



KINGSTON DISTRICT COUNCIL

Council Member Mandatory Training Register 2022 - 2026

Section 80A of the *Local Government Act 1999* (the Local Government Act) and Regulation 8AA of the *Local Government (General) Regulations 2013* (the General Regulations), sets out the legal requirements for training and development for council members. A council member must comply with the prescribed mandatory requirements, which includes the LGA Training Standards set out in this document. Failure to comply will result in a suspension of the council member by Council (unless the member satisfies the council there were good reasons for the failure to comply). A council member must undertake the Mandatory Training within the first 12 months of their four-year term.

Subsection 80A(2h) of the *Local Government Act 1999* requires the CEO to maintain a register relating to training and development of council members. This is a register of scheduled and completed mandatory training.

Council has adopted the following policies relating to Member Training:

- Council Members Training & Development Policy

[Click here to view the LGA Training Standards for Council Members.](#)

[Click here for a copy of the LGA Training Council Member Mandatory Training Program](#)





Kingston District Council Council Member Mandatory Training Register 2022 - 2026

		Mayor Jeff Pope		Cr William Armfield		Cr Chris England		Cr Tim Harding		Cr Carol Koch		Cr Fiona Rasheed		Cr James Starling		Cr Jamie Parkins			
		Scheduled	Completed	Scheduled	Completed	Scheduled	Completed	Scheduled	Completed	Scheduled	Completed	Scheduled	Completed	Scheduled	Completed	Scheduled	Completed		
Leadership Competency Framework	General	Induction program	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	
		Council Leadership Workshop	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
	Behaviour	Values, ethics & behaviour (Technical)	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Values, Ethics & Behaviour (Behavioural)	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Communication skills	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Leadership skills - Strategic thinking & change management	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Leadership skills - Resilience	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
	Civic	Introduction to Local Government	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Effective council meetings	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Council meeting procedures	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
		Representing council decisions	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023	9/03/2023
	Legal	Role of a council member	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
		Registers, returns and resources	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
		Legal protections and oversight	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
	Strategy & Finance	Integrated strategic management planning and performance	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
		Strategic risk management & oversight	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
		Financial management - Managing public funds, rating and other revenue sources and funding plan	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
		Financial management - Financial terminology and understanding financial statements and reports	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022	6/12/2022
	Behaviour & Civic (Mayor)	Behaviour: Effective leadership	17-18/02/2023	17-18/02/2023															
		Civic: Public speaking & media (Skills)	17-18/02/2023	17-18/02/2023															
Civic: Meeting procedures (Technical knowledge)		17-18/02/2023	17-18/02/2023																
Civic: Effective meetings (Chairing skills)		17-18/02/2023	17-18/02/2023																
Date that Mandatory Training must be completed by member		17/11/2023		17/11/2023		17/11/2023		17/11/2023		17/11/2023		17/11/2023		17/11/2023		17/11/2023			
		Ms Nat Traeger <small>CEO Name</small>				 <small>CEO Signature</small>				10 March 2023 <small>Date</small>									
Mid-term Refresher	Council workshop (Effective working relationships)	TBD - 2024																	
	Legal responsibilities																		
	Financial responsibilities																		
	Effective council meetings and procedures																		