

Community Assistance Program 2023-2024



New Event Sponsorship Application Form

- Read the Community Assistance Policy prior to completing application.
- Attach all essential additional information and supporting documentation to the application form.
- Keep a copy of the application for your records.
- Late or incomplete applications will not be accepted.
- **Applications open from 1st July 2023 to 31st August 2023**

1. Applicant Details:

1.1 Name of Organisation:

1.2 ABN Number: Are you registered for GST? Y / N

1.3 Postal Address:

1.4 Contact Person:

1.5 Position in Organisation:

1.6 Contact Details: Phone:

Email:

1.7 Auspice Body Required? Y/N Name of Auspice Body:

1.8 Contact Person for Auspice Body: Phone:

1.9 Bank Account Details:

BSB: ___ - ___ Account Number:

Account Name:

2. Event Details:

2.1 Please provide a brief description of the event for which funds are sought, including the date of the event:

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2.2 Describe how this event will increase tourism and raise the profile of the district:

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2.3 Describe how this event will promote social inclusion:

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2.4 Describe how this event will be of economic benefit to the district:

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2.5 Approximate number of people this event will attract:

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2.6 Describe how your club/group/organisation will contribute to the event:

(a) Cash contribution:

(b) In-kind (labour/materials/other):

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3. Amount of funding sought from the Community Assistance Program:

3.1 Amount of sponsorship sought: \$.....

3.2 Will the event proceed if partial funding is granted? Y / N

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4. Declaration and Undertaking by Applicant:

I, the person making this application, declare that:

- *I have read and understood the Kingston District Council Community Assistance Program Policy.*
- *The information supplied in this application is accurate and complete.*

If Council agree to offer funding assistance to the event, the organisation I represent will undertake to observe the following conditions:

- *To use the funds only for the purpose outlined in this application.*
- *To acknowledge the contribution by Council towards the staging of the event.*
- *To complete and return the Acquittal Form by end of the financial year, in which the funding was provided.*

Name:

Signature

Work Position:

Date:

