



INFORMATION/BRIEFING SESSION

TUESDAY 9 MAY 2023



| TIME | ITEM | FACILITATED BY |
|--------|---|---|
| 3.00pm | Library Tour and Presentation | Kingston Community Library |
| 3.30pm | ABP & Budget Workshop 5 | Finance Manager |
| 4.00pm | Delegations Register | Director Corporate Services |
| 4.15pm | Kingston Jetty Precinct Traffic Study Report | Acting Director Infrastructure & Operations |
| 4.25pm | Status of 2022/23 Capital Works Program – Resealing Works | Acting Director Infrastructure & Operations |
| 4.35pm | Kingston/Robe Health Advisory Council Inc | Chief Executive Officer |
| 4.45pm | Council Member Strategic Discussion (Roundtable) | Mayor and Council Members |

Kingston District Council | Draft Budget Workshop 5
9 May 2023



Agenda

- ▶ Outcomes/ Feedback from Audit and Risk Committee meeting
 - ▶ Draft Budget
 - ▶ LTFP
 - ▶ IAMP
- ▶ Draft 2023/24 Annual Budget
 - ▶ Movement in Operating Surplus/ Deficit
- ▶ Fees and Charges Schedule
 - ▶ Boat Ramp Permits

Draft 2023/24 Operating Budget

- ▶ Draft Annual Budget - Surplus \$142k
 - ▶ Key reasons for a surplus result
 - ▶ LRCIP (balance of phase 3) \$199k
 - ▶ Special Local Roads (Cape Jaffa Road) \$495k
 - ▶ Movement of Depot staff labour, IPH and Labour Overheads from Operating to Capital for Cape Jaffa Road

Fees and Charges Schedule Boat Ramp Permit

- ▶ Annual Permit \$100
- ▶ Daily Permit \$10
- ▶ (including GST)

- ▶ Current Fee structure has been same since 2020/21

- ▶ 2019/20 (Annual \$80, Daily \$10)
- ▶ 2018/29 (Annual \$120, Daily \$10)

Permits sold FY Comparison

| | Annual | Daily | Total Tickets |
|---------|--------|-------|---------------|
| 2020/21 | 219 | 870 | 1089 |
| 2021/22 | 236 | 843 | 1079 |
| 2022/23 | 233 | 760 | 993 |
| Average | 229 | 824 | 1053 |

Average Annual Revenue \$28k

Surrounding Council's

| | Daily | Week | Month | Annual | Annual (Professional) | Annual (Pension concession) |
|------------------------|-------|------|-------|--------|--------------------------|-----------------------------------|
| Robe District Council | \$8 | \$24 | \$47 | \$150 | | |
| Wattle Range Council | \$10 | \$40 | | \$115 | \$300 | |
| Grant District Council | \$5 | \$25 | \$50 | \$100 | \$200 | \$60 |



KINGSTON DISTRICT COUNCIL

DELEGATIONS

(Section 44 of the Local Government Act)

What is a Delegation??

- ▶ Councils have certain duties which they must perform, and certain powers which they may exercise, pursuant to the Local Government Act 1999.
- ▶ Council is also afforded duties and powers under a range of other Acts of Parliament - currently 61 Acts and Regulations.

A snapshot of Acts of Parliament under which Council must perform certain duties

- ▶ Burial and Cremation Act 2013
- ▶ Community Titles Act 1996
- ▶ Development Act 1993
- ▶ Dog and Cat Management Act 1995
- ▶ Environmental Protection Act 1993
- ▶ Expiation of Offenses Act 1996
- ▶ Fences Act 1975

Acts - continued

- ▶ Fire and Emergency Services Act 2005
- ▶ Food Act 2001
- ▶ Freedom of Information Act 1991
- ▶ Heavy Vehicle National Law Act 2013
- ▶ Housing Improvement Act 1940
- ▶ Land and Business (Sales and Conveyancing) Act 1994
- ▶ Liquor Licensing Act 1997
- ▶ Local Government Act 1999
- ▶ Natural Resources Management Act 2004

Acts - continued

- ▶ Real Property Act 1886
- ▶ Road Traffic Act 1961
- ▶ Roads Opening and Closing Act 1991
- ▶ South Australian Public Health Act 2011
- ▶ Supported Residential Facilities Act 1992
- ▶ Unclaimed Goods Act 1987
- ▶ Water Industry Act 2012
- ▶ Work Health and Safety Act 2012

Delegation of Powers and Functions

- ▶ In most cases these Acts confer obligations and powers directly on the Council as a body.
- ▶ It is not practical or efficient for the Council (as a body of council members) to perform the many functions or undertake the many activities that are required in the day to day administration of the Council.
- ▶ Delegations are the way in which the Council enables other people/bodies (usually Council officers) to undertake these functions/activities on its behalf.

Delegation of Powers and Functions

- ▶ It is therefore necessary for the Council to take formal steps to **delegate** authority to the appropriate people/bodies, the power/duty to make decisions, perform functions or undertake activities on behalf of the Council.
- ▶ If delegations are not done properly, the enforceability of decisions and actions taken by Council may be compromised and there may be legal and administrative problems for the Council.

Delegation and Sub-delegation

- ▶ As a matter of best practice it is usual for delegations to be made by the Council to the Chief Executive Officer.
- ▶ Once the delegations to the Chief Executive Officer have been made, the Chief Executive Officer may make sub-delegations to the relevant Council officer

An example:

Section 181 of the LG Act sets out:

“A Council must, in relation to each instalment of rates, send a rates notice to the principal ratepayer.....”.

