



Cape Jaffa Recreational Boat Ramp Permit Policy

Classification:	Council Policy
Version Number:	2
Review Frequency:	Once in the term of Council
Last Reviewed:	June 2021
Review Due:	2025
Responsible Officer:	<ul style="list-style-type: none"> • Chief Executive Officer • Development & Compliance Co-ordinator
Applicable Legislation:	Local Government Act 1999
Related Policies/Procedures/Documents:	<ul style="list-style-type: none"> • By-law No.1 – Penalties and Permits • By-law No.3 – Local Government Land • By-law No.6 – Cape Jaffa Anchorage (Waterways)

1. PURPOSE:

To establish a permit system for the use of the Cape Jaffa recreational boat ramp facilities.

2. LEGISLATIVE CONTEXT:

Clause 9.10.1 of Council's Local Government Land By-law provides that a person must not without the permission of the Council:

2.1 launch or retrieve a boat to or from any waters that the Council has determined applies, without:

- (a) having purchased a daily ticket; or
- (b) obtaining a launch permit.

- 2.2 allow any vehicle or boat to remain stationary on any boat ramp longer than is necessary to launch or retrieve a boat.
- 2.3 launch or retrieve a boat from or onto any boat ramp on Local Government land to which the Council has determined this clause applies other than in accordance with the conditions specified on any sign displayed on or in the vicinity of the boat ramp.
- 2.4 In accordance with the by-laws, Council has determined that permits are required to utilise the recreational boat launching facility located at Cape Jaffa Anchorage Marina.

3. SCOPE

- 3.1 This policy applies to all users of the Cape Jaffa recreational boat ramp facility.

4. DEFINITIONS:

Annual permit	A permit issued by the Council upon application and which authorises the launch or retrieval of a boat utilising a nominated boat trailer, from or onto a boat ramp in accordance with the permit conditions determined by the Council.
Boat ramp	Refers to the Cape Jaffa recreational boat ramp.
Daily permit	A permit purchased from a vending machine located at or the in the vicinity of a boat ramp that authorises a single launch and retrieval of a boat from the boat ramp in accordance with the conditions determined by the Council and displayed at the site of the vending machine and, which is valid for the day of purchase.
Emergency vessel	A vessel that is operated by an emergency service organisation, including but not limited to the Country Fire Service, State Emergency Service and SAPOL.
Mandatory expiry date	The mandatory expire date is 30 June of each year.
Nominated boat trailer	Means the boat trailer specified in an application for an annual launch permit, in respect of which a launch permit is granted.

5. POLICY:

5.1 Boat ramp permits:

All users of the boat ramp facilities will be required to pay a permit fee. Boat ramp users have the option of an annual permit or a daily permit.

5.1.1 Annual permit

5.1.1.1 Annual permits can be purchased at the Council Office or the Kingston Foreshore Caravan Park.

- 5.1.1.2 The permit will be issued upon receipt of a completed application form and payment of the applicable fee.
- 5.1.1.3 The permit will be valid from the date of purchase to the following 30 June. At 30 June of each year, all permits will expire (mandatory expiry date).
- 5.1.1.4
- 5.1.1.5 The permit will be issued as a zip tie style tag with a unique identifier and must be displayed near the winch of the registered boat trailer.
- 5.1.1.6 The permit is specific to the trailer registration number and is not transferrable.
- 5.1.1.7 Only one permit is issued for each permit fee. Multiple permits (tags) per applicant are not be permitted.
- 5.1.1.8 The permit is non-refundable.
- 5.1.1.9 Renewal reminder notices will be issued annually in July.

5.1.2 Daily permit

- 5.1.2.1 Daily permits are available from the vending machine located at the boat ramp facility.
- 5.1.2.2 Daily permits are valid for a single launch and retrieval of a boat and is valid for the day of purchase only.
- 5.1.2.3 Daily permits must be displayed in a prominent position on the dashboard of the towing vehicle.
- 5.1.2.4 Daily permits are not transferrable.

5.2 Permit Fees and Charges:

- 5.2.1 Boat ramp permit fees will be set by Council and will be reviewed annually as part of the annual review of council fees and charges.
- 5.2.2 Fees collected will contribute to the ongoing maintenance cost of the boat ramp facilities.

5.3 Permit Replacement

- 5.3.1 It is the responsibility of the permit holder to ensure permits are legible and in good condition.
- 5.3.2 Replacement permits can be purchased from the Council Office or the Kingston Foreshore Caravan Park for the fee determined by Council and set out in Council's Fees and Charges Schedule.

5.4 Exemptions

- 5.4.1 Permits are not required for emergency vessels.

5.5 Offence:

- 5.5.1 Launching or retrieving a boat from the recreational boat ramps without a valid permit, is an offence under clause 9.10 of By-law No: 3 - Local Government Land.
- 5.5.2 Council officers appointed as authorised officers under the Local Government Act 1999 are authorised to issue expiation notices for a breach of this Policy.
- 5.5.3 A person launching or retrieving a boat from the boat ramp facilities is required to provide his/her permit to an Authorised

Officer of Council upon request. If a permit is not produced, the Authorised Officer may issue an expiation notice to the person.

- 5.5.4 The expiation fee for breach of a council by-law is \$187.50, being 25% of the maximum penalty prescribed under the Local Government Act 1999.

5.6 Seasonal conditions

- 5.6.1 Due to seasonal conditions, Council is unable to guarantee that boat launching facilities will be available all year round. In purchasing a permit, annual permit holders acknowledge that seasonal conditions may from time to time render the facilities unusable and accept that permits will not be refunded.

6. AVAILABILITY OF THE POLICY:

This policy will be available for inspection at the Council's principal office, 29 Holland Street Kingston SE, during ordinary business hours and on Council's website: www.kingstondc.sa.gov.au. Copies will also be provided to interested members of the community upon request, and upon such payment of the fee set by Council.