workshops for Local Government in the South East. A summary of these is provided below:

- SELGA has continued participation in the Local Excellence Expert Panel “Council of the Future” process, as well as the Local Government Planning Reform Process. The Region hosted a number of visits from the Panel and LGA to discuss the recommendations.
- SELGA convenes a number of regional working parties to provide detailed recommendation on key issues to the SELGA Board. SELGA sub-groups and working parties include:
 - The Limestone Coast Economic Diversification Group
 - The Regional Waste Management Steering Committee
 - The Regional Planning Alliance Implementation Group
 - The Limestone Coast Regional Trails Implementation Group
 - The SELGA Sport and Recreation Advisory Group
 - The SELGA Roads and Transport Working Group
 - SELGA Charter and Subscription Review Working Party
 - SELGA Vocational Education, Training and Skills Working Party
- During 2014-15, SELGA commenced update of website to ensure it is a useful regional resource and communication tool.
- The SELGA Vocational Education, Training and Skills Working Party provided regional input on the review of the Skills for All Program. The Working Party met with Minister for Employment, Higher Education and Skills Gail Gago MLC regarding changes to the vocational education and training resources for the region. The Working Party also worked with the Regional Manager of TAFE SA with input towards the development of a regional training needs plan.

Regional Planning Alliance Project

In partnership with the Local Government Association SA, the SELGA region is a pilot region to examine options for regional development planning and development decision making. This project is assessing the opportunities to streamline regional development planning processes, including Development Assessment Panels, plans as well as models for regional decision making. Stage one of this project was concluded in early 2015, with a Discussion Paper detailing the legislative and practical options for regional planning reform. Stage 2 of the project will develop detailed business cases as a foundation for any regional reforms.

SELGA Chief Executive Officer Group

The Chief Executive Officers of the seven Constituent Councils and the SELGA Executive Officer meet bi-monthly to further operational cooperation and implement shared projects across the region. The Group has been instrumental in coordinating the development of regional internal control policies for use by all councils resulting in significant savings. Wattle Range Council has led the development of the SELGA Regional Public Health and Well Being

Plan, supported by staff of the Constituent Councils. The CEO Group continue to look for opportunities to share services and expertise to create efficiencies and cost savings.

The Group is chaired by Dr Helen Macdonald, Chief Executive Officer of Naracoorte Lucindale Council, with excellent administration support provided by Sally Klose.

Local Government Association SA

SELGA and the Constituent Councils continue to work closely with the LGA SA on a range of local government issues and opportunities. The LGA SA provided sector leadership in

SELGA worked with the LGA SA on developing sector positions on issues such as pensioner concessions, response to the Emergency Services Sector reform, and the changes to the Emergency Services Levy.

SELGA is represented on both the South Australian Regional Organisation of Councils (SAROC) and the LGA Board and plays a key role in forming and implementing sector-wide initiatives on a range of matters.

Financial Management

Financial reports are considered by the SELGA Board at each General Meeting. The Audited Financial Statements for 2014-15 are included at the rear of this report.

Acknowledgements

SELGA acknowledges the Constituent Council Mayors, Elected Members, Chief Executive Officers and staff for their support of the regional role of the Association.

During 2014-15, the SELGA Board engaged a small team to implement a diverse and comprehensive regional work plan: Ann Aldersey (Executive Officer), Josephine Duigan (SELGA Star Club Field Officer to January 2015), Rob Forgan (Community Road Safety Officer) and Daniel Willsmore (Regional Waste Management Coordinator). The Team welcomed Michaela Bell as Project Administrator in August 2014, and Tony Elletson as Star Club Field Officer in February 2015.

SELGA is well supported by staff of Regional Development Australia Limestone Coast, including Jan Shanahan (Finance Officer), Dani McKinnon and Alice McLeod (Administration and Board Minutes) and Julie Scott (Administration). Alan Richardson provides media support to communicate the results of each SELGA meeting.

The Local Government Association SA has continued to provide strong support to SELGA and its members throughout the year. SELGA acknowledges the contributions of SAROC members, Chief Executive Officer Wendy Campana and the many LGA staff that have supported SELGA throughout the year.

The Local Government Research and Development Scheme funding has enabled SELGA to undertake a range of additional projects throughout the year, both through additional Research and Development Fund projects and via the Regional Capacity Building Grants.

SELGA enjoys a close working relationship with Regional Development Australia Limestone Coast Board members and staff.

**Ann Aldersey
Executive Officer
South East Local Government Association
August 2015**

SELGA FINANCIAL STATEMENTS





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ABN 30 630 511 757

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under Professional Standards Legislation

INDEPENDENT AUDITOR'S REPORT

To the members of South East Local Government Association,

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of the South East Local Government Association (the association), which comprises the balance sheet as at 30 June 2015, profit and loss statement for the year then ended, notes comprising a summary of significant accounting policies and the certification by the members of the committee on the annual statements presenting fairly the financial position and performance of the association.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the *Associations Incorporation Act SA 1985* and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Basis for Qualified Opinion

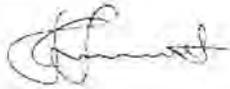
It is not practicable for the South East Local Government Association to maintain an effective system of internal control over donations, subscriptions and other fundraising activities until their initial entry in the accounting records. Our audit in relation to fundraising was limited to amounts recorded. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Qualified Opinion

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial report presents fairly, in all material respects, the financial position of South East Local Government Association as at 30 June 2015, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Associations Incorporation Act SA 1985*.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist South East Local Government Association to meet the requirements of the *Associations Incorporation Act SA 1985*. As a result, the financial report may not be suitable for another purpose.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Simon Smith FCPA, Registered Company Auditor
Partner