An example:

- ▶ It is not practical for the Council (as an Elected body) to perform this function so Council delegate the responsibility to the CEO.
- ▶ In many cases it is not practical for the CEO to perform the function, so the CEO has the power to sub-delegate the duty to another Council Officer (in this case to the Director Corporate Services and the Rates and Property Officer).

Functions/powers that **cannot** be delegated:

- ▶ Making of By-laws
- ▶ Declaration of rates and charges
- ▶ Borrowing of money
- ▶ Adoption or revision Council's Annual Business Plan or budget
- ▶ Power to approve expenditure of money on works, services or operations not contained in Council's adopted budget
- ▶ Power to revoke classification of Community Land

Functions/powers that cannot be delegated:

- ▶ Determination of Annual allowances
- ▶ Power to approve payment or reimbursement of expenses for which the Council has not adopted a formal policy or made financial provision
- ▶ Power to establish a subsidiary
- ▶ Power to make an application, report or recommendation to the Governor or Minister
- ▶ Power to vary or revoke a fee (Fees & Charges Policy).

Register of Delegations

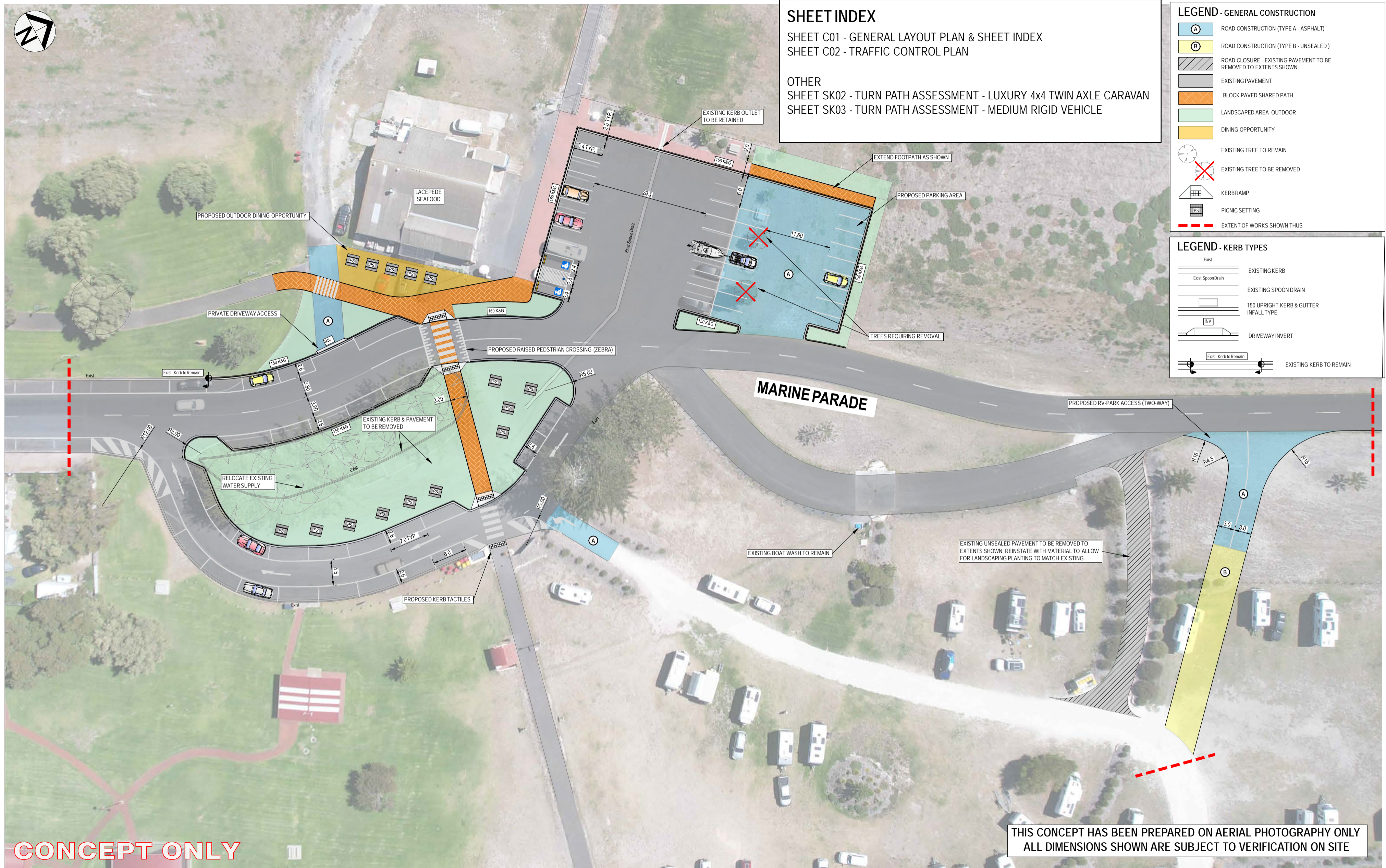
- ▶ Council must keep a Register of Delegations
- ▶ The Register of Delegations must be reviewed within 12 months of a periodic election.
- ▶ Register of Delegations will be presented to the May Council meeting for adoption.

