

Kingston District Council

Meet.Make.Create.Space

Gallery Exhibition Application & Agreement Form

SALA 'Flora, Fauna, Water' Exhibition

17 – 21 August 2026



NAME OF ARTIST / EXHIBITOR(S)	
OR	
NAME OF ORGANISATION (IF APPLICABLE)	
REPRESENTED BY NAME (ORGANISER / CURATOR)	

ARTIST EXHIBITION DETAILS:

BRIEF ARTIST STATEMENT (ABOUT THE ARTIST) (50 WORDS)	
EXHIBITION DATES	17-21 August 2026
REGISTRATION CLOSES	7 August 2026
DELIVERY DATE	10-12 August 2026 – to Kingston District Council – 29 Holland Street
INSTALLATION DATE	14 August 2026
COLLECTION OF WORK	25 August 2026 till 28 August (unless agreed differently)
EXHIBITION OPENING	16 August 2026, 4pm - 6pm – at the Meet. Make. Create. Space, Kingston District Hall

EXHIBITION FEES & CHARGES:

HIRE CHARGE	NIL
ADDITIONAL CHARGES	NIL
WORKSHOP CHARGES	NIL

Meet. Make. Create. Space.

Kingston District Council (C/- Kingston District Hall)

29 Holland Street (PO Box 321) Kingston SE SA 5275

ABN: 90 687 323 343

I hereby acknowledge that I have read and understand the terms and conditions (attached) and agree to abide by the conditions as stated.

This is an agreement between:

Kingston District Council

Agreement signed on behalf of the Kingston District Council:

Name:			
Organisation role:			
Signature:		Date:	

and the Exhibitor(s):

Name:			
Organisation role: (if required)			
Address:			
Email Address:			
Contact Ph Number:			
Signature:		Date:	

OUR CONTACT DETAILS:

Kingston District Council

In person: 29 Holland St, Kingston SE SA 5275

By Phone: 08 8767 2033

Email: info@kingstondc.sa.gov.au

TERMS AND CONDITIONS:

KINGSTON DISTRICT COUNCIL AGREES TO:

1. Provide an electronic version of the event invitation to exhibitors and email to Council's online subscribers.
2. Promote the exhibition through media advertising, marketing, and promotional opportunities where appropriate. Provide inclusion on the Kingston District Council website and Social Media channels and in any program, publication undertaken by the Council.
3. Provide staff to install and demount the exhibition.
4. Provide wall labels or exhibition works list.
5. Facilitate all enquiries and sales of works between the artist and purchaser. All EFT/ Cash payments will be made direct to artist by purchaser. Council will not release any piece of art unless authorised by artist to do so in writing.
6. Ensure the exhibition space is opened at the advertised times.
7. Ensure the exhibition space meets an appropriate standard for the above stated period.

THE EXHIBITOR(S) AGREES TO:

1. All works must be delivered in a format that they are ready to be wall hung (in frame or canvas) with hooks or wire, or in the preferred display method if they are sculptural pieces. If works are not '**exhibition ready**' then they may not be included in the exhibition.
2. Provide high resolution images (300 dpi) of their work and authorise the use of the images by Kingston District Council to advertise the exhibition in promotional mediums including invitation, media, social media and websites. Please provide this as soon as possible on signing of the application.
3. Provide insurance for their own artworks. Council does not accept any responsibility for the works during the exhibition or period that the works are left at Council.
4. Pay for any additional advertising, promotion, and publicity costs outside of the Kingston District Council agreements at their own discretion. Any publicity and promotional material produced relating to the exhibition shall include the Kingston District Council logo where appropriate.
5. Provide a list of all works within the application form prior to delivery (refer to list of works section attached to this agreement), detailing the following:
 - a. Title of work
 - b. Sale Price (if for sale)
 - c. Type of Artwork Medium
 - d. Dimensions of work
 - e. Any additional text for wall panel or exhibition works list
6. Provide details for works sold.

OTHER CONSIDERATIONS:

1. The Council reserves the right to reject works not deemed suitable for exhibition.
2. All copyright and moral rights will remain with the respective artist/s.
3. The Kingston District Council reserves the right to photograph exhibited works for documentation and promotion of the Meet. Make. Create. Space and its art exhibitions. Authorship will be acknowledged where appropriate.
4. The Kingston District Council may reproduce an image/s of the work or any part, for the purposes of;
 - a. Publicity and promotion within any Council documents, including strategic documents.
 - b. The production of a catalogue.
 - c. The occurrence of any incidental filming.
5. Any price discussion of artworks will only occur in consultation between the purchaser and exhibiting artist. Council will not get involved with any price negotiation or individual sale of works.
6. Work presented in the exhibition must be consistent with that shown in the proposal. The exhibitor shall discuss any possible changes with the Community Development Officer.
7. Installation must comply with WHS requirements. Any alterations to the walls or building must be made good on completion of the exhibition.
8. The Chief Executive Officer reserves the right to decide the final presentation of the exhibition.

LIST OF SUBMITTED WORKS:

NAME OF ARTIST	
Title of work	
Medium	
Size (in cm) H x W	
Retail price (if for sale)	
Additional text for wall panel	
Does this require a plinth	
Photo attached	
Work selected (Council use only)	

NAME OF ARTIST	
Title of work	
Medium	
Size (in cm) H x W	
Retail price (if for sale)	
Additional text for wall panel	
Does this require a plinth	
Photo attached	
Work selected (Council use only)	

NAME OF ARTIST	
Title of work	
Medium	
Size (in cm) H x W	
Retail price (if for sale)	
Additional text for wall panel	
Does this require a plinth	
Photo attached	
Work selected (Council use only)	

NAME OF ARTIST	
Title of work	
Medium	
Size (in cm) H x W	
Retail price (if for sale)	
Additional text for wall panel	
Does this require a plinth	
Photo attached	
Work selected (Council use only)	

NAME OF ARTIST	
Title of work	
Medium	
Size (in cm) H x W	
Retail price (if for sale)	
Additional text for wall panel	
Does this require a plinth	
Photo attached	
Work selected (Council use only)	