04/08/2015

SOUTH EAST LOCAL GOVERNMENT ASSOCIATION

PO BOX 1445
MOUNT GAMBIER SA 5290
Ph: 08 87231057 Fax: 0887231286

Balance Sheet

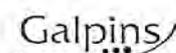
As of June 2015

ABN: 42 930 727 010

Assets		
Cheque Account		\$117,521.26
Business Access Saver Account		\$281,876.28
Petty Cash		\$250.00
Trade Debtors		\$16,147.62
Total Assets		\$415,795.16
Liabilities		
Trade Creditors		\$29,236.90
Funds Rec in Advance		\$55,000.00
GST Liabilities		
GST Collected	\$331.78	
GST Control Account	\$3,538.00	
GST Paid	-\$2,643.57	
Total GST Liabilities		\$1,226.21
Payroll Liabilities		
PAYG Payable	\$14,276.00	
Workcover Payable	\$188.66	
Accrued A/Leave	\$11,028.30	
Total Payroll Liabilities		\$25,492.96
PROJECT LIABILITIES		
Starclub Field Officer	\$47,727.01	
MAC Road Safety	\$27,916.03	
Regional Waste Management	\$12,777.36	
SCADA	\$2,338.26	
Project Administrator	\$7,208.89	
Public Place Recycling	\$10,870.92	
Total PROJECT LIABILITIES		\$108,838.47
Total Liabilities		\$219,794.54
Net Assets		\$196,000.62
Equity		
Retained Earnings	\$175,413.55	
Current Year Earnings	\$20,587.07	
Total Equity		\$196,000.62

This report includes Year-End Adjustments.

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SOUTH EAST LOCAL GOVERNMENT ASSOCIATION

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Profit & Loss Statement

July 2014 To June 2015

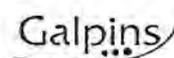
ABN: 42 930 727 010

INCOME

SUBSCRIPTIONS-MEMBER COUNCILS	
City of Mount Gambier	\$60,115.75
District Council of Grant	\$29,265.09
Kingston District Council	\$14,677.85
Naracoorte Lucindale Council	\$32,911.90
District Council of Robe	\$12,979.03
District Council of Tatiara	\$28,381.70
Wattle Range Council	\$48,178.68
Total SUBSCRIPTIONS-MEMBER COUNCILS	\$226,510.00
CONTRIBUTIONS	
RDA Limestone Coast	\$84,832.40
TDO - Councils Contributions	\$100,000.00
TDO - Partner Funding	\$40,000.00
TDO - Additional Project Funds	\$16,800.00
Total CONTRIBUTIONS	\$241,632.40
PROJECTS	
STARCLUB FIELD OFFICER	
Rec & Sport Funding	\$52,500.00
Council Funding	\$47,100.00
C/Over Funds/Workshops/Sundry	\$41,922.00
Total STARCLUB FIELD OFFICER	\$141,522.00
LGR&DS Regional Capacity Build	\$38,305.00
Heritage Services	\$57,224.80
Review SELGA Charter	\$1,821.23
Projects	\$696,085.00
SLRP Consultancy	\$9,950.00
Road Safety Project (MAC)	\$77,360.00
ORS Regional Trails Project	\$47,099.71
Waste Management Project	\$75,000.00
Reg Public Place Recycling	\$62,250.00
LGA Mining & Resources Dev SA	\$25,000.00
Total PROJECTS	\$1,231,617.74
OTHER INCOME	
Interest	\$12,132.61
Transfer From Reserves	\$7,500.00
SCADA	\$13,300.00
Project Administrator	\$31,067.50
Project Management Income	\$12,000.00
Total OTHER INCOME	\$76,000.11
Total INCOME	\$1,775,760.25
Gross Profit	\$1,775,760.25
EXPENSES	
EXEC OFFICER/OFFICE EXPENSES	
Executive Officer Salary Costs	
EO Salary/Costs	\$123,282.77
FBT	\$2,188.11
Total Executive Officer Salary Costs	\$125,470.88
Vehicle & Travel	
Vehicle Lease	\$13,798.85

This report includes Year-End Adjustments.

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SOUTH EAST LOCAL GOVERNMENT ASSOCIATION

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Profit & Loss Statement

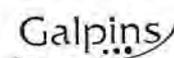
July 2014 To June 2015

ABN: 42 930 727 010

Fuel	\$3,664.03	
Travel/Accommodation	\$1,814.57	
Total Vehicle & Travel		\$19,277.45
Office Expenses		
Financial/Admin/Rent	\$35,910.00	
Advertising	\$527.00	
Printing/Stationery	\$3,011.67	
Postage	\$165.90	
Audit Fees	\$2,550.00	
Bank Fees	\$511.23	
Insurance	\$6,438.72	
Seminars	\$540.45	
Legal Costs	\$261.00	
Miscellaneous	\$3,607.81	
Meeting Expenses	\$8,298.70	
Executive Expenses	\$1,342.45	
President Allowance	\$5,670.67	
Telephone	\$1,175.20	
Computing & IT	\$2,771.41	
Total Office Expenses		\$72,782.21
Total EXEC OFFICER/OFFICE EXPENSES		\$217,530.54
CONTRIBUTIONS		
RDA Limestone Coast	\$84,832.40	
Tourism Development Officer	\$140,000.00	
TDO - Additional Project Exp	\$16,800.00	
Total CONTRIBUTIONS		\$241,632.40
PROJECTS		
STARCLUB FIELD OFFICER		
Starclub Salary/costs	\$67,300.57	
Office Expenses	\$3,382.94	
Vehicle Expenses	\$12,348.80	
Admin/Rent	\$2,000.00	
Programs	\$56,489.69	
Total STARCLUB FIELD OFFICER		\$141,522.00
LGR&DS Regional Capacity Build	\$38,305.00	
Heritage Services	\$57,224.80	
Review SELGA Charter	\$1,821.23	
SLRP Consultancy	\$10,475.00	
Projects	\$696,085.00	
Regional Road Safety Officer	\$77,360.00	
ORS Regional Trails Project	\$47,099.71	
Regional Waste Management	\$75,000.00	
Reg Public Place Recycling	\$62,250.00	
LGA Mining & Resources Dev SA	\$25,000.00	
Total PROJECTS		\$1,232,142.74
OTHER EXPENSES		
PROJECT ADMINISTRATOR		
Salary/Oncosts	\$37,205.23	
Office Expenses	\$13,362.27	
Total PROJECT ADMINISTRATOR		\$50,567.50
SCADA	\$13,300.00	

This report includes Year-End Adjustments.