Information/Briefing Session

Kingston Jetty Precinct Traffic Study Report














Tuesday 9 May 2023



OTHER
SHEET SK02 - TURN PATH ASSESSMENT - LUXURY 4x4 TWIN AXLE CARAVAN
SHEET SK03 - TURN PATH ASSESSMENT - MEDIUM RIGID VEHICLE

LEGEND - GENERAL CONSTRUCTION

- | | |
|---|---|
|  | ROAD CONSTRUCTION (TYPE A - ASPHALT) |
|  | ROAD CONSTRUCTION (TYPE B - UNSEALED) |
|  | ROAD CLOSURE - EXISTING PAVEMENT TO BE REMOVED TO EXTENTS SHOWN |
|  | EXISTING PAVEMENT |
|  | BLOCK PAVED SHARED PATH |
|  | LANDSCAPED AREA OUTDOOR |
|  | DINING OPPORTUNITY |
|  | EXISTING TREE TO REMAIN |
|  | EXISTING TREE TO BE REMOVED |
|  | KERBRAMP |
|  | PICNIC SETTING |
|  | EXTENT OF WORKS SHOWN THUS |

LEGEND - KERB TYPES

-
- Exist
- Exist Spoon Drain
- Exist Spoon Drain
- Exist Spoon Drain
- Exist Kerb to Remain

THIS CONCEPT HAS BEEN PREPARED ON AERIAL PHOTOGRAPHY ONLY
ALL DIMENSIONS SHOWN ARE SUBJECT TO VERIFICATION ON SITE

DATE _____



DRAWING #

CONCEPT



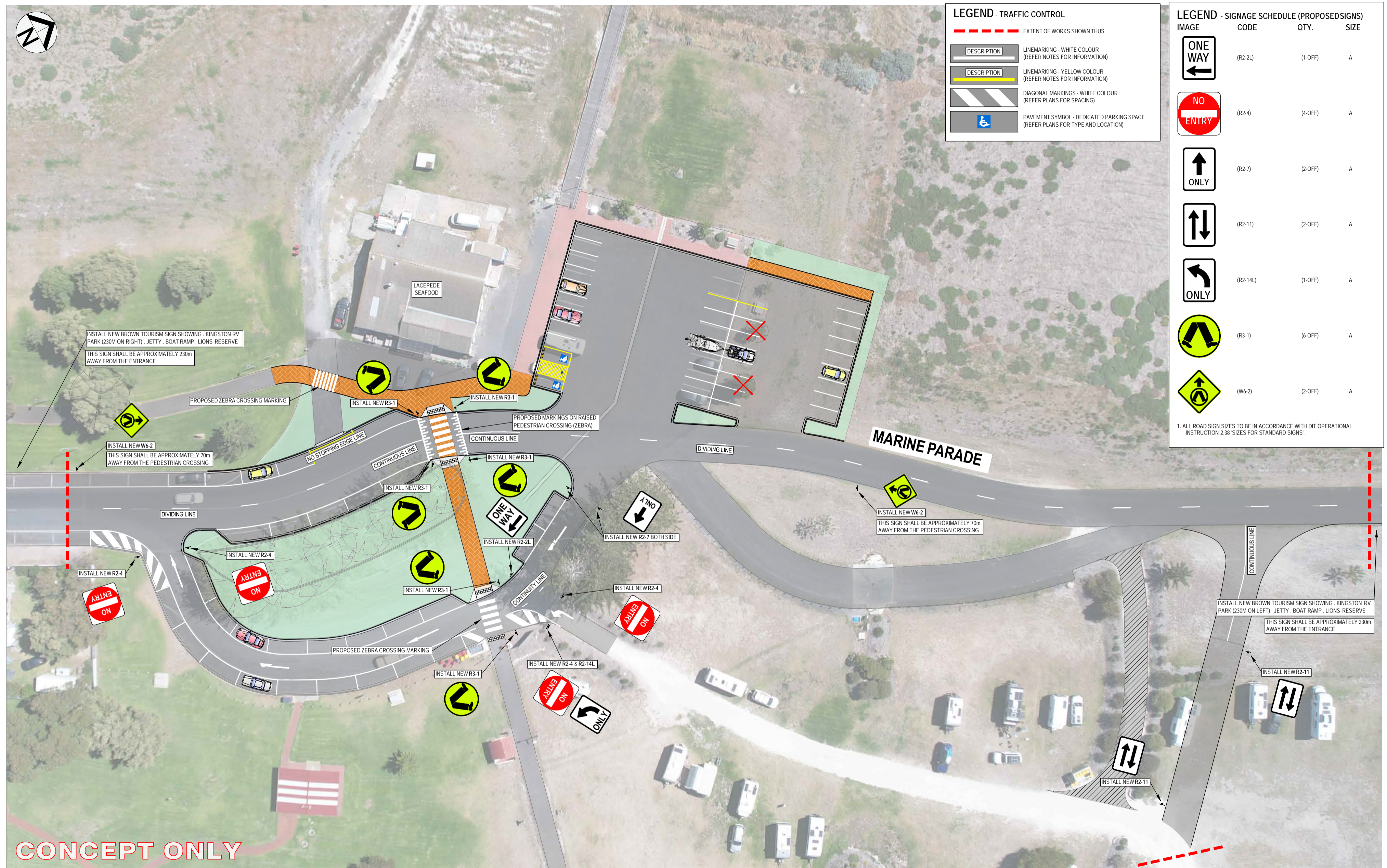
LEGEND - TRAFFIC CONTROL

| | |
|-----|--|
| --- | EXTENT OF WORKS SHOWN THIS |
| | LINEMARKING - WHITE COLOUR (REFER NOTES FOR INFORMATION) |
| | LINEMARKING - YELLOW COLOUR (REFER NOTES FOR INFORMATION) |
| | DIAGONAL MARKINGS - WHITE COLOUR (REFER PLANS FOR SPACING) |
| | PAVEMENT SYMBOL - DEDICATED PARKING SPACE (REFER PLANS FOR TYPE AND LOCATION) |