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SOUTH EAST LOCAL GOVERNMENT ASSOCIATION

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Profit & Loss Statement

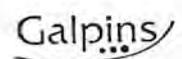
July 2014 To June 2015

ABN: 42 930 727 010

Total OTHER EXPENSES	\$63,867.50
Total EXPENSES	\$1,755,173.18
Operating Profit	\$20,587.07
Net Profit/(Loss)	\$20,587.07

This report includes Year-End Adjustments.

Page 3 of 3

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COUNCIL'S AUDITED FINANCIAL STATEMENTS



Kingston District Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2015



Kingston District Council

General Purpose Financial Statements for the year ended 30 June 2015

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- Statement of Changes in Equity	5
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Kingston District Council

General Purpose Financial Statements for the year ended 30 June 2015

Certification of Financial Statements

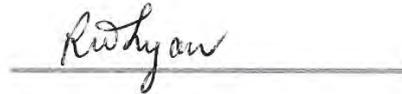
We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Andrew MacDonald
CHIEF EXECUTIVE OFFICER



Reg Lyon
MAYOR

Date: 8 Dec 2015

Kingston District Council

Statement of Comprehensive Income for the year ended 30 June 2015

\$ '000	Notes	2015	2014
Income			
Rates Revenues	2a	3,766	3,654
Statutory Charges	2b	105	84
User Charges	2c	158	144
Grants, Subsidies and Contributions	2g	1,285	680
Investment Income	2d	58	59
Reimbursements	2e	159	142
Other Income	2f	63	103
Total Income		5,594	4,866
Expenses			
Employee Costs	3a	1,317	1,136
Materials, Contracts & Other Expenses	3b	2,391	2,124
Depreciation, Amortisation & Impairment	3c	1,572	1,596
Finance Costs	3d	41	87
Total Expenses		5,321	4,943
Operating Surplus / (Deficit)		273	(77)
Asset Disposal & Fair Value Adjustments	4	6	(22)
Amounts Received Specifically for New or Upgraded Assets	2g	180	48
Net Surplus / (Deficit) ¹		459	(51)
Other Comprehensive Income			
Nil			
Total Comprehensive Income		459	(51)

¹ Transferred to Equity Statement

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Kingston District Council

Statement of Financial Position as at 30 June 2015

\$ '000	Notes	2015	2014
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	2,398	2,038
Trade & Other Receivables	5b	235	181
Inventories	5c	5	44
Total Current Assets		2,638	2,263
Non-Current Assets			
Financial Assets	6a	2,927	2,864
Infrastructure, Property, Plant & Equipment	7a	62,231	62,230
Total Non-Current Assets		65,158	65,094
TOTAL ASSETS		67,796	67,357
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	350	260
Borrowings	8b	210	318
Provisions	8c	314	238
Total Current Liabilities		874	816
Non-Current Liabilities			
Borrowings	8b	3,317	3,426
Provisions	8c	90	59
Total Non-Current Liabilities		3,407	3,485
TOTAL LIABILITIES		4,281	4,301
Net Assets		63,515	63,056
EQUITY			
Accumulated Surplus		24,767	24,482
Asset Revaluation Reserves	9a	37,424	37,425
Other Reserves	9b	1,324	1,149
Total Council Equity		63,515	63,056

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Kingston District Council

Statement of Changes in Equity

for the year ended 30 June 2015

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
2015					
Balance at the end of previous reporting period		24,482	37,425	1,149	63,056
a. Adjustments (Correction of Prior Period Errors)		4	(1)	(3)	-
Restated Opening Balance		24,486	37,424	1,146	63,056
b. Net Surplus / (Deficit) for Year		459	-	-	459
Total Comprehensive Income		459	-	-	459
c. Transfers between Reserves		(178)	-	178	-
Balance at the end of period		24,767	37,424	1,324	63,515
2014					
Balance at the end of previous reporting period		24,721	37,425	961	63,107
a. Net Surplus / (Deficit) for Year		(51)	-	-	(51)
Total Comprehensive Income		(51)	-	-	(51)
b. Transfers between Reserves		(188)	-	188	-
Balance at the end of period		24,482	37,425	1,149	63,056

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Kingston District Council

Statement of Cash Flows for the year ended 30 June 2015

\$ '000	Notes	2015	2014
Cash Flows from Operating Activities			
<u>Receipts</u>			
Rates Receipts		3,768	3,672
Statutory Charges		105	91
User Charges		158	158
Grants, Subsidies and Contributions (operating purpose)		1,285	731
Investment Receipts		58	61
Reimbursements		159	156
Other Receipts		348	565
<u>Payments</u>			
Payments to Employees		(1,186)	(1,179)
Payments for Materials, Contracts & Other Expenses		(2,665)	(2,536)
Finance Payments		(1)	(59)
Net Cash provided by (or used in) Operating Activities	10b	2,029	1,660
Cash Flows from Investing Activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		180	48
Sale of Replaced Assets		117	64
Repayments of Loans by Community Groups		-	25
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(1,451)	(1,300)
Expenditure on New/Upgraded Assets		(233)	(371)
Loans Made to Community Groups		(65)	(17)
Net Cash provided by (or used in) Investing Activities		(1,452)	(1,551)
Cash Flows from Financing Activities			
<u>Receipts</u>			
Proceeds from Borrowings		90	226
<u>Payments</u>			
Repayments of Borrowings		(307)	(379)
Net Cash provided by (or used in) Financing Activities		(217)	(153)
Net Increase (Decrease) in Cash Held		360	(44)
plus: Cash & Cash Equivalents at beginning of period	10	2,038	2,082
Cash & Cash Equivalents at end of period	10	2,398	2,038

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

Liabilities are given in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Kingston District Council is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 29 Holland Street, Kingston SE. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$221,000 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$444,000; and in June 2013, again two quarters of the 2013/14 allocation: \$435,000. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in a consistent manner.

These amounts in advance were adjusted in the 2013/14 financial year. In the month of June 2015 two quarters of the 2015/16 allocation being \$415k was paid to Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies (continued)

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

5.1 Real Estate Assets Developments

Real Estate Assets developments have been classified as Inventory in accordance with AASB 102 and are valued at the lower of cost or net realisable value. Cost includes the costs of acquisition, development, borrowing and other costs incurred on financing of that acquisition and up to the time of sale. Any amount by which cost exceeds the net realisable value has been recognised as an expense.

Revenues arising from the sale of property are recognised in the operating statement when settlement is completed.

Properties not acquired for development, but which Council has decided to sell as surplus to requirements, are recognised at the carrying value at the time of that decision.

5.2 Other Real Estate Held for Resale

Properties not acquired for development, but which Council has decided to sell as surplus to requirements, are recognised at the carrying value at the time of that decision.

Certain properties, auctioned for non-payment of rates in accordance with the Local Government Act but which failed to meet the reserve set by Council and are available for sale by private treaty, are recorded at the lower of the unpaid rates and charges at the time of auction or the reserve set by Council. Holding costs in relation to these properties are recognised as an expense when incurred.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$1,000

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies (continued)

Park & Playground Furniture & Equipment	\$1,000
Road construction & reconstruction	\$1,000
Paving & footpaths, Kerb & Gutter	\$1,000
Drains & Culverts	\$5,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years

Building & Other Structures

Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years

Infrastructure

Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Bores	20 to 40 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years

6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies (continued)

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are

calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate	2.10% (2014, 3.23%)
Weighted avg. settlement period	1 years (2014, 1 year)

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 16.

10 Provisions

10.1 Provisions for Reinstatement, Restoration and Rehabilitation

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

11 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies (continued)

class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.

- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 New accounting standards and UIG interpretations

Certain new (or amended) accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2015.

Council has not adopted any of these standards early.

Council's assessment of the impact of these new standards and interpretations is set out below.

Apart from the AASB disclosures below, there are no other standards that are "not yet effective" which are expected to have a material impact on Council in the current or future reporting periods and on foreseeable future transactions.

Applicable to Local Government:

AASB 9 - Financial Instruments (and associated amending standards)

AASB 9 replaces AASB 139 Financial Instruments: Recognition and Measurement and has an effective date for reporting periods beginning on or after 1 January 2018 (and must be applied retrospectively).

The overriding impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets.

Under the new requirements the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories:

- fair value and
- amortised cost (where financial assets will only be able to be measured at amortised cost where very specific conditions are met).

AASB 15 - Revenue from contracts with customers and associated amending standards

AASB 15 introduces a five step process for revenue recognition with the core principle of the new

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 1. Summary of Significant Accounting Policies (continued)

Standard being that entities recognise revenue so as to depict the transfer of goods or services to customers in amounts that reflect the consideration (that is, payment) to which the entity expects to be entitled in exchange for those goods or services.

The changes in revenue recognition requirements in AASB 15 may cause changes to accounting policies relating to the timing and amount of revenue recorded in the financial statements as well as additional disclosures.

The full impact of AASB 15 has not yet been ascertained or quantified.

AASB 15 will replace AASB 118 which covers contracts for goods and services and AASB 111 which covers construction contracts.

The effective date of this standard is for annual reporting periods beginning on or after 1 January 2017.

AASB 124 - Related Party Disclosures

From 1 July 2016, AASB 124 Related Party Disclosures will apply to Council.

This means that Council will be required to disclose information about related parties and Council transactions with those related parties.

Related parties will more than likely include the Mayor, Councillors and certain Council staff. In addition, the close family members of those people and any organisations that they control or are associated with will be classified as related parties (and fall under the related party reporting requirements).

AASB 2014 - 10 Sale or contribution of Assets between an Investor and its Associate or Joint Venture

The amendments address an acknowledged inconsistency between the requirements in AASB 10 and those in AASB 128 (2011), in dealing with the sale or contribution of assets between an investor and its associate or joint venture.

The main consequence of the amendments is that a full gain or loss is recognised when a transaction

involves a business (whether it is housed in a subsidiary or not).

A partial gain or loss is recognised when a transaction involves assets that do not constitute a business, even if these assets are housed in a subsidiary.

The effective date of this standard is for annual reporting periods beginning on or after 1 January 2016.

This standard will only impact Council where there has been a sale or contribution of assets between the entity and the associate/joint venture.