LEGEND - SIGNAGE SCHEDULE (PROPOSED SIGNS)

| IMAGE | CODE | QTY. | SIZE |
|-------|----------|---------|------|
| | (R2-2L) | (1-OFF) | A |
| | (R2-4) | (4-OFF) | A |
| | (R2-7) | (2-OFF) | A |
| | (R2-11) | (2-OFF) | A |
| | (R2-14L) | (1-OFF) | A |
| | (R3-1) | (6-OFF) | A |
| | (W6-2) | (2-OFF) | A |

1. ALL ROAD SIGN SIZES TO BE IN ACCORDANCE WITH DIT OPERATIONAL INSTRUCTION 2.38 'SIZES FOR STANDARD SIGNS'.



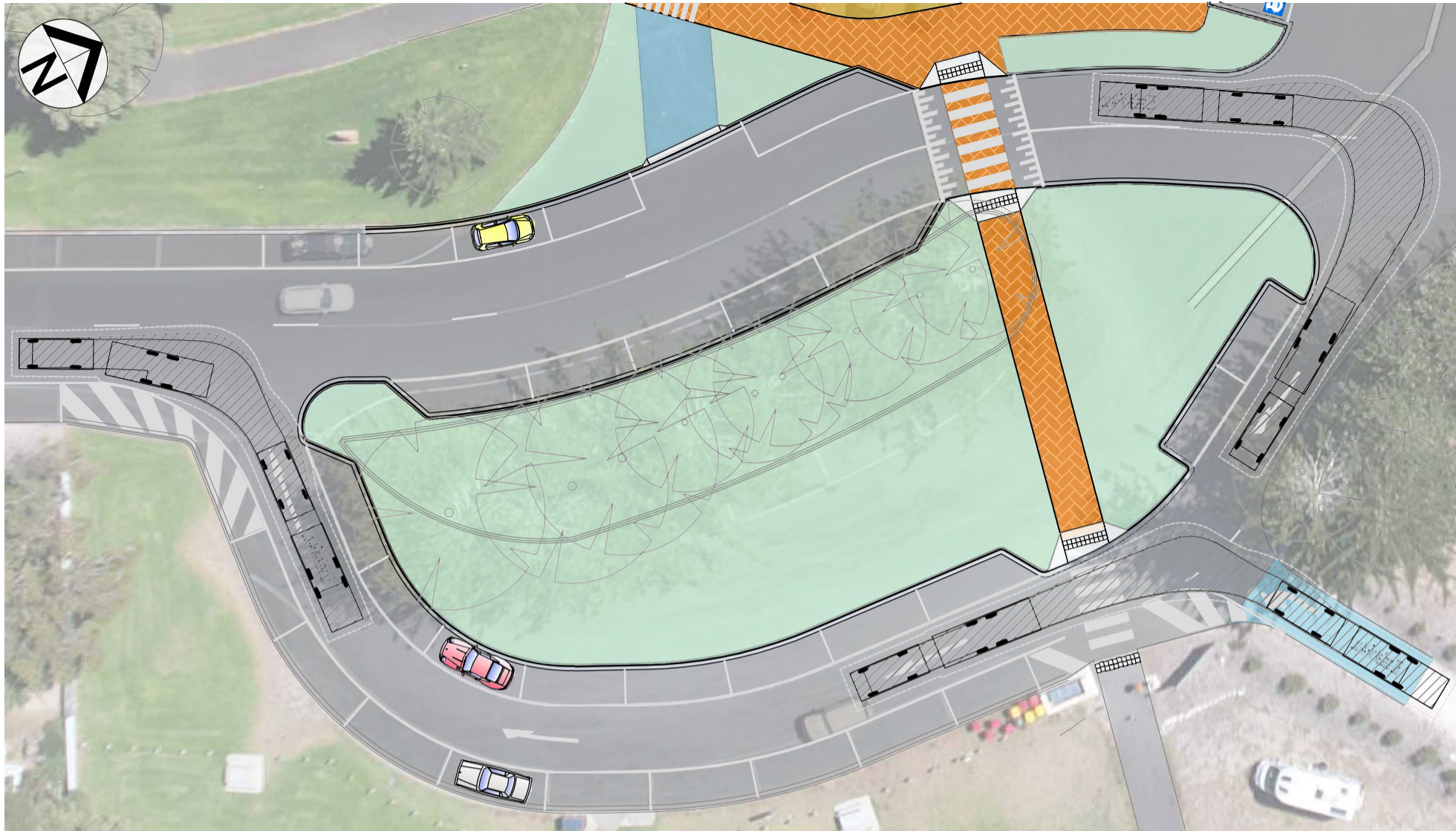
CONCEPT ONLY

DATE



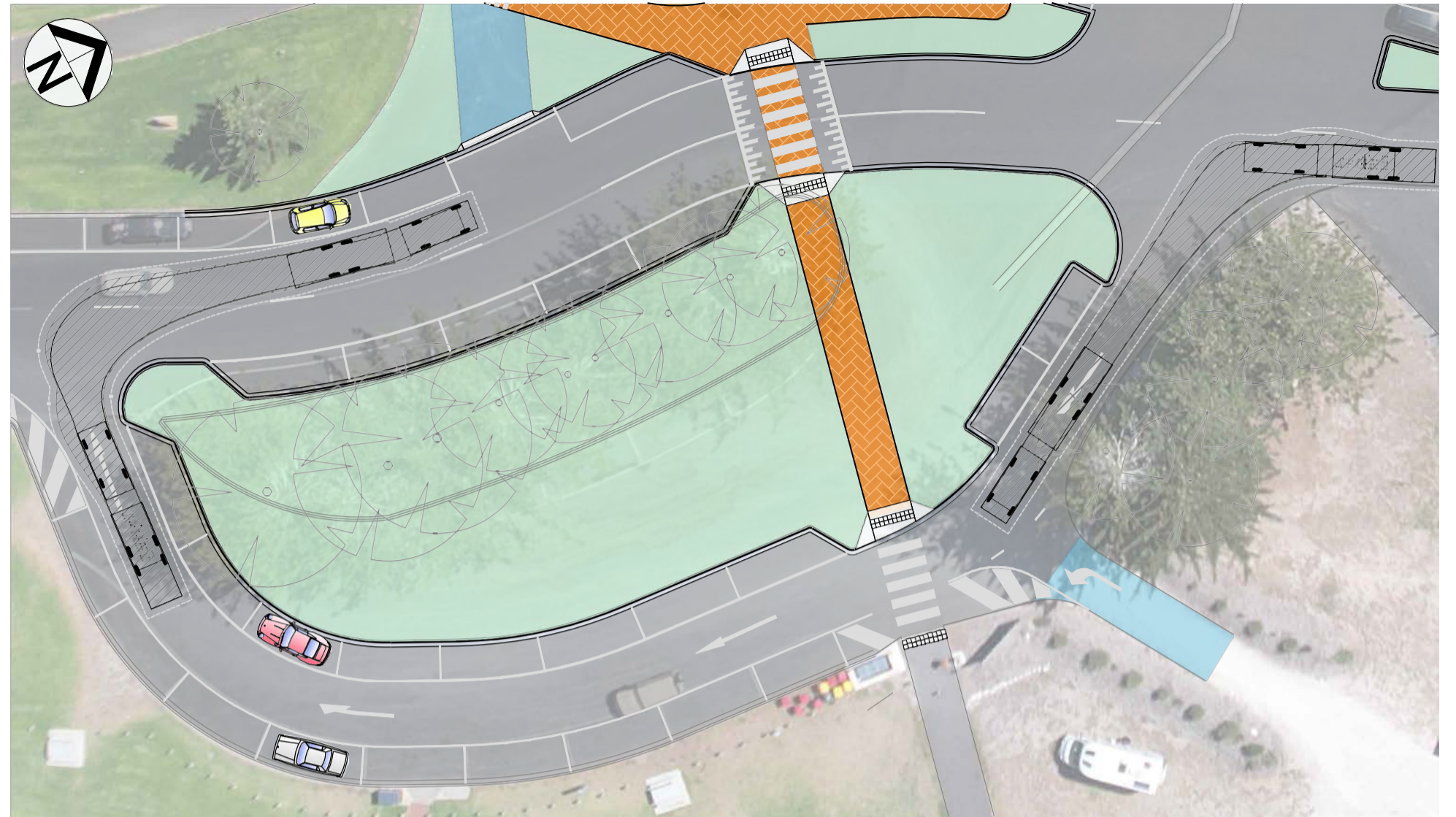
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CONCEPT