Not applicable to Local Government per se;

None

15 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

16 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 2. Income

\$ '000	Notes	2015	2014
(a). Rates Revenues			
General Rates			
General Rates		3,018	2,912
Less: Mandatory Rebates		(28)	(25)
Less: Discretionary Rebates, Remissions & Write Offs		(28)	(23)
Total General Rates		2,962	2,864
Other Rates (Including Service Charges)			
Natural Resource Management Levy		86	83
Waste Collection		355	358
Community Wastewater Management Systems		353	339
Total Other Rates		794	780
Other Charges			
Penalties for Late Payment		6	6
Legal & Other Costs Recovered		4	4
Total Other Charges		10	10
Total Rates Revenues		3,766	3,654
(b). Statutory Charges			
Development Act Fees		28	-
Building Assessment Fees		15	20
Town Planning Fees		24	26
Health & Septic Tank Inspection Fees		11	9
Animal Registration Fees & Fines		16	15
Other Registration Fees		-	1
Sundry		11	13
Total Statutory Charges		105	84
(c). User Charges			
Cemetery/Crematoria Fees		22	5
Sangarb Dump Fees		15	13
Boat Ramp Fees		30	30
Aero Fees		5	10
Caravan Fees		53	51
Hire Fees		17	14
Truck Wash Income		15	16
Sundry		1	5
Total User Charges		158	144

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 2. Income (continued)

\$ '000	Notes	2015	2014
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		53	56
- Banks & Other		1	-
- Loans to Community Groups		4	3
Total Investment Income		58	59
(e). Reimbursements			
Private Works		3	3
Joint Undertakings		131	136
Diesel Fuel Rebate		13	-
Other		12	3
Total Reimbursements		159	142
(f). Other Income			
Sundry		63	103
Total Other Income		63	103
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		180	48
Other Grants, Subsidies and Contributions		870	680
Individually Significant Item - Additional Grants Commission Payment (refer below)		415	-
Total Grants, Subsidies, Contributions		1,465	728
The functions to which these grants relate are shown in Note 11.			
(i) Sources of grants			
Commonwealth Government		180	182
State Government		1,285	546
Total		1,465	728
(ii) Individually Significant Items			
Grant Commission (FAG) Grant Recognised as Income		415	-

In the month of June 2015 two quarters of the 2015/16 allocation of the Grants Commission FAG grants by the Federal Government being \$415k was paid to Council.

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 3. Expenses

\$ '000	Notes	2015	2014
(a). Employee Costs			
Salaries and Wages		1,082	1,014
Employee Leave Expense		155	78
Superannuation - Defined Contribution Plan Contributions	16	81	58
Superannuation - Defined Benefit Plan Contributions	16	27	49
Workers' Compensation Insurance		63	58
Less: Capitalised and Distributed Costs		(91)	(121)
Total Operating Employee Costs		1,317	1,136
Total Number of Employees (full time equivalent at end of reporting period)		18	14
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		11	5
Elected Members' Expenses		83	88
Election Expenses		9	1
Subtotal - Prescribed Expenses		103	94
(ii) Other Materials, Contracts and Expenses			
Contractors		1,011	1,211
Maintenance		864	-
Legal Expenses		7	8
Levies Paid to Government - NRM levy		84	82
Joint Undertakings		134	103
Sundry		188	626
Subtotal - Other Material, Contracts & Expenses		2,288	2,030
Total Materials, Contracts and Other Expenses		2,391	2,124

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 3. Expenses (continued)

\$ '000	Notes	2015	2014
(c). Depreciation, Amortisation and Impairment			
(i) Depreciation and Amortisation			
Buildings & Other Structures		433	433
Infrastructure		848	831
- CWMS		120	119
Plant & Equipment		140	149
Furniture & Fittings		12	30
Minor Plant & Equipment		9	8
Office Equipment		10	26
Subtotal		1,572	1,596
(ii) Impairment			
Nil			
Total Depreciation, Amortisation and Impairment		1,572	1,596
(d). Finance Costs			
Interest on Borrowings		41	87
Total Finance Costs		41	87

Note 4. Asset Disposal & Fair Value Adjustments

Infrastructure, Property, Plant & Equipment

(i) Assets Renewed or Directly Replaced

Proceeds from Disposal	117	64
Less: Carrying Amount of Assets Sold	(111)	(86)
Gain (Loss) on Disposal	6	(22)
Net Gain (Loss) on Disposal of Assets	6	(22)

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 5. Current Assets

\$ '000	Notes	2015	2014
(a). Cash & Cash Equivalents			
Cash on Hand at Bank		128	79
Deposits at Call		2,270	1,959
Total Cash & Cash Equivalents		2,398	2,038
(b). Trade & Other Receivables			
Rates - General & Other		76	78
Accrued Revenues		43	11
Debtors - General		81	69
GST Recoupment		14	4
Loans to Community Organisations		21	19
Total Trade & Other Receivables		235	181
(c). Inventories			
Stores & Materials		5	44
Total Inventories		5	44

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 6. Non-Current Assets

\$ '000	Notes	2015	2014
(a). Financial Assets			
Receivables			
Loans to Community Organisations and Other External Organisations		2,927	2,864
Total Receivables		2,927	2,864
Other Financial Assets (Investments)			
Nil			
Total Financial Assets		2,927	2,864

In 2005/06 Council purchased some land on behalf of Cape Jaffa Developments. Council took out a loan for the Cost price of this land. The intention of this transaction was for Council to be an intermediary in this process by borrowing the funds and lending this to Cape Jaffa Developments. Over time as part of Councils rolling revaluation process this land has been revalued resulting in the asset in Councils balance sheet being significantly overvalued. As per the Agreements in place Council does not receive any proceeds from the Sale of the blocks at Cape Jaffa.

As a result of this it has been determined to restate the Financial Statements to correctly reflect the value receivable from Cape Jaffa Developments being the Loan that Council took out with the Local Government Finance Authority.