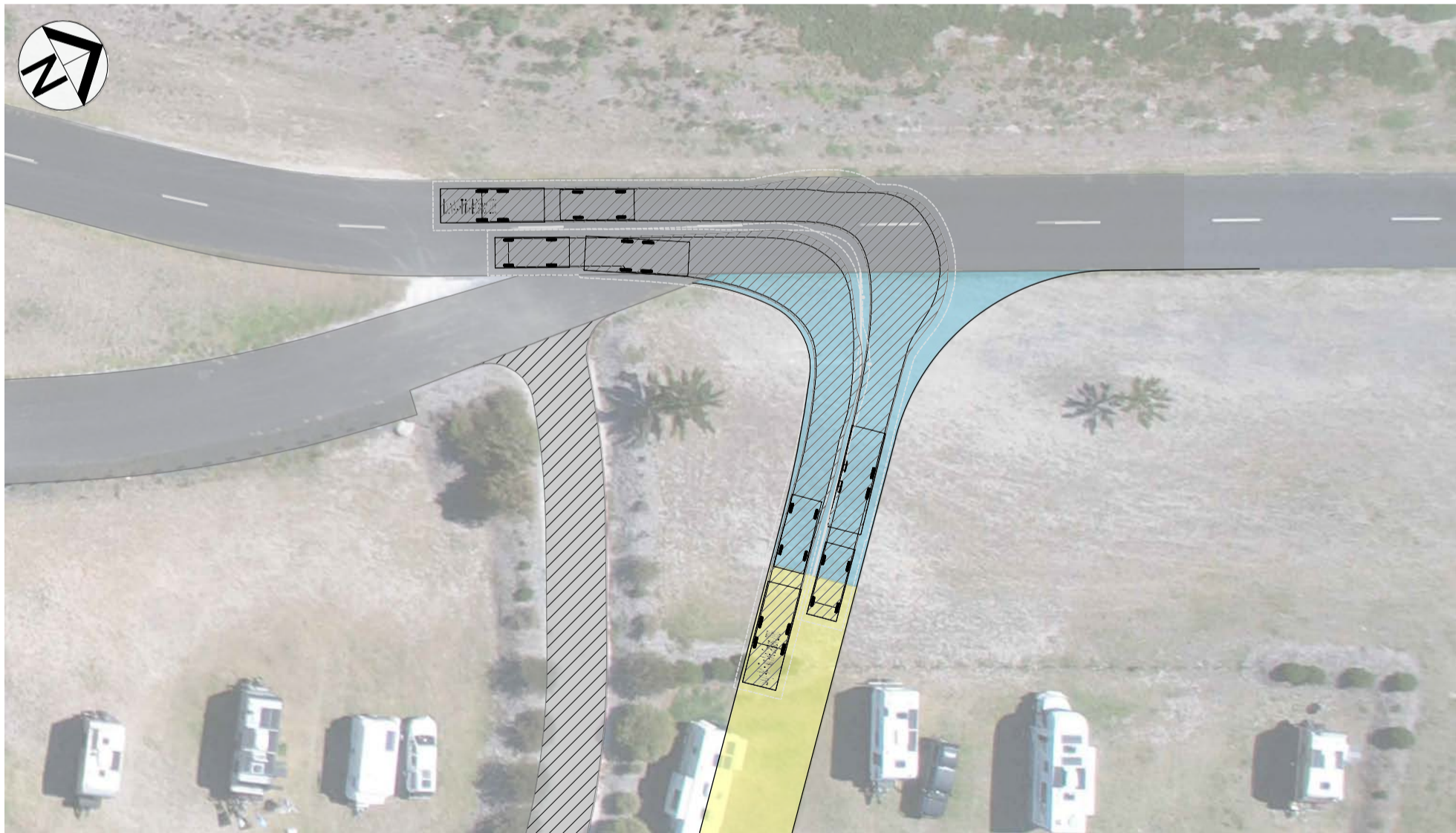
TURN PATH - LUXURY 4x4 TWIN AXLE CARABAN (5km/h)

SCALE 1:250



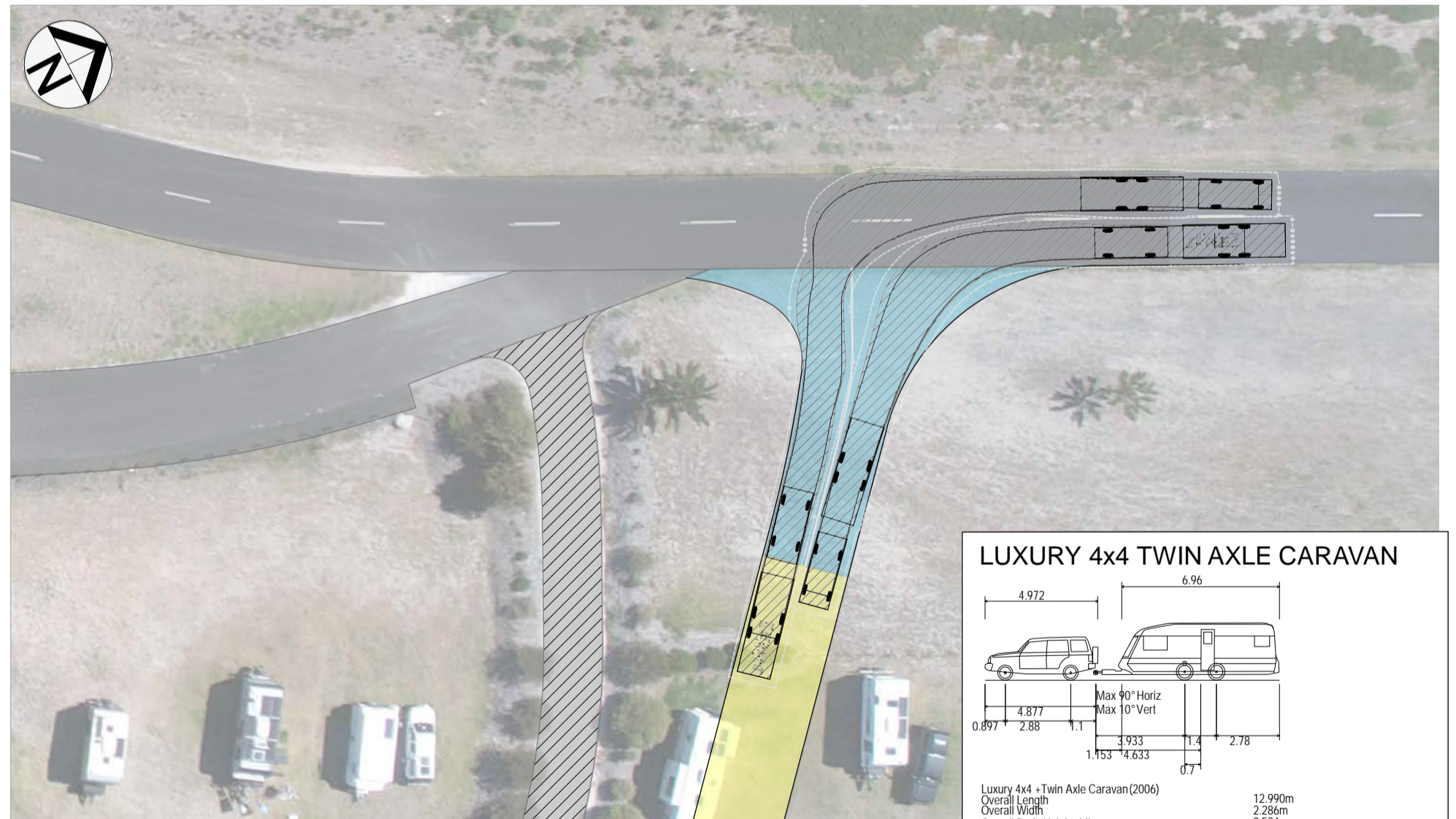
TURN PATH - LUXURY 4x4 TWIN AXLE CARABAN (5km/h)

SCALE 1:250



TURN PATH - LUXURY 4x4 TWIN AXLE CARABAN (5km/h)

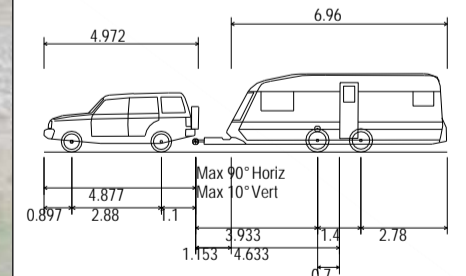
SCALE 1:250



TURN PATH - LUXURY 4x4 TWIN AXLE CARABAN (5km/h)

SCALE 1:250

LUXURY 4x4 TWIN AXLE CARAVAN



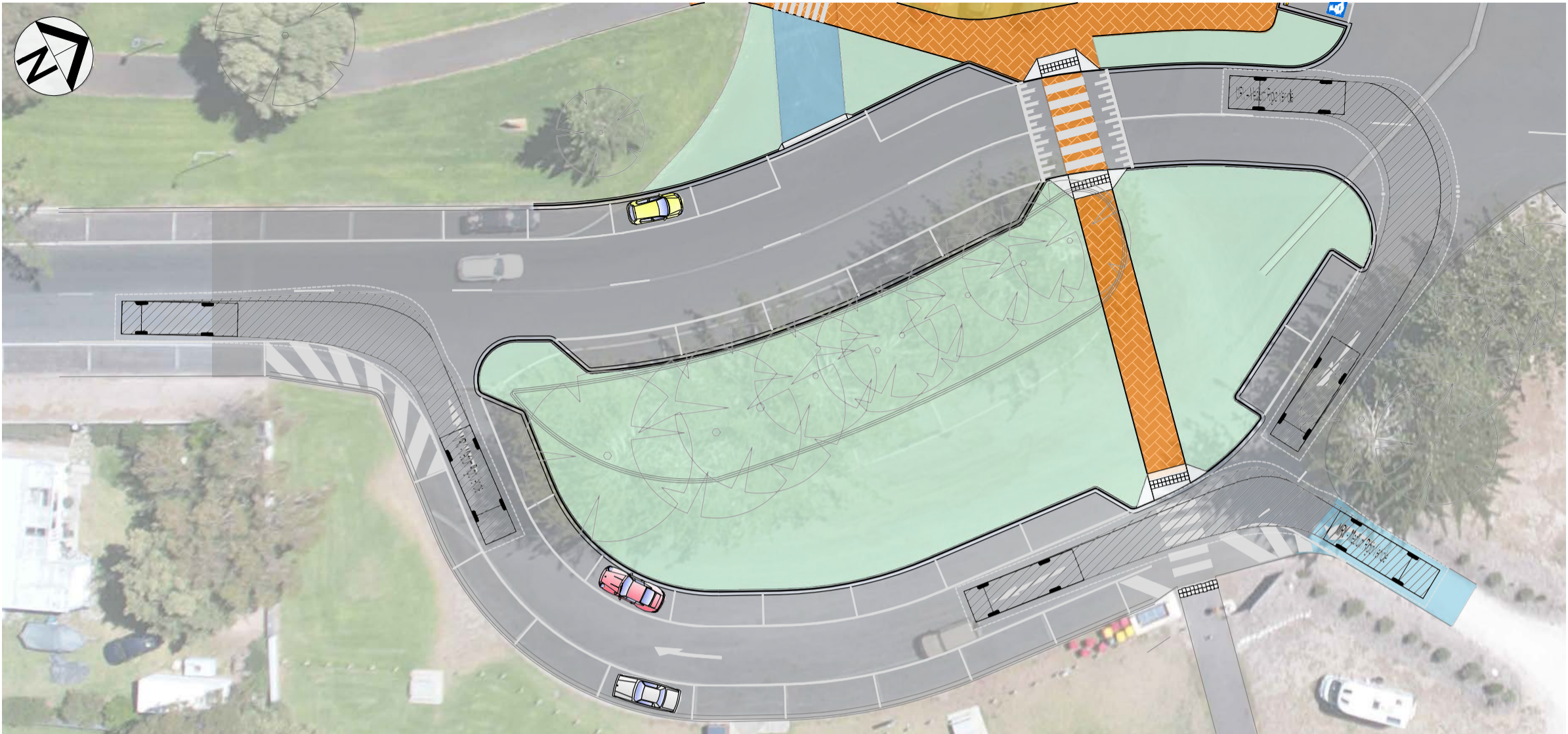
Luxury 4x4 + Twin Axle Caravan (2006)