Kingston District Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2014						Asset Movements during the Reporting Period					as at 30/6/2015			
		At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	New / Upgrade	Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	
																At Fair Value
Land - Community	3	6,216	-	-	-	6,216	-	-	-	-	6,216	-	-	-	6,216	
Land - Other	2	4,713	-	-	-	4,713	-	-	-	-	4,713	-	-	-	4,713	
Buildings & Other Structures	3	8,458	445	2,433	-	6,470	128	206	(175)	8,458	779	2,608	-	6,629		
Buildings & Other Structures	2	12,626	2	4,650	-	7,978	89	844	(258)	12,626	2	4,908	-	7,720		
Infrastructure	3	33,927	2,703	7,168	-	29,462	89	844	(848)	33,927	3,636	8,016	-	29,547		
- CWMS		6,853	44	1,423	-	5,474	20	20	(120)	-	6,917	1,543	-	5,374		
Plant & Equipment	2	3,090	31	1,343	-	1,778	381	(111)	(140)	-	3,183	1,275	-	1,908		
Furniture & Fittings	2	134	97	157	-	74	-	-	(12)	-	231	169	-	62		
Minor Plant & Equipment	2	-	188	135	-	53	15	-	(9)	-	200	141	-	59		
Office Equipment	2	-	321	309	-	12	1	-	(10)	-	322	319	-	3		
Total Infrastructure, Property, Plant & Equipment		76,017	3,831	17,618	-	62,230	233	1,451	(111)	(1,572)	65,940	15,270	18,979	-	62,231	
Comparatives		76,017	2,300	16,076	-	62,241	371	1,300	(86)	(1,596)	76,017	3,831	17,618	-	62,230	

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

- Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.
- Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are restated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Fair value hierarchy level 2 valuations: Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Fair value hierarchy level 3 valuations of land: Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and/or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis, originally deriving from a valuation at 30 June 1997 at current replacement cost. Additions are recognised at cost.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment &
Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2012 by Maloney Field Services, Property Consultants and Valuers.

Infrastructure

Transportation Assets

Transportation assets were valued by Maloney Field Services, Property Consultants and Valuers at depreciated current replacement cost during the reporting period ended 30 June 2012.

Stormwater Drainage

Stormwater drainage infrastructure was valued by Maloney Field Services, Property Consultants and Valuers at depreciated current replacement cost during the reporting period ended 30 June 2012.

Community Wastewater Management System Infrastructure

Community wastewater management system infrastructure was valued by Maloney Field Services, Property Consultants and Valuers at depreciated current replacement cost during the reporting period ended 30 June 2012.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

All other Assets

These assets are recognised on the cost basis.

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 8. Liabilities

\$ '000	Notes	2015 Current	2015 Non Current	2014 Current	2014 Non Current
(a). Trade and Other Payables					
Goods & Services		182	-	166	-
Payments Received in Advance		13	-	15	-
Accrued Expenses - Employee Entitlements		56	-	32	-
Accrued Expenses - Finance Costs		40	-	-	-
Accrued Expenses - Other		59	-	-	-
Other		-	-	47	-
Total Trade and Other Payables		350	-	260	-

(b). Borrowings

Borrowings		210	3,317	318	3,426
Total Borrowings		210	3,317	318	3,426

All interest bearing liabilities are secured over the future revenues of the Council

(c). Provisions

Employee Entitlements (including oncosts)		314	90	238	59
Total Provisions		314	90	238	59

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 9. Reserves

\$ '000	1/7/2014	Increments (Decrements)	Transfers	Impairments	30/6/2015
(a). Asset Revaluation Reserve					
Land - Other	7,500	-	-	-	7,500
Buildings & Other Structures	15,820	-	-	-	15,820
Furniture & Fittings	1,777	-	-	-	1,777
Office Equipment	3,783	-	-	-	3,783
Sewerage	8,544	-	-	-	8,544
Total Asset Revaluation Reserve	37,424	-	-	-	37,424
Comparatives	37,425	-	-	-	37,425

\$ '000	1/7/2014	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2015
(b). Other Reserves					
LSL & AL	158	-	-	-	158
IT & T	9	-	-	-	9
Roadwork Compensation	126	3	-	-	129
Old School Oval Upgrade	48	1	-	-	49
Rubble Reserve	157	47	-	-	204
Boat Haven / Ramp	44	-	-	-	44
Kingston Jetty	20	-	-	-	20
Kingston CWMS	347	156	-	-	503
Cape Jaffa Maintenance Reserve	151	(31)	-	-	120
Kingston Grazing Committee	86	2	-	-	88
Total Other Reserves	1,146	178	-	-	1,324
Comparatives	961	188	-	-	1,149

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

LSL & AL

LSL & AL Reserve is for future cash requirements upon staff leaving Council employment.

IT & T

IT & T Reserve is for future information technology and communications replacement on a rolling three year replacement program.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 9. Reserves (continued)

\$ '000

(a). Other Reserves (continued)

Roadwork Compensation

Roadwork Compensation is funds held by Council on transfer of DTEI roads to Council and are held for future asset replacement or urgent capital maintenance.

Old School Oval Upgrade

Old School Oval Upgrade is held for future oval upgrades.

Works in Progress Reserve

Works in Progress Reserve was funds held from incomplete works and projects from the current financial year and were to be spent in the following year. All incomplete projects will be rebudgeted in future years.

Boat Haven / Ramp

Boat Haven / Ramp Reserve is funds set aside for future capital maintenance of boat launching and retrieval infrastructure.

Kingston Jetty

Kingston Jetty Reserve is funds set aside for future capital maintenance of the Jetty that results from a storm event.

Kingston CWMS

Kingston CWMS is for future asset replacement and capital maintenance.

Cape Jaffa Maintenance Reserve

Cape Jaffa Maintenance Reserve is for future maintenance activities associated with Cape Jaffa Anchorage.

Kingston District Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 10. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2015	2014
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	2,398	2,038
Less: Short-Term Borrowings	8	-	-
Balances per Statement of Cash Flows		2,398	2,038

(b). Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus/(Deficit)		459	(51)
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		1,572	1,596
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(180)	(48)
Net (Gain) Loss on Disposals		(6)	22
		1,845	1,519
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(52)	25
Net (Increase)/Decrease in Inventories		39	79
Net Increase/(Decrease) in Trade & Other Payables		90	80
Net Increase/(Decrease) in Unpaid Employee Benefits		107	(43)
Net Cash provided by (or used in) operations		2,029	1,660

(c). Non-Cash Financing and Investing Activities

Nil

(d). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	16	16
LGFA Cash Advance Debenture Facility	304	304

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 11a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 11(b).									
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014	Actual 2015	Actual 2014
\$ '000										
Administration	3,910	3,261	1,055	949	2,855	2,312	822	263	5,526	5,293
Public Order & Safety	17	16	41	35	(24)	(19)	-	-	274	262
Health	14	12	37	40	(23)	(28)	1	-	697	668
Economic Affairs	200	204	184	173	16	31	-	-	1,572	1,506
Housing & Community Amenities	765	738	881	849	(116)	(111)	10	8	7,449	7,134
Mining, Manufacturing & Const	78	76	164	165	(86)	(89)	-	-	-	-
Other Purposes NEC	109	105	390	482	(281)	(377)	-	-	10,422	9,982
Social Security & Welfare	-	1	25	25	(25)	(24)	-	-	1,770	1,695
Transport & Communication	400	418	1,713	1,512	(1,313)	(1,094)	570	457	30,875	29,571
Sport & Recreation	39	35	831	713	(792)	(678)	-	-	11,742	11,246
Environment	62	-	-	-	62	-	62	-	-	-
Total Functions/Activities	5,594	4,866	5,321	4,943	273	(77)	1,465	728	67,796	67,357

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 11b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

PUBLIC ORDER & SAFETY

Supervision of various by-laws, fire prevention, CFS and animal control

HEALTH

Food Control, operation of community health programs and health centre.

ECONOMIC AFFAIRS

Land Development activities, caravan park operations, off-street parking, tourism , boat haven operations.

HOUSING & COMMUNITY AMENITIES

Rubbish collection services, operation of tip, effluent drainage, public toilets, street cleaning and lighting, town planning, stormwater drainage, land development, maintenance of cemeteries and aged housing complex.

MINING, MANUFACTURING & CONST

Building Act requirements, quarry operations.

OTHER PURPOSES

Public Debt transactions, plant and machinery operations, depot expenses, vandalism costs, and private works.

SOCIAL SECURITY & WELFARE

Operation of Senior Citizen's centre, aged hostel, other voluntary services.

TRANSPORT & COMMUNICATION

Construction and maintenance of roads, bridges, footpaths, parking and signs

SPORT & RECREATION

Maintenance of halls, library operations, national estates, parks and gardens, recreation and sporting venues, museum.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 12. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 2.05% and 2.5% (2014: 2.5% and 2.75%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.6458% (2014: 0.667%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 12. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Receivables

Retirement Home Contributions

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 12. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Liabilities

Retirement Home Contributions

Accounting Policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms & Conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying Amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities

Interest Bearing Borrowings

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 4.4% and 7.5% (2014: 4.4% and 7.75%).

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 12. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
2015					
Financial Assets					
Cash & Equivalents	2,398	-	-	2,398	2,398
Receivables	150	66	2,875	3,091	3,072
Total Financial Assets	2,548	66	2,875	5,489	5,470
Financial Liabilities					
Payables	294	-	-	294	294
Current Borrowings	211	-	-	211	210
Non-Current Borrowings	-	2,680	802	3,482	3,317
Total Financial Liabilities	505	2,680	802	3,987	3,821
2014					
Financial Assets					
Cash & Equivalents	2,038	-	-	2,038	2,038
Receivables	99	18	2,846	2,963	2,963
Total Financial Assets	2,137	18	2,846	5,001	5,001
Financial Liabilities					
Payables	228	-	-	228	228
Current Borrowings	318	-	-	318	318
Non-Current Borrowings	-	3,426	-	3,426	3,426
Total Financial Liabilities	546	3,426	-	3,972	3,972

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2015		30 June 2014	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Other Variable Rates	4.25%	2,846	5.50%	2,846
Fixed Interest Rates	5.40%	681	6.03%	898
		3,527		3,744

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 12. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 13. Commitments for Expenditure

\$ '000

Notes

2015

2014

Expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

Audit Services	66	76
Recyclable Collection	21	61
Rubbish Collection	59	179
Lawn Mowing	191	130
Waste Transfer Station	37	58
Employee Remuneration Contracts	842	625
	1,216	1,129

These expenditures are payable:

Not later than one year	80	487
Later than one year and not later than 5 years	1,136	642
Later than 5 years	-	-
	1,216	1,129

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 14. Financial Indicators

\$ '000	Amounts 2015	Indicator 2015	Prior Periods 2014 2013	
<p>These Financial Indicators have been calculated in accordance with <i>Information paper 9 - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</p>				
1. Operating Surplus Ratio				
Operating Surplus	273			
Rates - General & Other Less NRM levy	<u>3,680</u>	7%	(2%)	(1%)
<p><i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.</i></p>				
1a. Adjusted Operating Surplus Ratio				
	(142)			
	<u>3,680</u>	(4%)	(2%)	(1%)
<p>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.</p>				
2. Net Financial Liabilities Ratio				
Net Financial Liabilities	(1,279)			
Total Operating Revenue	<u>5,594</u>	(23%)	(16%)	(15%)
<p><i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i></p>				
3. Asset Sustainability Ratio				
Net Asset Renewals	1,334			
Infrastructure & Asset Management Plan required expenditure	<u>1,417</u>	94%	85%	89%
<p><i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i></p>				