DATE



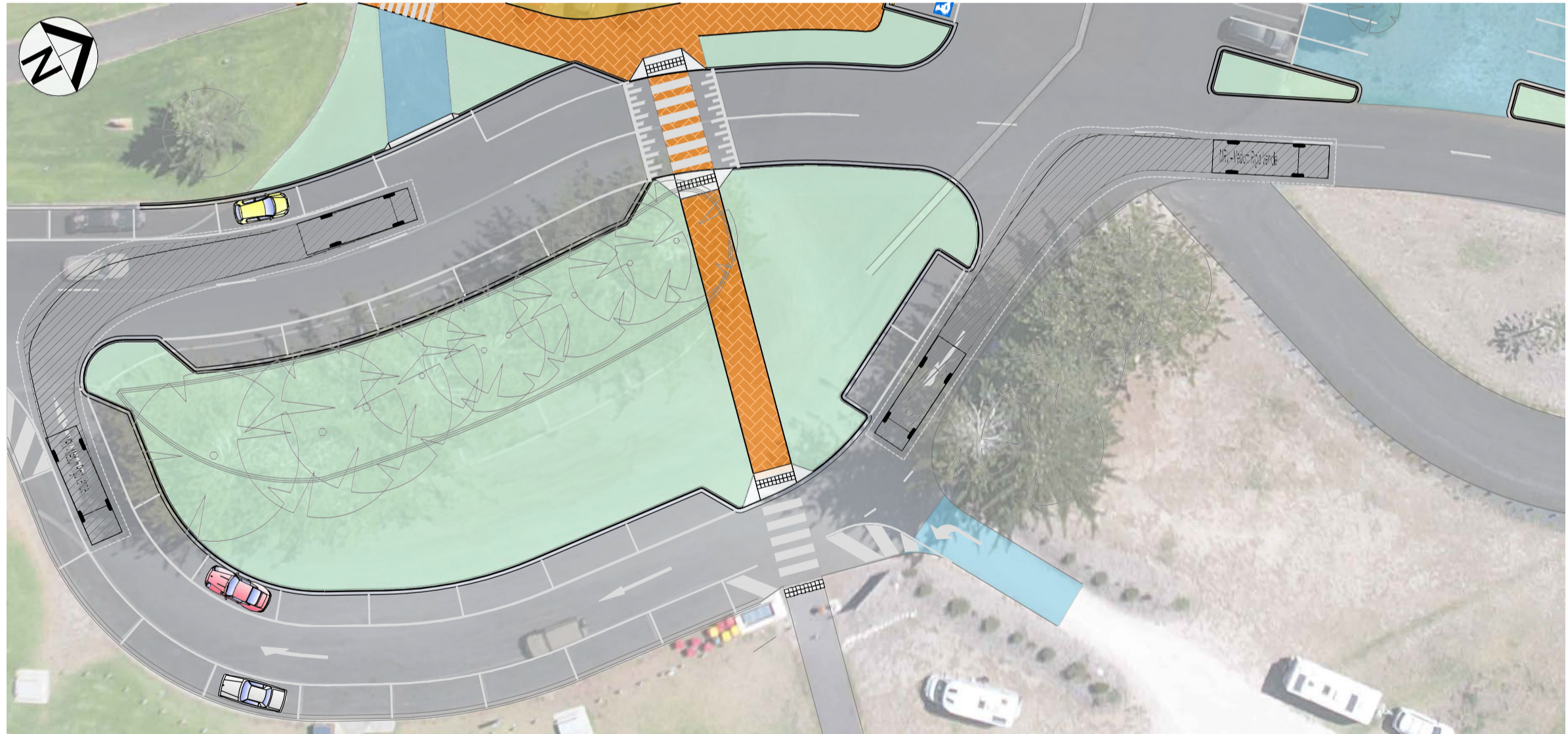
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INFORMATION



TURN PATH - MRV (5km/h)

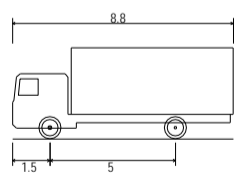
SCALE 1:250



TURN PATH - MRV (5km/h)

SCALE 1:250

MRV - MEDIUM RIGID VEHICLE (8.8m)



| | |
|----------------------------|---------|
| MRV - Medium Rigid Vehicle | (8.8m) |
| Overall Length Overall | 8.800m |
| Width Overall Body Height | 2.500m |
| Min Body Ground Clearance | 3.633m |
| Track Width | 0.428m |
| Lock-to-lock time Curb to | 2.500m |
| Curb Turning Radius | 4.00s |
| | 10.000m |

Autodesk Vehicle Tracking (Standards Australia AS 2890.2-2002 - Commercial Vehicles)

DATE



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INFORMATION