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 14. Financial Indicators - Graphs (continued)

<p>1. Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>-1%</td> </tr> <tr> <td>2014</td> <td>-2%</td> </tr> <tr> <td>2015</td> <td>7%</td> </tr> </tbody> </table>	Year	Ratio %	2013	-1%	2014	-2%	2015	7%	<p>Purpose of Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the major controllable revenue source varies from operating expenditure</p>	<p>Commentary on 2014/15 Result</p> <p>2014/15 Ratio 7%</p> <p>Federal Government Grants were received in June that relate to 2015/16 but are required to be incorporated into the 2014/15 financial accounts as per Accounting Standards. The result is a surplus.</p>
Year	Ratio %									
2013	-1%									
2014	-2%									
2015	7%									
<p>1a. Adjusted Operating Surplus Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>-1%</td> </tr> <tr> <td>2014</td> <td>-2%</td> </tr> <tr> <td>2015</td> <td>-4%</td> </tr> </tbody> </table>	Year	Ratio %	2013	-1%	2014	-2%	2015	-4%	<p>Purpose of Adjusted Operating Surplus Ratio</p> <p>This indicator is to determine the percentage the major controllable revenue source (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p>Commentary on 2014/15 Result</p> <p>2014/15 Ratio -4%</p> <p>This is the operating result excluding the effect of the Federal Government Grants received for 2015/16 but incorporated into 2014/15 financial statements.</p>
Year	Ratio %									
2013	-1%									
2014	-2%									
2015	-4%									
<p>2. Net Financial Liabilities Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>-15%</td> </tr> <tr> <td>2014</td> <td>-16%</td> </tr> <tr> <td>2015</td> <td>-23%</td> </tr> </tbody> </table>	Year	Ratio %	2013	-15%	2014	-16%	2015	-23%	<p>Purpose of Net Financial Liabilities Ratio</p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p>Commentary on 2014/15 Result</p> <p>2014/15 Ratio -23%</p> <p>A negative Net Financial Liabilities Ratio means that Council has more investments than borrowings.</p>
Year	Ratio %									
2013	-15%									
2014	-16%									
2015	-23%									
<p>3. Asset Sustainability Ratio</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2013</td> <td>89%</td> </tr> <tr> <td>2014</td> <td>85%</td> </tr> <tr> <td>2015</td> <td>94%</td> </tr> </tbody> </table>	Year	Ratio %	2013	89%	2014	85%	2015	94%	<p>Purpose of Asset Sustainability Ratio</p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p>Commentary on 2014/15 Result</p> <p>2014/15 Ratio 94%</p> <p>Council's Asset Management Plans indicate the required spending on to renew and replace Council's existing assets. In 2014/15 Council spent 94% of the required spending.</p>
Year	Ratio %									
2013	89%									
2014	85%									
2015	94%									

Kingston District Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2015

Note 15. Uniform Presentation of Finances

\$ '000	2015	2014
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	5,594	4,866
less Expenses	(5,321)	(4,943)
Operating Surplus / (Deficit)	273	(77)
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	1,451	1,300
less Depreciation, Amortisation and Impairment	(1,572)	(1,596)
less Proceeds from Sale of Replaced Assets	(117)	(64)
Subtotal	(238)	(360)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	233	371
less Amounts Received Specifically for New and Upgraded Assets	(180)	(48)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	-
Subtotal	53	323
Net Lending / (Borrowing) for Financial Year	458	(40)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 16. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2014/15; 9.25% in 2013/14). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2013/14) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2015

Note 17. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge & is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

2. POTENTIAL INSURANCE LOSSES (continued)

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$2,948,000 (at 30 June 2015).

Council does not expect to incur any loss arising from these guarantees.

4. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of no appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

Note 18. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2015, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.



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under Professional Standards Legislation

INDEPENDENT AUDITOR'S REPORT

To the members of Kingston District Council

Report on the Financial Report

We have audited the accompanying financial report of Kingston District Council (the Council), which comprises the balance sheet as at 30 June 2015, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Certification of Financial Statements signed by the Council.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 (SA) and the Local Government (Financial Management) Regulations 2011 (SA) and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies, the Local Government Act 1999 (SA) and the Local Government (Financial Management) Regulations 2011 (SA).

Opinion

In our opinion, the financial report of Kingston District Council is in accordance with the requirements of the Local Government Act 1999 (SA), including:

- i. presenting fairly, in all material respects, the Council's financial position as at 30 June 2015 and its performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards and the Local Government (Financial Management) Regulations 2011 (SA).

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA, Registered Company Auditor
Partner

08 / 12 / 2015

Kingston District Council

General Purpose Financial Statements for the year ended 30 June 2015

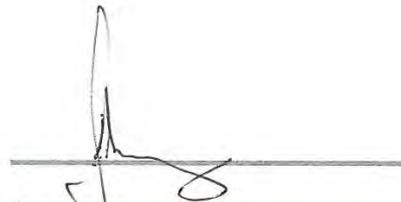
Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Kingston District Council for the year ended 30 June 2015, the Council's Auditor, Galpins Accountants, Auditors & Business Consultants has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Andrew MacDonald
CHIEF EXECUTIVE OFFICER



Des Murray
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 8 Dec 2015

Kingston District Council

General Purpose Financial Statements

for the year ended 30 June 2015

Statement by Auditor

I confirm that, for the audit of the financial statements of Kingston District Council for the year ended 30 June 2015, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Tim Muhlhausler
Galpins Accountants, Auditors & Business Consultants

Dated this 8th day of December 2015.



COUNCIL OFFICE

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